



**2025
FINAL BUDGET**

Prepared by the Finance Department

2025 Budget

To the citizens of Enumclaw and Enumclaw City Council Members,

Another budget season is upon us and city staff began formulating their respective department's budget on July 1, 2024. As was the case in 2023, the city was projected to experience another budget deficit in 2025. With this information early in the year, city administration asked council members in the Finance Committee along with city staff to begin reviewing and discussing how to approach the upcoming budget. Data was provided. Countless hours of discussion in their committee were dedicated to the 2025 budget and what the city knew early in this year, could affect city operations.

With diligent, investigative work from this committee and the council the deficit that was projected began to be decreased. Changing the structure of this budget for not only 2025 but for future budget years, the council and administration tasked ourselves to figure out the best, most stable approach that would benefit both our staff as well as our entire community. The objective was not to have council to continue having these discussions on a deficit, but to figure out how to adjust it in 2025 so future years are not a continuing hand wringing event.

As for the city revenues, sales tax early in the year was trending according to projections on what the city projected for 2024. The sales tax projection was not as optimistic as in past budget years, but was still fairly conservative in what revenue increase could be for 2024. Same with the other revenue sources, the city depends on to fund our services to the community.

As the actual sales tax revenue continued to be shared from the state, it was becoming obvious that sales tax revenue was decreasing monthly and affecting our year-to-date revenue projections. At the time of my writing this letter, city administration continues to monitor the sales tax as it will affect how the 2025 budget numbers may need to be adjusted.

The driving forces in additional expenses for 2025 are wages and benefit adjustments for all staff in the city. Most are adjusted due to contractual requirements and others are adjusted so the city stays competitive in the marketplace with those positions. Inflation is also a contributing factor in higher expenses being projected in next year's budget. Though the rate has decreased, the damage was done in past years when the inflation rate was 8 – 9%. Those prices for material the city purchases have not decreased, but rather has maintained these higher price levels that must be paid by each city department to operate on a daily basis.

Completing the 2025 city budget has been the most challenging our staff has had for the last 7 years. Market forces from all angles converged at once to challenge each department and council in making decisions that affect not only the community in the long term, but also some city staff. City FTE positions that have been affected were two layoffs which were custodian and a park rover. Fortunately, one retired and the city had a vacant position that another transferred into, so one was outright laid off. Also, earlier in the year the city did freeze a vacant position to provide budget savings.

Is the city on a more stable path for future budget years? I would like to think that what has been done these last several months would provide some stability for future years, though I cannot say with certainty that when we begin the budget process for 2026 in July of 2025 that we could be facing similar circumstances experienced these last 2 budget cycles.

I would like to thank all of council for their past work that has brought us to this point in the budget. The coming workshops will challenge each of us, however it can provide the city a roadmap on future financial integrity for our community. To each city staff member that has worked on the budget, whether it was for your department or consolidating all the information into one mass report, thank you for the countless hours spent in providing us with this report for council to review.

Out of the budget black hole?



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2025 PRELIMINARY BUDGET OVERVIEW

Budget Context

The city was aware going into 2024 that it was facing a structural deficit in the General Fund (GF) and difficult decisions were required to resolve this. During 2024 we experienced weaker economic activity, both in commerce and new construction. However, economic inflation has been declining throughout 2024, signs are apparent that lending rates will be going down and residential subdivision activity continue to progress.

The 2025 Budget funds services at reduced levels, with no staffing increases and a total of 3.0 FTEs either laid off or vacancies frozen. The GF is now balanced and meets the 12% minimum reserve set by policy. The operating budget is structurally balanced but will use about \$147,000 of fund balance to provide outside agency funding. All five utility funds will have rate increases, four at inflationary levels while the stormwater utility incurs a substantial increase.

The assessed value (AV) of new construction development dropped significantly. However, the overall AV has increased after experiencing a 5.7% decrease the previous year. We have only received two preliminary levy worksheets from the KC Assessor at the time of preliminary budget publication. We hope that new levy worksheet updates over the coming weeks will include more new construction value and improve the GF operating position even further.

The total GF budget is \$20,696,722 including contingency and general reserves. The Property Management reserve has been removed from the GF and placed in Fund 180. The GF operating budget is \$14,622,439. The total budget of all city funds is \$90,092,328 with a total appropriation authority of \$60,618,082. The total capital budget is approximately \$16.2 million, with the majority of this being water utility, wastewater utility, facilities, street and pavement maintenance projects.

Some of the major capital projects for 2025 include:

- Pavement Preservation & Hard Surface Repairs - \$1,520,000
- Boise Springs Transmission Main Replacement - \$1,900,000
- Water Main Replacement Program - \$100,000
- WWTP Influent Screen Replacement - \$880,000
- Loraine St Sewer Force Main Replacement - \$2,000,000
- WWTP Bulk Chemical Storage Building Renovation - \$2,400,000
- 248th Ave SE Sewer Lift Station Construction - \$1,700,000
- Sewer Main Replacement Cole-Lincoln Alley - \$450,000
- Mud Mtn Road Bridge Replacement Gas Main Extension - \$250,000
- Battersby Ave Fish Passage Culvert Design & Permitting - \$60,000

Budget Goals

The following goals have guided the development of the 2025 Budget, as well as the past few years:

1. Maintain essential Public Services
2. Protect and Enhance the City's Fiscal Health and Stability
3. Address Capital Infrastructure and Public Facilities needs
4. Sustain and Enhance a High Quality of Life

Economic Outlook

The Puget Sound housing market has continued doing well despite mortgage rates ranging from 6 to 7%. Enumclaw's single family housing activity has slowed down significantly. One additional subdivision (Gateway) is expected to receive final plat approval in late 2024 adding 23 additional lots ready for single-family home construction in 2025. Three subdivisions received preliminary approval in 2024 but one did not commence construction of roads and utilities and thus will not be contributing to the buildable lot inventory for 2025. Declining mortgage rates are expected to increase the pace of single-family residential (SFR) construction, however, implementation of the 2021 State Energy Code on March 15, 2024 has stifled new SFR applications here in the city and may act to offset lower lending rates. The Grainery Apartments on Mountain View Drive ceased activity after completing mass grading and utility installation. It is unclear when construction on the 96-unit complex will resume.

Revenue Outlook

The 2025 general fund budget assumes the local economy will be flat and thus revenue projections are assumed to be equal to 2024 year-end projections for commerce-related taxes. The 2024 sales tax revenue is projected to be 2.2% less than the previous year and far less than the 5.9% and 5.0% increases experienced in 2022 and 2023, respectively.

Primary Revenue Sources: The city's three primary revenue sources (sales tax, property tax and utility tax) have each been impacted differently due to various factors over the past several years, but all exhibit relative stability, even with the recent small sales tax decline.

- Property Tax: The city's 2025 preliminary assessed value (AV) of \$2,820,117,006, is about \$287 million more than in 2024 (\$2,532,528,973). Preliminary new construction AV amounts to about \$21 million, representing less of an increase than expected. The voter-approved KCFD 28 levy lid lift will stay at its statutory maximum rate of \$1.50 and the projected KCLS rate is down to about \$0.25, meaning the city's statutory maximum levy rate is around \$1.85 per \$1,000 AV. This budget proposes to utilize the maximum allowable levy, which includes all remaining "banked" levy capacity. This amounts to a property tax levy of \$3,128,357 resulting in a levy rate of \$1.10930.
- Sales Tax: Sales tax receipts continue to be primarily driven by car sales, restaurants, construction and a variety of retail, with online sales contributing as well. The city anticipates sales tax receipts of about \$4.36 million in 2024, 2.2% below the forecasted amount. The 2025 receipts are estimated at the 2024 level. Car sales and vehicle maintenance, the largest

contributor of sales tax, have been monitored monthly and do not exhibit a dramatic decrease. This segment of retail sales should again be tracked closely during 2025.

- **Utility Taxes:** The city imposes utility taxes on all its utilities, except stormwater. This budget recommends maintaining the current utility tax rates and imposing a 6% utility tax on stormwater. Estimated revenues are \$2.74 million, or about \$285,000 (12%) more than 2024. Telecommunications taxes continue to decrease but seem to be leveling off. In contrast, electric utility tax revenue increased significantly and is expected to continue to increase in future years as space and water heating for new residential construction are required to be electric by the state Energy Code. Electric rates may also increase significantly due to the CCA and/or the Clean Energy Transformation Act (CETA).

Secondary Revenue Sources: Secondary revenue sources (REET, utility connection fees, and developer paid impact fees) are directly related to development activity. Secondary revenues sources are important because it is these sources of revenue the City uses to pay (or use as a grant match) for capital projects listed in the City's 6-year Capital Improvement Program. The REET fund balances have been able to fund such capital projects for the last few years. Anticipated REET revenue for 2024 is \$760,000 with an equal amount projected for 2025. A total of \$778,000 is appropriated in 2025 for capital projects. Combined available REET reserves are estimated to be \$2.0 million at the end of 2025.

Developer paid impact fees (assessed on new construction) for parks and transportation has moderated due to less residential construction activity. This is resulting in park impact fee revenue of \$20,000 and \$65,000 for 2024 and 2025, respectively. Likewise, transportation impact fee revenue of \$190,000 and \$166,000 is anticipated in 2024 and 2025, respectively.

Other Revenue Sources: State shared revenues such as liquor profits and liquor excise taxes are expected to remain at current levels. Local Criminal Justice tax revenues have become stagnant similar to the local taxable sales and are based on the overall taxable sales within King County. For 2024 they are projected to be 95% of budget and 1.4% less than 2023. For 2025 they are projected to remain flat at 2024 levels.

Enumclaw jail revenue has decreased in 2024 by \$120k over 2023 and is projected to finish at 95% of budget. The jail remodel will cause a temporary reduction in revenue. Work release bookings have been discontinued for risk reduction and due to the preference for electronic home monitoring systems, but additional guaranteed bed contracts have been secured as a result. Jail rates are being increased as part of a multi-year plan to increase cost recovery. Furthermore, the police department successfully negotiated a \$50,000 annual contract with the National Park Service for after-hours dispatching.

After recovering in 2021-2023 from the pandemic economic shutdown, motor vehicle fuel tax is in decline due to the increased fuel efficiency, electric vehicle use and telecommuting. Fuel tax revenue is down \$10k (4.5%) from 2023. This results in a slightly larger transfer from the GF to the Street Fund to offset this revenue reduction.

Expected annual revenue from the county parks levy is now up to \$140,000 and this entire amount is dedicated to the Aquatic Center operations. This helps address the fact that the pool is really a regional facility and relieves the GF of some of its operational subsidy burden.

Expenditures

The budget includes cost-of-living-adjustments (COLA) of 3.8% for all employees based on the June CPI-U for Seattle-Tacoma-Bellevue. This is consistent with the terms of the AFSCME and EPOA collective bargaining agreements.

General Fund

2025 General Fund (GF) operating revenues are estimated at \$14,755,976, a 2.6% increase. 2025 GF operating expenditures are estimated at \$14,622,439, a 0.6% increase. Overall Ending Fund Balance is \$3,348,172, a 2.0% decrease from the 2024 adjusted budget and 19.5% less than 2023. The GF maintains an operating reserve of 23%, exceeding current levels set by policy and is structurally balanced in the operating position, excluding outside agency funding.

The 2025 beginning fund balance is sufficient to: 1) fund core services, albeit at reduced staffing; 2) fund outside agencies at a cost of \$147,000; 3) exceed the GF 12% reserve policy; and 4) set aside \$451,500 for LEOFF I retiree medical care liability.

Utilities

Annual rate adjustments based on the Seattle-Tacoma-Bellevue CPI-U (October release) for the Water and Wastewater utilities are scheduled to go into effect in January per city code. The June and August CPI releases were 3.8% and 3.1% respectively. It is quite possible that the November CPI is less than 3 percent. We note that rate increases for both utilities were waived from 2020-2023. This preliminary budget estimates the increases to be 3%, but this is based on the rate studies underway that will be presented to City Council in October.

The Water Utility easily meets its reserve requirement while funding a robust capital program. The utility has experienced above normal water consumption this summer, but less than 2023. This together with customer growth has resulted in projected 2025 operating revenue being up 6% over 2024. Capital facilities charge (connection charge) revenue for 2024 is projected to come in at \$276,000, or only 37% of budget because of slow new construction and redevelopment activity. This is projected to increase modestly during 2025 at \$370,000. Capital project and equipment spending for 2025 is proposed at \$2.25 million to fund waterline replacements (\$100k), pressure zone valves (\$150k) and the Boise Springs Transmission Main Replacement (\$1.9 million).

Wastewater Utility capital project spending is straining the utility's reserves. Capital facilities charge (connection charge) revenue for 2024 is projected to come in at \$325,000, or 63% of budget and is projected at \$520,000 in 2025. The major capital expenditures for 2025 are the continued design and permitting of a new lift station at 248th Ave SE that would allow for decommissioning three other lift stations (\$1.7 million), replacing the influent screens (\$880k) and a building renovation for bulk chemical storage (\$2.4 million), both at the WWTP.

Constructing a new force main along Loraine Street from McHugh to Griffin (\$2.0 million) and installing a new sewer main in conjunction with the 244th/Roosevelt roundabout (\$150k) complete the list of major projects accomplished in 2024.

The Natural Gas Utility's strategic hedging transactions for gas supply have enabled the utility to maintain low gas supply costs needed for future operations. The utility typically hedges 75-80% of the average load and purchases the balance at market prices. Gas supply cost for 2024 is expected to be about \$1.6 million less than 2023. The utility implemented a CCA Emissions Charge in January 2023 to begin to recover revenue necessary to purchase carbon allowances through the CCA auctions. The 2024 charge is \$0.0676/therm and the utility's 2025 CCA charge will not be known until completion of Auction #8 in December of this year. However, uncertainty exists with Initiative I-2117 on the November ballot that could repeal the CCA. Staff will monitor the cost of CCA compliance and be prepared to implement a CCA charge adjustment in January 2025 if the CCA remains in effect. A consultant prepared rate study will be presented to the City Council in October with a recommended 5% rate increase for 2025 along with planned future rate increases.

The Solid Waste Utility currently has a healthy operating position and adequate reserves well in excess of policy minimums. A 3% across-the-board rate adjustment is proposed for 2025 to generate adequate revenue to cover a 10% rate increase by King County for transfer station tipping, as well as increases to tipping fees for recyclable material (4.5%) and organics. This rate increase will also help the utility maintain adequate equipment replacement reserves as it transitions from rear and side load collection to front-load equipment.

The Stormwater Utility was formed in late 2017 and began charging property owners in September 2018. A rate increase to \$7.50/ESU per month became effective in 2022 to generate adequate operating and capital reserves. We expect 2024 to be the final year in which the current rate will produce a positive operating position. A rate study completed in 2024 recommends increasing rates to \$12.00/ESU in 2025. Capital reserves are expected to be necessary in the future to comply with state stormwater permit requirements to retrofit older stormwater systems. A significant rate increase is necessary to fund capital projects. A capital program of \$180,000 for 2025 will address design and permitting for a fish passage culvert on Battersby Avenue and a project for the North Expo Parking Lot including grading, stormwater conveyance and detention facility improvements to improve runoff water quality for this 4.5 acre gravel parking area. Approximately \$140,000 of grant funding has been secured for these two projects.

Organizational Changes

This preliminary budget includes the following organizational changes:

- Freezes the vacant Building Inspector position - \$118,000 savings
- Layoff 1.0 FTE custodian position at year end - \$68,000 savings
- Layoff 1.0 FTE Park Maintenance Worker I on November 1, 2024 - \$115,000 savings

Outside Agency Funding:

The 2025 budget provides the following outside agency funding:

- Enumclaw Chamber of Commerce - \$10,000 for Visitor Center Operation
- Enumclaw Plateau Farmers Market - \$4,000 for SNAP
- Enumclaw Plateau Historical Society - \$7,290 from Schlotfeldt Fund 621
- Friends of the Library - \$600 from Lafromboise Fund 722
- GRC Small Business Assistance Center - \$5,000
- Rainier Foothills Wellness Foundation – ESD Counselors \$60,000
- Plateau Outreach Ministries - \$30,000 for Rental Assistance & \$20,000 for Utility Vouchers
- Plateau Kids Network - \$5,000
- 4H Junior Livestock - \$3,000 for Youth Premium Points
- Enumclaw Expo Center - \$15,000 for Marketing from Lodging Tax Fund 115
- Visit Rainier - \$13,800 for Website Promotion from Lodging Tax Fund 115
- Enumclaw Chamber of Commerce - \$10,000 for Marketing from Lodging Tax Fund 115

Future Considerations

A significant amount of time was spent in 2024 to balance the General Fund's 2025 operating position. Use of the remaining banked property tax capacity will limit the city's ability to respond to inflationary pressures in future years. Moderate residential and commercial growth coupled with annual inflationary increases to city utilities may allow the GF to sustain this balanced position. If new construction becomes stagnant the city will struggle to keep up with GF expenses while limited to a 1% increase in the property tax levy. Volatility of sales tax revenue will require monthly monitoring of commerce to ensure that anticipated revenue is realized.

When compared to where the city's financial picture was one year ago, the elements of this 2025 preliminary budget set the stage for a stable financial structure moving into 2026.

Reader's Guide

Mayor's Message – The message provides insight into the decision making process.

Table of Contents – a guide to the key segments of the document.

Budget Overview – Overview of City financial position, including major revenue sources, financial needs and capital projects.

Mission & Goals – Council statement provides guidance, especially for new requests.

Officials & Committee's – elected and appointed.

Finance & Budget Related Policies – a summary of City policies.

Accounting & Budgeting – basic guidelines.

Definitions of Revenues & Expenditures – basic groupings and types

Budget Calendar – schedule of events in the budget process

Property Tax Composition – information on these two key revenues.

List of Funds & Departments

Fund Detail, with Significant Expenditure Sources & Uses – General Fund is broken down by department and lists transfer subsidies to other funds.

Long Term Debt Summary – General obligation, revenue and special assessment bonds, state loans and notes.

Capital Projects – Carryover projects from 2017 and new 2018 projects.

Staffing Fund & Department – ties to FTE listings in Fund Detail section and includes salary ranges.

Miscellaneous Statistical Data – as related to City operations and the greater Plateau area. (In Final Book)

City of Enumclaw Mayor and City Council

<u>Position</u>	<u>Name</u>	<u>Term</u>	<u>Expiration</u>
Mayor	Jan Molinaro E-mail: jmolinaro@ci.enumclaw.wa.us Phone: 360.615.5606	4 years	12/31/25
Council Position 1	Corrie Koopman Frazier	4 years	12/31/25 (2 nd)
Council Position 2	Jan Martinell	4 years	12/31/25 (1 st)
Council Position 3	Bobby Martinez	4 years	12/31/25 (1 st)
Council Position 4	Chance La Fleur	4 years	12/31/27 (4 th)
Council Position 5	Thomas Sauvageau	4 years	12/31/25 (2 nd)
Council Position 6	Anthony Wright	4 years	12/31/27 (4 th)
Council Position 7	Chris Gruner E-mail: council@ci.enumclaw.wa.us Phone: 360.615.5608	4 years	12/31/25 (1 st)

City Officials

<u>Position</u>	<u>Name</u>	<u>Department</u>	<u>Contact</u>
City Administrator	Chris Searcy	Administration	csearcy@ci.enumclaw.wa.us 360.615.5607
Judge	Robert Hamilton	Municipal Court	360.825.7771
City Attorney	Brett Vinson	Legal	360.802.3888
City Clerk	Jessica Rose	Administration	jrose@ci.enumclaw.wa.us 360.615.5608
Police Chief	Tim Floyd	Police	tfloyd@police.ci.enumclaw.wa.us 360.825.3505
Director	Kristan Reed	Finance	canderson@ci.enumclaw.wa.us 360.615.5614
Director	Brian Spindor	Public Works	bspindor@ci.enumclaw.wa.us 360.615.5721
Director	Chris Pasinetti	Community Development	cpasinetti@ci.enumclaw.wa.us 360.615.5726
Director	Alina Hibbs	Parks & Recreation	ahibbs@ci.enumclaw.wa.us 360.615.5621
Director	Joe Nanavich	Information Services	jnanavich@ci.enumclaw.wa.us 360.615-5677
Hearing Examiner	Sharon Rice	Community Development	360.825.3593

City of Enumclaw City Council Committees

Committee on Committees

Chance La Fleur, Chair
Anthony Wright
Corrie Koopman Frazier

Economic Development

Chance La Fleur, Chair
Chris Gruner
Thomas Sauvageau

Finance

Corrie Koopman Frazier, Chair
Jan Martinell
Thomas Sauvageau

Community Services

Anthony Wright, Chair
Corrie Koopman Frazier
Bobby Martinez

Public Safety

Chris Gruner, Chair
Jan Martinell
Bobby Martinez

Public Works

Anthony Wright, Chair
Chris Gruner
Chance La Fleur

Industrial Development Corporation

Exists to facilitate economic development and employment opportunities through financing of industrial development facilities. Board of Directors composed of full City Council. Meets following first regular meeting of the City Council in January and thereafter as needed.

Transportation Benefit District

The Transportation Benefit District was absorbed into the City at the end of 2017.

City of Enumclaw Boards and Commissions

Arts Commission – sponsors and conducts programs to further public awareness of and interest in visual and performing arts. Three-year term. Meets first Wednesday of each month, 4:00 p.m. at City Hall.

Twyla Colvin
LeAnn Blanco
Janet Berthon
James Kleinbeck
Lindsey Ryan
Elaine Lynest
Rachael Brooks

Cemetery Board – establishes rules and regulations to maintain the solemnity of the grounds. Four-year term. Meets quarterly, 4:00 p.m. at the Cemetery Office.

Vivian Froemke
Jerry Metcalf
Dawn Light-Trumbull
Barbara Braun
Jodine Burke

Civil Service Commission – governs appointments, advancements, demotions, suspensions, and discharges of and police officers. Six-year term. Meets third Wednesday of each month, 9:00 a.m. at City Hall.

Ed Bickford
Danielle Munroe
Albert Willis
Katy McKee, Secretary

Design Review Board – reviews and approves building designs, landscaping, and site plans to ensure aesthetic design. Four-year term. Meets first and third Thursdays, 6:00 p.m. at City Hall.

Bryan Christiansen
Sean McDonald
James Plowden
Wyatt Lawlis
Bill DuBray

Human Services Board – advisory board that identifies and prioritizes social service needs. Four-year term. Meets quarterly, 5:00 p.m. at City Hall.

Rich Elfers
Helen Boisjolie
LeAnn Blanco
Stephanie Sackett-Converse
Julie Holbrook
Linda Rabb
Barbara Braun

Library Advisory Board – reports to Council and KCLS in an advisory role. Five-year term. Meets first Tuesday of each month, 6:00 p.m. at Library.

Cynthia Sable
Dani Hamilton
Tracy Delphia
Vacant
Ann Anderson

Park Board – provides guidance, direction and recommendations on planning, acquisition, development and operation of park facilities, community center and recreation programs. Four-year term. Meets second Wednesday of each month, 5:30 p.m. at the City Hall.

Bernie McKinney
Elsa Tibbits
Trevor Gilthuedt
Vanessa Pons-Lopez McSheridan
Robert Horn
Ed Storton
Kaden Bolton

Planning Commission – Research and fact-finding group analyzes, researches, and makes recommendations to City Council on land use and development. Four-year term. Meets fourth Thursday of each month, 7:00 p.m. at City Hall.

Fred Sears
Leland Blechs Schmidt
Julie Holbrook
Paul Carter
Barbara Hull
Leandra Osborne
Paul Adams

Finance and Budget Related Policies

1. Coordinate the Comprehensive Plan, budget, capital and long-range planning processes.

- i. Capital asset policy #6100
 1. Monitor capital asset transactions
 2. Internal control of major assets
 3. Schedule funding of significant assets
- ii. Unclaimed property policy #6400
 1. Accurate reporting of receivables
- iii. The 2013 Budget includes a section summarizing capital facilities and staffing projections for a six year horizon.

2. Prioritize services and projects that benefit the community.

- iv. Purchasing policy #5100
 1. Promote efficient use of City funds
 2. Ensure accountability
 3. Comply with legal requirements
- v. Purchasing card policy #5200
 1. Promote efficient use of City credit cards
 2. Ensure accountability for purchases
- vi. Prioritizing City expenditures policy #8300
 1. Categorize significant expenditures with appropriate sources
 2. On going expenditures shall not be funded by one-time revenues
 3. Use of funds is prioritized, the highest use being protection of the public

3. Leverage resources with other agencies and private interests.

- vii. Accounts receivable policy #3200
 1. Track all receivables
 2. Establish reasonable collection periods and procedures
 3. Charge appropriate interest and penalties on past due accounts
 4. Take preemptive action to minimize past due accounts
- viii. Investment policy #4100
 1. Provide highest return with maximum security
 2. Meet daily cash flow demands

4. Maintain fiscally responsible fund reserve balances.

- ix. Reserve fund policy #8200
 1. Establish minimum recommended reserve levels
 2. Establish allowable uses of reserves
 3. Establish approval process for use of reserves
 4. Establish replacement process for reserves when used
 5. Assign administrative responsibilities
 6. The General Fund maintains an 8% of operating expenditures reserve for unanticipated needs. The Contingency Fund maintains a reserve for general use in case of catastrophic uninsured loss.

5. Provide understandable and timely budget, financial and analytical reports.

- x. The Finance Director provides quarterly reports to administration and council comparing current expenditures with the prior year and budget.

Accounting and Budgeting Procedures

Accounting

Accounting records for the City are maintained in accordance with methods prescribed by the State Auditor under the authority of Washington state law, RCW Chapter 43.09.

Basis of Presentation - Fund Accounting

The accounts of the City are organized on the basis of funds and departments. Each fund is a separate accounting entity with a self-balancing group of accounts. There are three broad fund categories. The preceding pages identify funds by departmental responsibility. The funds are identified by category on the following page.

Basis of Accounting

Basis of accounting refers to "when" revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements.

The **cash basis** of accounting revenues are recognized only when cash is received, and expenditures are recognized when chargeable against the report year's budget appropriations as required by state law. This generally results in revenues being recognized when delivered to the government or government's agent and expenditures being recognized when paid.

The **modified accrual** basis of accounting is the accrual basis adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual, i.e., when the related funds become both "measurable" and "available" to finance expenditures of the current period. To be considered "available", revenue must be collected during the current period or soon enough thereafter to pay current liabilities.

Expenditures are recognized on a cash basis because they are measurable when they are incurred, that is, when a fund incurs the related liability. Since the recognition of depreciation does not reduce net financial resources, it is not considered to be an expenditure.

Governmental and permanent funds use the cash basis of accounting. Proprietary and fiduciary funds use the cash basis of accounting.

Budgets and Budgetary Accounting

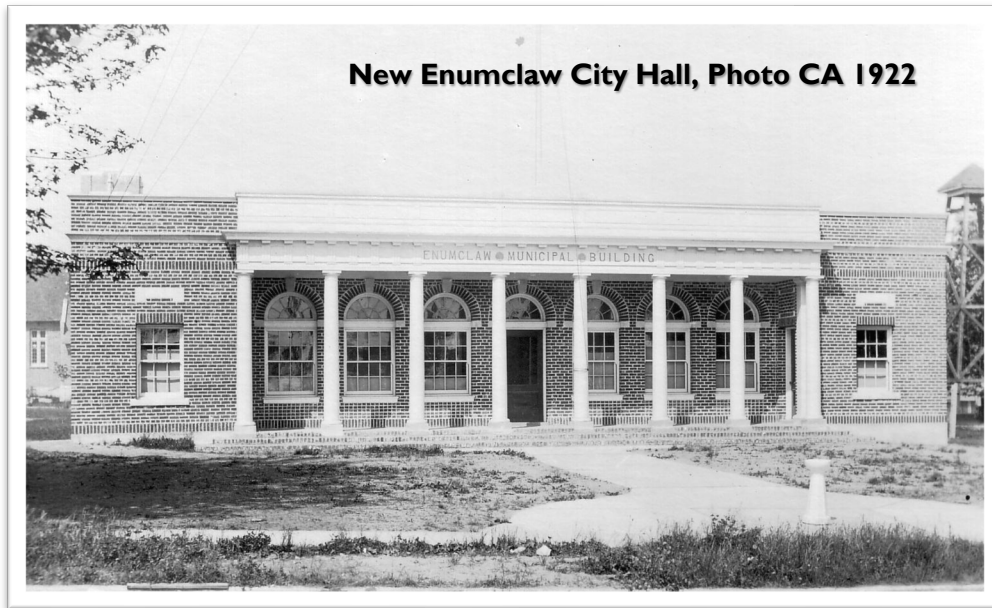
Scope of Budget - Annual appropriated budgets are currently adopted for the general, special revenue, debt service, capital project, enterprise, internal service, and fiduciary funds on the modified accrual basis of accounting. Construction funds are budgeted on a multi-year basis. For governmental funds, there are no differences between the budgetary basis and generally accepted accounting principles. Budgetary accounts are integrated in fund ledgers for all budgeted funds. Budgets for certain special revenue, debt service, capital project and enterprise funds are adopted at the level of the individual project and for fiscal periods that correspond to the lives of projects.

Legal budgetary control is established at the fund level, i.e., expenditures for a fund may not exceed that fund's total appropriation amount. The City Administrator may authorize transfers of appropriations within a fund, but the City Council must approve, by ordinance, any increase in total fund appropriations. Any unexpended appropriation balances for annually budgeted funds lapse at the end of the year. Appropriations for construction funds are adopted on a "project-length" basis and are carried forward from year to year without re-appropriation, until authorized amounts are fully expended or the designated purpose of the fund has been accomplished.



Procedures for Adopting the Original Budget - The City's budget process and the time limits under which the budget must be prepared are defined by the Revised Code of Washington (RCW) 35A.33.

Amending the Budget - The City Administrator has authorized the Finance Director to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of a fund must be approved by the City Council. When the City Council determines that it is in the best interest of the City to increase or decrease the appropriation for a particular fund, it may be done so by ordinance approved by a simple majority.



2025 Budget Calendar

Scheduled	Tasks	Legal Deadlines, Requirements
Week of Aug 12 th -23rd City Admin./Finance Dir.	Meetings with Department Heads to review budget status and make required adjustments.	
Monday, September 25 City Clerk	Send notice to newspaper that Preliminary Budget is in Clerk's office, publish October 2 & 9	Publish 2 consec wks no later than 1 st 2 weeks in Nov
Monday, September 9 City Clerk	Send notice to newspaper of Budget Workshop meeting dates, publish September 18 & 25	
Monday, October 14 City Clerk	Send notice to newspaper of Property Tax Levy & Other Revenue Sources Public Hearing. Dates -11/12, 11/25; publish Wednesdays October 23 & October 30	Prior to voting on ordinance
Monday, October 14 City Clerk	Send notice to newspaper of 2025 Budget Public Hearing. Dates - 11/12, 11/25; publish Wednesdays October 23 & October 30	
Monday September 30 Finance Director	Estimated revenues to Council (with Preliminary Budget)	1 st Monday in October
Monday September 30 City Administrator	Preliminary Budget, including the Budget Message, filed with City Clerk	1 st Monday in October
Monday September 30 Finance Director	Preliminary Budget published and available to the public in Clerk's Office by 5:00 PM and online at www.cityofenumclaw.net	1 st Monday in October
Monday, October 7 Council Workshop 6pm	Budget Review of Funds and Departments	
Monday, October 14 Regular Council Mtg w/budget discussion as agenda item. 6pm	Budget Review of Funds and Departments	
Monday, October 21 Council Workshop 6pm	Budget Review of Funds and Departments	
Monday, October 28 Regular Council Mtg w/budget discussion as agenda item. 6pm	Budget Review of Funds and Departments	

Formal Budget Adoption

Scheduled	Tasks	Legal Deadlines, Requirements
Tuesday November 12 Council Meeting	<u>First</u> Public Hearing on Preliminary Budget <u>First</u> Reading of Budget Ordinance	1 st Monday in December
Tuesday, November 12 Council Meeting	<u>First</u> Public Hearing on Property Tax Levy <u>First</u> Reading of Property Tax Levy Ordinance	
Monday November 25 Council Meeting	<u>Second</u> & Final Public Hearing on Preliminary Budget <u>Second</u> Reading/Adoption of Budget Ordinance	Prior to Year End
Monday November 25 Council Meeting	<u>Second</u> & Final Public Hearing on Property Tax Levy, Revenue sources <u>Second</u> Reading/Adoption of Property Tax Levy Ordinance <i>Due to King County Council & Assessor by Nov 30)</i>	November 30

Revenue and Expenditure Categories

REVENUES:

Taxes: Property, Retail sales, local criminal justice, utilities and gambling taxes.

Licenses & Permits: Business licenses, building permits, street permits, concealed weapons permits and impact fee permits.

Intergovernmental: Grants, entitlements, shared revenues and services to another government; Liquor Board Profits, Maple Valley Court Services and Boarding of Prisoners.

Charges for Goods & Services: Utility charges, park program fees, sale of maps, passport services, zoning & subdivision fees, plan check fees and charges from one fund to another.

Fines & Forfeits: Primarily Municipal Court, traffic infractions, parking infractions, driving under influence, other criminal traffic, other non-traffic misdemeanors and witness fees.

Miscellaneous & Other Sources: Interest, rents, leases, concessions, insurance recoveries and other miscellaneous revenues.

Interfund Transfers: Contributions from one fund to another.

Beginning Fund Balance/Reserves: Excess of revenues over expenditures carried over from the previous year.

EXPENDITURES:

Salaries, Wages and Personnel Benefits: Salaries include regular, overtime, temporary and fire volunteers. Benefits include health, dental and vision insurance, pension contributions, FICA, industrial insurance and unemployment compensation premium.

Supplies: Articles purchased for consumption or resale; office & operating supplies, small tools and equipment, fuel, gas purchased for resale, auto parts and library books.

Services: Consulting fees, custodial services, telephone services, postage, training and travel, conferences, insurance, utility services, repair and maintenance and printing.

Intergovernmental Services/Taxes: Professional Services performed by State Auditor, voter and election charges, City owned utility taxes to General Fund.

Interfund Transfers: Contributions to other funds, often the equivalent of operating subsidies.

Capital Outlays: Major purchases of fixed assets with a cost of \$5,000 or greater.

Interfund Services: Charges for vehicles, equipment, computers and facilities services provided by the Internal Service Funds and General Fund administration, legal and finance.

Ending Fund Balance/Reserves: Estimated current-year excess of revenues over expenditures.

Property Taxes and Enumclaw

Property assessed value (AV) is determined by the King County Assessor's Office based on market values. Property tax levies are imposed by six different taxing jurisdictions within Enumclaw. The levies are authorized by the jurisdiction's governing bodies. Levies are set in terms of dollars per \$1,000 of assessed valuation.

RCW 84.55 is the governing legislation for property tax in the State of Washington. In 1997 the RCW was modified by Referendum No. 47 which allows the "banking" of unused levy capacity. The difference between the levy increase and the allowed maximum accumulates in a "bank." Any, or all, of this bank may be added to future levies.

In November 2001 Washington State voters approved Initiative 747, again modifying the RCW, reducing the maximum levy increase from 6% to 1%, or the Implicit Price Deflator (IPD), whichever is less. The IPD at September 30, 2017 was 1.55%. Adjustments for new construction, annexations and corrections are excluded from this calculation.

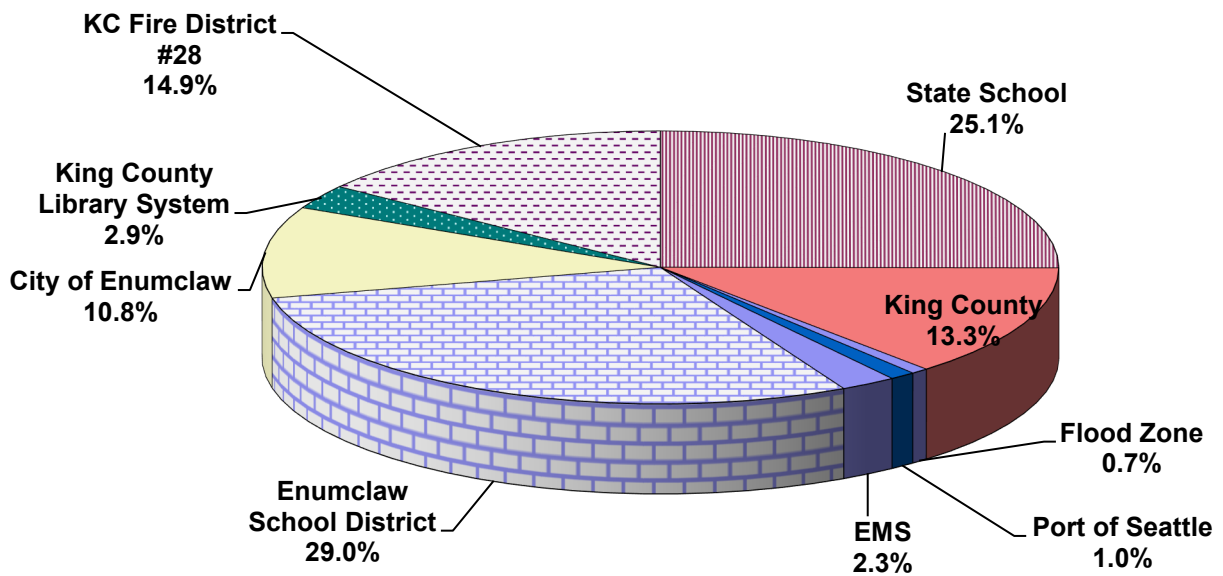
The city may levy up to \$1.60 per \$1,000 of assessed valuation for general governmental services. KCLS and KCFD #28 can levy \$0.50 and \$1.50 per \$1,000 respectively. The 1% limitation may be exceeded by a "lid lift" if the levy is below the limit and is approved by a simple majority of the voters.

	2025	2024
Prior Year Actual Levy	2,739,813	2,544,643
Regular Levy Base	3,064,342	2,995,756
New Construction & Adjustments	23,453	38,639
Greater of 1% or IPD	30,643	29,958
Total Limit Factor Levy	3,118,438	3,064,353
Refunds for Prior Year	9,919	6,742
Maximum Allowable Levy	3,128,357	3,071,095
Total Levy Request	3,128,357	2,739,813
Banked Levy Capacity	-	331,282
Assessed Value	\$ 2,827,435,754	2,532,528,973
Levy Rate	\$ 1.10643	\$ 1.08185

Property Tax Distribution

2024 Tax Rates Within The City Of Enumclaw
(In dollars per \$1,000 of assessed value)

<u>Agency/Taxing District</u>	<u>Tax Rate</u>	<u>% Of Total</u>
State School	\$2.51753	25.10%
King County	\$1.33791	13.34%
Flood Zone	\$0.07067	0.70%
Port of Seattle	\$0.10470	1.00%
EMS	\$0.22679	2.26%
Enumclaw School District	\$2.91067	28.95%
City of Enumclaw	\$1.08568	10.80%
King County Library System	\$0.28874	2.90%
KC Fire District #28	\$1.50000	14.94%
Total	\$10.04268	100.0%



City by Fund:

General Fund 001

Contingency 001.101

Special Revenue Funds:

Street 110

Lodging Tax 115

State Growth Management – 2nd 130

State Growth Management – 1st 131

Seized Assets 150

Drug Education & Enforcement 156

Impact/Mitigation Fee 158

Enumclaw Pool 170

Property Management 180

Debt Service Funds:

LID Debt Service 215

LID Guaranty 230

Enterprise Funds:

Water Utility 410

Wastewater Utility 420

Natural Gas Utility 430

Solid Waste Utility 440

Stormwater 450

Water/Sewer Revenue Bond 455

Internal Service Funds:

Equipment Rental 520

Data Processing 530

Facilities Maintenance 535

Fiduciary Fund:

Schlotfeldt Library Endowment 621

Permanent Funds:

Cemetery Endowment 701

Lafromboise Memorial 722

City by Department:

City Council

General Fund Dept 010

Municipal Court

General Fund Dept 020

Administration

General Fund Dept 03X

General Fund NonDept 090

Contingency Fund 101

Lodging Tax Fund 115

2nd ¼% REET Fund 130

1st ¼% REET Fund 131

Property Mgt Fund 180

Data Processing Fund 530

Finance

General Fund Dept 040

Debt Funds 213/215/230

City Attorney

General Fund Dept 050

Police

General Fund Dept 060

Seized Assets Fund 150

Drug Enforcement Fund 156

Community Development

General Fund Dept 07X

Impact & Mitigation Fund 158

Parks, Recreation & Cultural Services

Rec/Maint/Art 082/083

Cemetery Endowment Fund 701

Pool Fund 170

Community Services

Schlotfeldt Library Endowment Fund 621

Lafromboise Memorial Fund 722

Human Services Dept 085/086

Public Works

Street Fund 110

Stormwater 450

Water Utility Fund 410

Wastewater Utility Fund 420

Natural Gas Utility Fund 430

Solid Waste Utility Fund 440

Water/Sewer Revenue Bond Fund 455

Equipment Rental Fund 520

Facilities Fund 535

2025 Budget

General Governmental Operating Funds	Beginning Reserves +	Revenues =	Funds Available -	Expenditures =	Ending Reserve
General (001)	\$ 3,485,585	\$ 16,240,178	\$ 19,725,763	\$ 16,391,947	\$ 3,333,816
Contingency (001.101)	943,603	38,000	981,603	-	981,603
Total General Fund	4,429,188	16,278,178	20,707,366	16,391,947	4,315,419
Special Revenue Funds					
Street (110)	377,696	2,109,790	2,487,486	2,343,542	143,946
Transportation Benefit District (112)	1,136,851	795,000	1,931,851	825,441	1,106,408
Lodging Tax (115)	36,263	29,200	65,463	39,000	26,463
2nd 1/4% REET (130)	1,819,721	445,000	2,264,721	738,716	1,526,005
1st 1/4% REET (131)	183,557	445,000	628,557	39,250	589,307
Seized Assets (150)	34,089	2,000	36,089	34,000	2,089
Drug Ed & Enforcement (156)	14,353	600	14,953	7,000	7,953
Impact/Mitigation (158)	1,978,696	610,455	2,589,151	276,719	2,312,432
Pool (170)	41,646	838,400	880,046	844,869	35,177
Property Management (180)	2,053,840	147,500	2,201,340	430,395	1,770,945
Total Special Revenue Funds	7,676,712	5,422,945	13,099,657	5,578,932	7,520,725
Debt & Endowment Funds					
LID Debt Cole & Warner (215)	115,335	22,000	137,335	54,124	83,211
LID Guaranty (230)	62,399	7,000	69,399	-	69,399
Schlotfeldt Endowment (621)	7,290	-	7,290	7,290	-
Cemetery Endowment (701)	772,078	67,000	839,078	-	839,078
Lafromboise Memorial Trust (722)	136,543	4,900	141,443	600	140,843
Total Debt & Endowment Funds	1,093,645	100,900	1,194,545	62,014	1,132,531
Enterprise Funds					
Water (410)	5,584,502	4,998,856	10,583,358	6,018,694	4,564,664
Wastewater (420)	1,379,996	12,557,500	13,937,496	12,934,090	1,003,406
Natural Gas (430)	2,909,963	8,612,749	11,522,712	8,475,763	3,046,949
Solid Waste (440)	1,019,801	4,698,840	5,718,641	4,689,144	1,029,497
Stormwater Management (450)	371,207	1,093,820	1,465,027	1,448,856	16,171
Revenue Bond Fund (455)	402,118	662,895	1,065,013	662,895	402,118
Total Enterprise Funds	11,667,587	32,624,660	44,292,247	34,229,442	10,062,805
Internal Service Funds					
Equipment Rental (520)	3,848,207	2,409,609	6,257,816	1,007,514	5,250,302
Data Processing (530)	290,600	1,930,132	2,220,732	1,885,217	335,515
Facilities (535)	660,657	1,649,952	2,310,609	1,513,015	797,594
Total Internal Service Funds	4,799,464	5,989,693	10,789,157	4,405,746	6,383,411
Total All City Funds	\$ 29,666,596	\$ 60,416,376	\$ 90,082,972	\$ 60,668,082	\$ 29,414,890

General Fund	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 4,538,507	\$ 4,157,221	\$ 4,157,221	\$ 3,485,585	\$ (671,636)	-16%
Taxes	10,123,047	10,689,412	10,414,500	10,948,957	259,545	2%
Licenses & Permits	573,466	495,000	449,905	455,500	(39,500)	-8%
Intergovernmental	1,008,085	956,752	1,140,742	723,823	(232,929)	-24%
Charges for Services	955,674	737,914	984,476	1,008,009	270,095	37%
Fines & Forfeitures	61,825	54,600	55,303	51,900	(2,700)	-5%
Interest, Rentals & Other	333,742	273,970	393,982	278,800	4,830	2%
Interfund Revenue	1,087,435	1,180,238	1,195,238	1,321,187	140,949	12%
Total Operating Revenues	<u>14,143,274</u>	<u>14,387,886</u>	<u>14,634,146</u>	<u>14,788,176</u>	<u>400,290</u>	<u>2.8%</u>
Retainage/Bail Payments	83,753	36,000	109,250	100,000	64,000	0%
Capital & Project Revenues	3,184,858	4,734,341	3,332,212	1,352,002	(3,382,339)	-71%
Total Resources	<u>21,950,392</u>	<u>23,315,448</u>	<u>22,232,829</u>	<u>19,725,763</u>	<u>(3,589,685)</u>	<u>-15%</u>
Expenditures						
Salaries	6,374,864	6,751,633	6,715,521	6,812,861	61,228	1%
Personnel Benefits	2,419,964	2,534,924	2,518,443	2,546,843	11,919	0%
Supplies	252,442	312,428	348,408	324,140	11,712	4%
Services/Charges	2,195,913	2,113,451	2,202,543	2,162,889	49,438	2%
Lease payments	6,894	17,872	7,500	8,000	(9,872)	-55%
Interfund Services	1,778,140	1,836,802	1,821,537	1,855,706	18,904	1%
Operating Transfers Out	902,098	975,055	975,055	930,000	(45,055)	-5%
Total Operating Expenditures	<u>13,930,315</u>	<u>14,542,165</u>	<u>14,589,007</u>	<u>14,640,439</u>	<u>98,274</u>	<u>0.7%</u>
Outside Agencies	53,142	150,000	200,000	154,000	4,000	2.7%
ARPA	-	-	-	-	-	0.0%
Retainage / Bail Refunds	93,725	30,000	113,859	100,000	70,000	233.3%
Capital & Project Expenditures	3,715,988	5,174,211	3,844,378	1,497,508	(3,676,703)	-71%
Total Expenditures	<u>17,793,170</u>	<u>19,896,376</u>	<u>18,747,244</u>	<u>16,391,947</u>	<u>(3,504,429)</u>	<u>-17.6%</u>
Reserve Goal						
Available Ending Balance	1,815,447	976,761	957,943	854,098		
Restricted-Opioid settlement	13,146	17,676	80,000	80,000		
Reserved-Retainage	4,609	4,609	-	-		
Designated-Petty Cash	1,500	1,500	1,500	1,500		
Designated-Golf Course	199,383	221,966	243,961	189,865		
Designated-LEOFF One	451,500	451,500	451,500	451,500		
Designated (12% of Op Expd)	1,671,638	1,745,060	1,750,681	1,756,853	2,342,470	
Ending Fund Balance	<u>\$ 4,157,222</u>	<u>\$ 3,419,072</u>	<u>\$ 3,485,585</u>	<u>\$ 3,333,816</u>	<u>2,342,470</u>	
Operating Revenues less Operating Expenditures	<u>\$ 212,959</u>	<u>\$ (154,279)</u>	<u>\$ 45,139</u>	<u>\$ 147,737</u>		
Contingency fund						
Revenues						
Beginning Fund Balance	\$ 549,848	\$ 920,603	\$ 920,603	\$ 943,603		
Interest & Transfer In	370,755	25,000	38,000	38,000		
Total Resources	<u>920,603</u>	<u>945,603</u>	<u>958,603</u>	<u>981,603</u>		
Restricted Fund Balance	<u>\$ 920,603</u>	<u>\$ 945,603</u>	<u>\$ 958,603</u>	<u>\$ 981,603</u>		
Expenditures						
Transfer out-001 Gen Fund	\$ -	\$ -	\$ 15,000	\$ -		
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,000</u>	<u>\$ -</u>		
Ending Fund Balance	<u>\$ 920,603</u>	<u>\$ 945,603</u>	<u>\$ 943,603</u>	<u>\$ 981,603</u>		

General Fund Significant Revenue Detail

Fund 001

	2024 Budget	2025 Budget	\$ Change	% Change
Beginning Fund Balance - Operating	\$ 3,487,084	\$ 2,708,624	\$ (778,460)	-22.3%
General Property Tax	2,739,812	3,128,357	\$ 388,545	14.2%
General Sales Tax	4,779,000	4,390,400	(388,600)	-8.1%
Utility Taxes:				
Water Fund	355,000	364,000	9,000	2.5%
Natural Gas Fund	422,900	462,500	39,600	9.4%
Wastewater Fund	454,000	465,800	11,800	2.6%
Solid Waste Fund	346,700	387,000	40,300	11.6%
Storm Water Fund	-	80,000	80,000	100.0%
Electric Utility Tax	750,000	850,000	100,000	13.3%
Telecommunications Utility Tax	125,000	130,000	5,000	4.0%
Other Taxes	717,000	673,700	(43,300)	-6.0%
Total Taxes	10,689,412	10,931,757	242,345	2.3%
Business Licenses/Franchise Permits	271,500	260,500	(11,000)	-4.1%
	223,500	200,000	(23,500)	-10.5%
State Entitlements	225,500	221,000	(4,500)	-2.0%
Operating Grants & Other	4,962,403	1,614,825	(3,347,578)	-67.5%
Intergovt Payments for Services	5,187,903	1,835,825	(3,352,078)	-64.6%
Charges for Services				
General Government	57,400	59,600	2,200	3.8%
Public Safety	329,200	493,795	164,595	50.0%
Community Development	82,814	112,614	29,800	36.0%
Parks And Recreation	268,500	322,000	53,500	19.9%
Total Charges For Services	737,914	988,009	250,095	33.9%
Interfund General Services	1,180,238	1,321,187	140,949	11.9%
Municipal Court Fines & Forfeitures	54,600	51,900	(2,700)	-4.9%
Miscellaneous Revenue:				
Investment Interest	180,000	140,000	(40,000)	-22.2%
Other Interest	12,600	12,500	(100)	-0.8%
Rents/Leases/Concessions	49,000	85,500	36,500	74.5%
Other Misc Revenue	68,370	140,800	72,430	105.9%
Total Misc Revenue	309,970	378,800	68,830	22.2%
Project Transfer-Ins	503,190	240,000	(263,190)	-52.3%
Project Grants and Other	-	-	-	
Total General Fund	\$ 22,645,311	\$ 18,916,602	\$ (3,728,709)	-16.47%

2025 General Fund Indirect Cost Allocation Plan (ICAP)			
Operating Fund Charges	2023	2024	2025
Property Management	\$ 4,550	\$ 8,529	\$ 3,184
Transportation Benefit Fund	15,166	17,562	32,685
Pool	55,998	60,326	65,735
Water	218,788	218,210	237,456
Wastewater	245,867	246,875	270,640
Natural Gas	242,048	297,611	345,360
Solid Waste	230,633	254,216	281,958
Stormwater	74,385	76,909	84,169
Total Expenditures	\$ 1,087,435	\$ 1,180,238	\$ 1,321,187
General Fund Revenues			
Administration	506,574	580,947	666,186
Finance	477,729	500,381	549,982
Legal	103,132	98,910	105,019
Total Revenues	\$ 1,087,435	\$ 1,180,238	\$ 1,321,187
<i>* Charges based on percentage of expenditures and staff</i>			

2025 General Fund Department Expenditure Budget by Type											Comparison by Department			
Summary for General Fund Departments	Salaries	Personnel Benefits	Supplies	Services	Transfers	Non- revenue receipts	Interfund	Outside Agencies	Projects & Capital	Ending Reserve	2025 Budget		2024 Budget	
											\$	%	\$	%
Council	27,300	2,397	500	1,500			19,178		-	-	50,875	0.3%	48,583	0.2%
Municipal Court	190,539	69,716	6,800	315,873		100,000	55,413		-	-	738,341	4.5%	642,380	3.2%
Administration	558,607	173,574	11,700	103,166			91,987		-	-	939,034	5.7%	926,933	4.7%
Finance	601,641	222,070	6,500	91,167			110,663		-	-	1,032,041	6.3%	986,942	5.0%
Legal	-	-	-	180,000			-		-	-	180,000	1.1%	188,456	0.9%
Police	4,065,553	1,513,278	200,050	560,445			1,030,891		-	-	7,370,217	45.0%	7,098,120	35.7%
Community Development	577,318	205,146	6,090	263,330			159,642		-	-	1,211,526	7.4%	1,439,711	7.2%
Parks & Recreation	551,398	183,787	74,300	419,500			216,057		240,000	-	1,685,042	10.3%	1,891,738	9.5%
Senior & Youth Services	237,505	105,858	18,200	15,140			122,306		224,815	-	723,824	4.4%	773,342	3.9%
Non-Departmental	3,000	71,017	-	135,768	930,000		8,060	154,000	925,193	3,333,816	2,227,038	13.6%	5,678,302	28.5%
Golf & Expo			-	85,000			41,509		107,500		234,009	1.4%	221,869	1.1%
Total Dollars	6,812,861	2,546,843	324,140	2,170,889	930,000	100,000	1,855,706	154,000	1,497,508	3,333,816	16,391,947	100.0%	19,896,376	100.0%

*City Council
General Fund Department 010*

WHO

The Enumclaw City Council has seven members who are elected to four-year terms by the citizens of Enumclaw. The City of Enumclaw operates under the Mayor-Council form of government. In this form, the elected Mayor serves as the City's chief administrative officer, and an elected seven-member council serves as the City's legislative body.

PURPOSE

It is the responsibility of the Council to provide effective city government representation for the citizens, determine policy, enact ordinances and resolutions, approve contracts, and authorize the payment of all obligations incurred by the city. After reviewing the Administration's revenue estimates and expenditure requests, it is the responsibility of the Council to adopt an annual budget.

*Municipal Court
General Fund Department 020*

WHO

The City of Enumclaw has its own Municipal Court. The employees in the court implement services to the citizens of Enumclaw by providing access to justice for all and ensuring that all individuals are afforded due process of law as recognized by the Constitutions of the United States and the State of Washington.

PURPOSE

As a court of limited jurisdiction, the Municipal Court is authorized by the laws of the State of Washington to preside over all criminal misdemeanors and gross misdemeanors, as well as traffic, non-traffic and parking infractions occurring within the city limits of Enumclaw. All cases filed are processed in accordance with court procedure and the laws of the State of Washington, under the direction of the presiding judge.

City Council Dept 010	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Expenditures						
Salaries	\$ 27,300	\$ 27,300	\$ 27,300	\$ 27,300	\$ -	0%
Personnel Benefits	2,370	2,394	2,395	2,397	3	0%
Supplies	161	500	250	500	-	0%
Services/Charges	535	1,500	1,600	1,500	-	0%
Interfund Charges	18,417	16,889	16,889	19,178	2,289	14%
Total Council Expenditures	\$ 48,783	\$ 48,583	\$ 48,434	\$ 50,875	\$ 2,292	5%

Staffing in FTE's	7.00	7.00	7.00	7.00
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Municipal Court Dept 020	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Therapeutic Court Grant	\$ 5,515	\$ 89,432	\$ 196,476	\$ 80,623	(8,809)	-10%
State v Blake Grant	\$ -	\$ 5,000	\$ -	\$ -	(5,000)	-100%
Charges for Services	33,294	33,400	35,800	32,600	(800)	-2%
Fines & Forfeitures	61,825	54,600	55,303	51,900	(2,700)	-5%
Interest, Rentals & Other	1,069	1,000	703	800	(200)	-20%
Bail Payments	81,738	36,000	100,000	100,000	64,000	178%
Total Court Revenues	\$ 183,441	\$ 219,432	\$ 388,282	\$ 265,923	\$ 46,491	21%

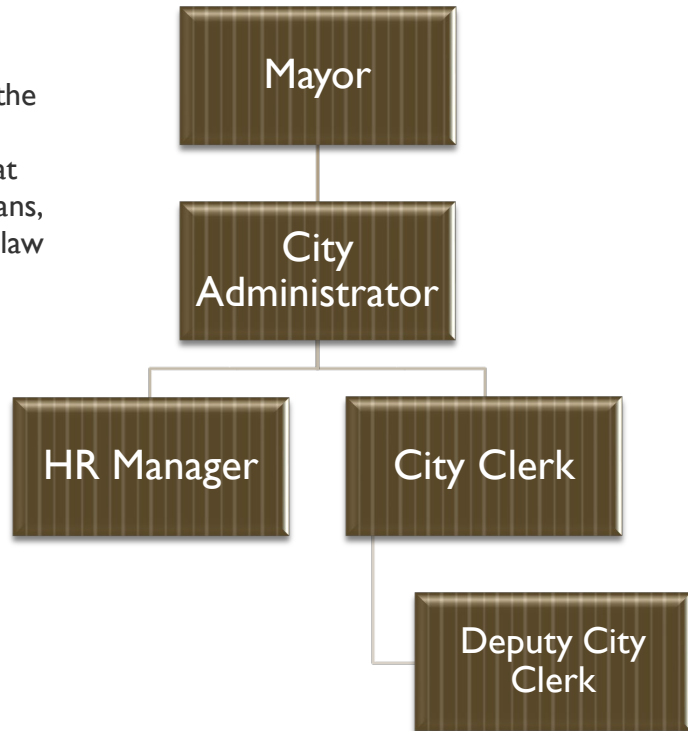
Expenditures						
Salaries	\$ 176,092	\$ 182,176	\$ 182,982	\$ 190,539	\$ 8,363	5%
Personnel Benefits	66,123	67,732	67,906	69,716	1,984	3%
Supplies	8,982	5,400	3,700	5,400	-	0%
Supplies-Therapeutic Court Grant	-	700	1,476	1,400	700	100%
Services/Charges	208,237	228,094	225,806	233,150	5,056	2%
Services/Charges-Therapeutic Court Grant	106,628	70,875	144,471	82,723	11,848	17%
Bail Deposit Refunds	93,725	30,000	100,000	100,000	70,000	233%
Interfund Services	59,965	57,403	57,403	55,413	(1,990)	-3%
Total Court Expenditures	\$ 719,752	\$ 642,380	\$ 783,744	\$ 738,341	\$ 95,961	15%
Therapeutic Court Grant	106,628	71,575	146,023	84,123	12,548	18%

Staffing in FTE's	2.05	2.05	2.03	2.03
Contracted Employees (hours vary)	3.00	3.00	3.00	3.00

City Administration, City Clerk's Office, & Mayor's Office General Fund 031, 032

WHO

Under the direction of the City Administrator, the City Administration provides leadership and management of all departments, and ensures that city departments carry out the city's mission, plans, policies and guidelines as adopted by the Enumclaw City Council. Within the Administration Department are many reporting relationships. Among these are three key city functions – Mayor, Office of the City Clerk and Human Resources.



PURPOSE

- Inform the Council on City issues, problems and future needs.
- Provide high quality, excellent public services by administrative direction and management of all departments.
- Review policies involving municipal government management.
- Implement City Policies and Procedures in an effective and timely, and appropriate manner. Clarify and protect the rights and responsibilities of employees.
- Develop the City's budget.
- Monitor legislation and assure that the city is complying with State and Federal regulations.
- Coordinate Council preparations, agendas, recording, and information for efficient city meetings.
- Responsible for Records Management, Special Permits, Insurance Claims, and Disclosure of Public Records.

STRATEGIC PRIORITIES

- Pursue excellence in serving the public by assuring high-quality services.
- Increase city's financial stability by balancing long-term revenues and expenditures and implementing efficiencies where practical.

2024 Highlights

- ✓ Represent City at:
 - ✓ King County Municipal Solid Waste Advisory Committee (MSWAC)
 - ✓ WRIA 9 Watershed Ecosystem Forum
 - ✓ South County Area Transportation Board
 - ✓ Washington Municipal Clerks Association
- ✓ SCA Executive Board (Mayor)
- ✓ WCIA delegate & 4 Committees (CA)
- ✓ Recruited and filled 14 open positions from 161 job applications
- ✓ AWC WellCity Award providing a 2% medical premium discount (\$27,927)
- ✓ Implemented Laserfiche records management and records management policy
- ✓ Bargain successor agreements for:
 - ✓ AFSCME
 - ✓ EPOA
- ✓ Developed Community Center Bond Proposition for the April Special Election
- ✓ Collaborated with City Council to address the General Fund structural deficit with a sustainable operating budget

2025

- ✓ Public records request tracking system
- ✓ Human Resources Management (HRM) software via Tyler Tech for all benefits, recruiting, onboarding, etc.

Administration Department 030	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Franchise Fees	\$ 214,057	\$ 220,000	\$ 205,000	\$ 205,000	\$ (15,000)	-7%
Interfund Charges	506,574	580,947	580,947	666,186	85,239	15%
Interest & Other	4,921	2,000	2,390	2,000	-	0%
Total Admin Revenues	\$ 725,552	\$ 802,947	\$ 788,337	\$ 873,186	\$ 70,239	9%
Expenditures						
Salaries	502,407	531,673	533,616	558,607	26,934	5%
Personnel Benefits	168,710	176,001	171,425	173,574	(2,427)	-1%
Supplies	10,413	12,950	8,250	11,700	(1,250)	-10%
Services/Charges	101,312	92,210	73,918	95,166	2,956	3%
Lease payments	6,894	17,872	7,500	8,000	(9,872)	-55%
Interfund Services	99,237	96,227	96,227	91,987	(4,240)	-4%
Operating Expenditures	888,973	926,933	890,936	939,034	12,101	1%
Project/Capital Outlay	-	-	-	-	-	0%
Total Admin Expenditures	\$ 888,973	\$ 926,933	\$ 890,936	\$ 939,034	\$ 12,101	1%

Staffing in FTE's	4.50	4.90	4.90	4.90	(includes Mayor)
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Finance Department General Fund Department 040

WHO

The Finance Department supports other City Departments with financial and analytical support. The front counter in the Finance Department is the main service point for citizens at City Hall. Finance collects utility payments and assists citizens with Passport processing and pet licensing.



Accountant (1)

Accounting Tech (3)

Admin Clerk (1)

2024 Key Projects

- Review and update policies as needed.
- Streamline finance processes and look for redundancy.
- Collaborate with other departments to eliminate manual processes.
- Implement the new accounting system to be live in 2025.
- Updated cash management procedures and used current banking options to be more efficient.

PURPOSE

Finance supports other departments and citizens by:

- Provide financial record keeping to include budgeting, accounting, reporting, audit assistance, grant accounting, accounts receivable, ongoing balancing and control, and capital asset control.
- Prepare and monitor budgetary and financial information. This includes internal services; user rate analysis; revenue forecasting; preparation of operating and capital budget; analyzing optimal fund balances and reserve requirements; and preparing various city, state and federal financial reports and analyses.
- Provide cash control, investment of city funds and debt service payment processing.
- Provide financing through issuance of bonds, inter-fund loans, etc.
- Process payroll, which includes federal and state reporting for taxes, retirement, and miscellaneous deduction.
- Process vendor payments.
- Administer utility billing for water, sewer, gas, solid waste, and storm water; provide customer service, and management of delinquent accounts.
- Administration of Local Improvement District (LID) records and payment management.

STRATEGIC PRIORITIES

- Provide a high level of customer service to all

Finance Department 040	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Charges for Services	\$ 28,820	\$ 24,000	\$ 27,000	\$ 27,000	\$ 3,000	13%
Interfund Charges	477,729	500,381	500,381	549,982	49,601	10%
Other	553	500	176	500	-	0%
Total Finance Revenues	<u>\$ 507,102</u>	<u>\$ 524,881</u>	<u>\$ 527,557</u>	<u>\$ 577,482</u>	<u>\$ 52,601</u>	10%
Expenditures						
Salaries	514,362	570,006	566,732	601,641	31,635	6%
Personnel Benefits	195,596	210,148	195,269	222,070	11,922	6%
Supplies	3,499	6,900	8,000	6,500	(400)	-6%
Services/Charges	87,039	85,980	86,529	91,167	5,187	6%
Interfund Services	<u>113,544</u>	<u>113,908</u>	<u>113,908</u>	<u>110,663</u>	<u>(3,245)</u>	-3%
Operating Expenditures	914,040	986,942	970,438	1,032,041	45,099	5%
Project Expenditures	-	-	-	-	-	0%
Total Finance Expenditures	<u>\$ 914,040</u>	<u>\$ 986,942</u>	<u>\$ 970,438</u>	<u>\$ 1,032,041</u>	<u>\$ 45,099</u>	5%

Staffing in FTE's	6.00	6.00	6.00	6.00
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Legal	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Interfund Revenues	<u>\$ 103,132</u>	<u>\$ 98,910</u>	<u>\$ 98,910</u>	<u>\$ 105,019</u>	<u>\$ 6,109</u>	6%
Expenditures						
Services/Charges	<u>178,650</u>	<u>188,456</u>	<u>176,400</u>	<u>180,000</u>	<u>(8,456)</u>	-4%
Total Legal Expenditures	<u>\$ 178,650</u>	<u>\$ 188,456</u>	<u>\$ 176,400</u>	<u>\$ 180,000</u>	<u>\$ (8,456)</u>	-4%

Contracted Employees	1.00	1.00	1.00	1.00
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Enumclaw Police Department

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WHO

The Police Department provides 24-hour law enforcement support to the City of Enumclaw. with patrol, investigations, corrections, and communications staff members, the department is also a Public Safety Answering Point (PSAP) for the Southeast King County area. The department operates a 25-bed 1-year corrections facility.

WHAT

Handling over 8,200 calls for service each year, communications staff dispatches Emergency 911 (E911) calls for Police, and transfers Fire and Medical calls for the Fire Department. Provides after-hours dispatching for the National Park Service.

Our mission is “Serving with Purpose” by providing, effective and proactive law enforcement services in partnership with the community. By doing so, we commit to a standard of excellence which ensures a safe and secure environment in which to live, work and visit.

We remain committed to safeguarding the lives and property of those we serve and to reduce the incidents and fear of crime through enhanced public safety services. It is through Serving with Purpose that we affect a positive impact on the quality of life in our community.

LONG-TERM PRIORITIES

Department goals are to provide effective and professional law enforcement Services to assist in preserving the community’s well-being.

For 2025 and beyond, the department will continue providing professional Public Safety Services by continually evaluating our policies and procedures to insure we are in-line with industry best practices.



2024 Highlights

- ✓ UAV program implemented.
- ✓ \$40,000 WATPA grant.
- ✓ Hired two Communications Officers, One Corrections Officer, One Patrol Officer.
- ✓ Promoted a Patrol Sergeant.
- ✓ Upgraded MAT/MOUD programs provider.
- ✓ Improved our PIO and Social Media Comms.
- ✓ Jail remodel.
- ✓ Tasers replaced.
- ✓ BWC's upgraded.
- ✓ PSERN project, radios replaced.

2025 Key Projects

- Grow our defensive tactics program.
- Commander back fill promotion.
- Assign two new detectives.
- Reach full deployable staffing in dispatch and jail.
- Continue to update procedures towards best practices.

Police Department	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Taxes	544,900	577,000	533,700	533,700	(43,300)	-8%
Licenses & Permits	6,200	6,500	6,000	6,000	(500)	-8%
Intergovernmental	457,963	512,700	560,404	567,200	54,500	11%
Charges for Services	27,046	17,200	85,795	88,795	71,595	416%
Room/Board of Inmates, Work Release	383,682	277,000	264,025	325,000	48,000	17%
Dispatching Services - NPS/Public Works	-	35,000	50,000	80,000	45,000	129%
Transfer In REET	-	-	-	-	-	0%
Interest & Other	26,692	-	102,387	13,000	13,000	0%
Total Police Revenues	\$ 1,446,483	\$ 1,425,400	\$ 1,602,311	\$ 1,613,695	\$ 188,295	13%

Expenditures						
Regular Salary	3,608,418	3,800,118	3,808,487	3,891,053	90,935	2%
Overtime & Temporary Labor	230,441	179,500	205,730	174,500	(5,000)	-3%
Personnel Benefits	1,387,102	1,454,541	1,470,613	1,513,278	58,737	4%
Supplies	156,772	191,750	238,700	200,050	8,300	4%
Services/Charges	404,833	517,795	560,186	560,445	42,650	8%
Interfund Services	939,038	954,416	954,416	1,030,891	76,475	8%
Operating Expenditures	6,726,604	7,098,120	7,238,132	7,370,217	272,097	4%
Project Expenditures	-	-	-	-	-	0%
Total Police Expenditures	\$ 6,726,604	\$ 7,098,120	\$ 7,238,132	\$ 7,370,217	\$ 272,097	4%

Operations	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Expenditures						
Regular Salary	\$ 2,499,081	\$ 2,598,097	\$ 2,679,482	\$ 2,640,501	42,404	2%
Overtime & Temporary Labor	125,527	109,500	100,730	99,500	(10,000)	-9%
Personnel Benefits	897,738	916,559	968,962	956,298	39,739	4%
Supplies	55,302	85,250	130,100	80,650	(4,600)	-5%
Services/Charges	127,720	132,320	134,970	139,970	7,650	6%
Interfund Services	933,538	949,646	949,646	1,026,121	76,475	8%
Operating Expenditures	4,638,906	4,791,372	4,963,890	4,943,040	151,668	3%
Capital Expenditures	-	-	-	-	-	0%
Total Operations	\$ 4,638,906	\$ 4,791,372	\$ 4,963,890	\$ 4,943,040	\$ 151,668	3%

Jail Services (065)	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Expenditures						
Regular Salary	\$ 568,576	\$ 600,023	\$ 581,934	\$ 624,680	24,657	4%
Overtime & Temporary Labor	22,328	25,000	25,000	25,000	-	0%
Personnel Benefits	261,056	282,404	267,759	294,650	12,246	4%
Supplies	97,641	97,850	99,950	110,750	12,900	13%
Services/Charges	238,412	335,075	335,075	345,075	10,000	3%
Operating Expenditures	1,188,013	1,340,352	1,309,718	1,400,155	59,803	4%
Capital Expenditures	-	-	-	-	-	0%
Total Jail Services	\$ 1,188,013	\$ 1,340,352	\$ 1,309,718	\$ 1,400,155	\$ 59,803	4%

Communications (066)	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Expenditures						
Regular Salary	\$ 540,761	\$ 601,998	\$ 547,071	\$ 625,872	23,874	4%
Overtime & Temporary Labor	82,586	45,000	80,000	50,000	5,000	11%
Personnel Benefits	228,308	255,578	233,892	262,330	6,752	3%
Supplies	3,829	8,650	8,650	8,650	-	0%
Services/Charges	38,701	50,400	90,141	75,400	25,000	50%
Interfund Services	5,500	4,770	4,770	4,770	-	0%
Operating Expenditures	899,685	966,396	964,524	1,027,022	60,626	6%
Capital Expenditures	-	-	-	-	-	0%
Total Communication Services	\$ 899,685	\$ 966,396	\$ 964,524	\$ 1,027,022	\$ 60,626	6%

Staffing in FTE's	35.00	36.00	36.00	36.00
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Police Department

Funds 150 and 156

FUND 150 – SEIZED ASSETS FUND

Purpose and Description – Drug offenses and crimes resulting from illegal drug use are destructive to society; the nature of drug trafficking results in many property crimes and crimes of violence. The forfeiture of real assets where a nexus exists between the commercial production or sale of the substances and the real property will provide a significant deterrent to crime by removing the profit incentive of drug-trafficking, and will provide a revenue source that will partially defray the large costs incurred by government as a result of these crimes. Established by Ordinance 1659.

FUND 156 – DRUG EDUCATION & ENFORCEMENT

Purpose and Description – Revenue source, from driving under the influence citations, and can be used for drug and alcohol enforcement and education assessments.



Seized Assets Fund 150	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 15,884	\$ 82,897	\$ 82,897	\$ 34,089	\$ (48,808)	-59%
Confiscated Property Sales	79,481	-	-	-	-	0%
Interest & Other	<u>3,744</u>	<u>3,600</u>	<u>2,200</u>	<u>2,000</u>	<u>(1,600)</u>	-44%
Total Revenues	83,225	3,600	2,200	2,000	(1,600)	-44%
Total Resources	<u>\$ 99,109</u>	<u>\$ 86,497</u>	<u>\$ 85,097</u>	<u>\$ 36,089</u>	<u>\$ (50,408)</u>	-58%
Expenditures						
Salaries	-	-	-	-	\$ -	
Supplies	-	62,622	40,000	21,000	\$ (41,622)	0%
Services/Charges	<u>16,212</u>	<u>23,875</u>	<u>11,008</u>	<u>13,000</u>	<u>(10,875)</u>	-46%
Operating Expenditures	<u>16,212</u>	<u>86,497</u>	<u>51,008</u>	<u>34,000</u>	<u>(52,497)</u>	-61%
Ending Fund Balance	<u>\$ 82,897</u>	<u>\$ -</u>	<u>\$ 34,089</u>	<u>\$ 2,089</u>	<u>\$ 2,089</u>	0%

Drug Education & Enforcement Fund 156	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 24,935	\$ 20,653	\$ 20,653	\$ 14,353	\$ (6,300)	-31%
Fines & Forfeitures	242	-	100	100	100	0%
WASPC Grant	-	-	-	-	-	0%
Interest & Other	<u>904</u>	<u>600</u>	<u>600</u>	<u>500</u>	<u>(100)</u>	-17%
Total Revenues	1,146	600	700	600	-	0%
Total Resources	<u>\$ 26,081</u>	<u>\$ 21,253</u>	<u>\$ 21,353</u>	<u>\$ 14,953</u>	<u>(6,300)</u>	-30%
Expenditures						
Supplies & Services	5,428	7,000	7,000	7,000	-	0%
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
Operating Expenditures	5,428	7,000	7,000	7,000	-	0%
Ending Fund Balance	<u>\$ 20,653</u>	<u>\$ 14,253</u>	<u>\$ 14,353</u>	<u>\$ 7,953</u>	<u>\$ (6,300)</u>	-44%

Community Development

General Fund Departments 072, 073

WHO

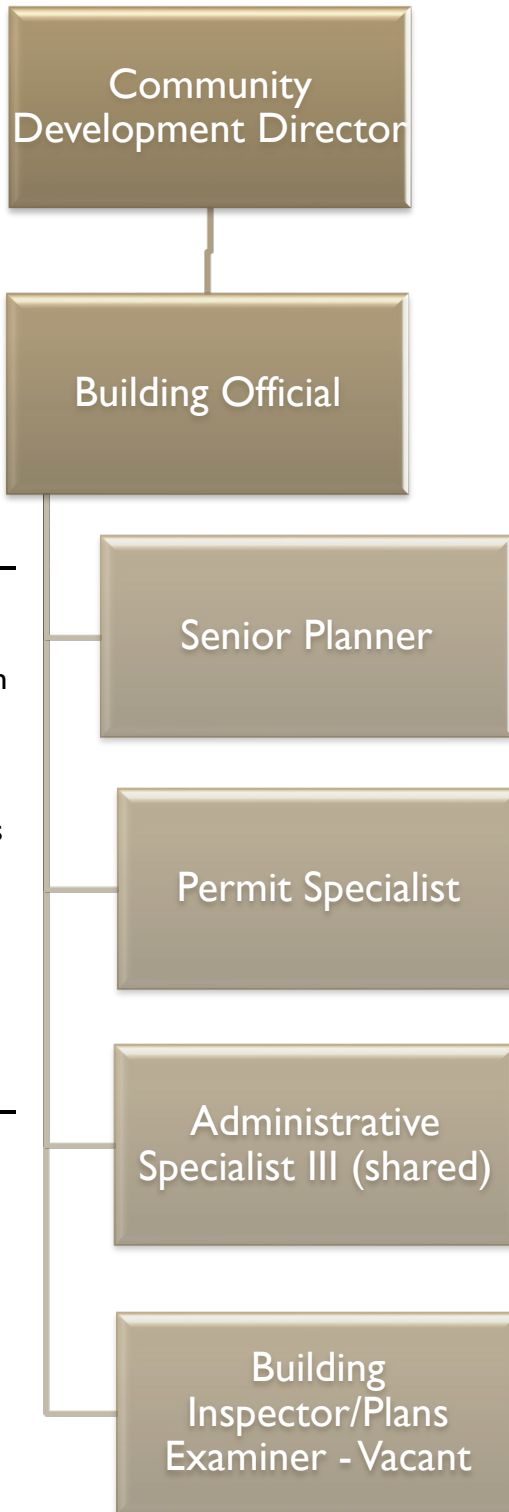
The employees in Community Development implement the long term vision provided by the City's Comprehensive Plan and Development Regulations. The Department reviews building and land use permits, processes business licenses, develops comprehensive plan amendments and updates, assists the public, and provides staff support for the Planning Commission, Design Review Board and City Council.

PURPOSE

- Guide the public process setting the comprehensive plan and development regulations
- Ensure compliance with mandatory state and local laws including the State Building Code, State Environmental Protection Act (SEPA), Growth Management Act (GMA), and Shoreline Management Act (SMA)

STRATEGIC PRIORITIES

- Encourage development that enhances and preserves the quality of life and vibrant small town character of Enumclaw
- Implement planning processes that are open and transparent to the community
- Provide a high level of customer service and assistance to citizens and developers



2024 Highlights

- ✓ Planning Commission Work Plan –
 - 2024 Comprehensive Plan Periodic Amendments
 - Municipal code amendments for Middle Housing, Critical Areas, Permanent Supportive Housing and Airport Zone. Completed RV Occupancy Ordinance.
- ✓ Moderate level of permit activity
- ✓ High level of Code Enforcement Activity
- ✓ Moderate level of land use permit activity
- ✓

2024 Key Projects

- ✓ Complete 2024 Comprehensive Plan
- ✓ Regulatory compliance activities
- ✓ Maintain High Level of Service standards
- ✓ Initiate System for online permit submittal and electronic plan review
- ✓ GIS online – provide a method to disseminate online GIS information
- ✓ Continued work with the HIJT on affordable housing.

Changes/Notes

○

Code Enforcement

Community Development All Divisions	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Building Permits	\$ 286,936	\$ 209,000	\$ 180,000	\$ 184,000	\$ (25,000)	-12%
Business Licenses	54,978	50,000	54,000	54,000	4,000	8%
Planning Charges for Services	76,652	37,814	42,414	32,614	(5,200)	-14%
Building Charges for Services	154,202	50,000	115,000	85,000	35,000	70%
Transfer In	75,000	-	-	-	-	0%
Intergovernmental	-	-	-	-	-	100%
Operating Revenues	\$ 647,768	\$ 346,814	\$ 391,414	\$ 355,614	\$ 8,800	3%
Project Revenues (Detail below)	<u>213,500</u>	<u>62,500</u>	<u>62,500</u>	<u>-</u>	<u>(62,500)</u>	0%
Total Comm Dev Revenues	<u>\$ 861,268</u>	<u>\$ 409,314</u>	<u>\$ 453,914</u>	<u>\$ 355,614</u>	<u>\$ (53,700)</u>	-13%
Expenditures						
Salaries	563,118	621,349	578,800	577,318	(44,031)	-7%
Personnel Benefits	200,263	213,469	205,766	205,146	(8,323)	-4%
Supplies	7,542	6,678	5,161	6,090	(588)	-9%
Services/Charges	64,256	73,500	72,380	78,330	4,830	7%
Fire Marshal Services	177,320	170,000	185,000	185,000	15,000	9%
Interfund Services	<u>145,530</u>	<u>166,215</u>	<u>166,215</u>	<u>159,642</u>	<u>(6,573)</u>	<u>-4%</u>
Operating Expenditures	1,158,029	1,251,211	1,213,322	1,211,526	(39,685)	-3%
Project Expenditures (Detail below)	<u>334,221</u>	<u>188,500</u>	<u>188,500</u>	<u>-</u>	<u>(188,500)</u>	0%
Total Comm Dev Expenditures	<u>\$ 1,492,250</u>	<u>\$ 1,439,711</u>	<u>\$ 1,401,822</u>	<u>\$ 1,211,526</u>	<u>\$ (228,185)</u>	-16%

Projects/Capital Revenue & Expenditure Detail						
Revenues						
Comp Plan	<u>213,500</u>	<u>62,500</u>	<u>62,500</u>	<u>-</u>		
Total Revenues	<u>\$ 213,500</u>	<u>\$ 62,500</u>	<u>\$ 62,500</u>	<u>\$ -</u>		
Expenditures						
Comp Plan	<u>334,221</u>	<u>188,500</u>	<u>188,500</u>	<u>-</u>		
Total Expenditures	<u>\$ 334,221</u>	<u>\$ 188,500</u>	<u>\$ 188,500</u>	<u>\$ -</u>		

Staffing in FTE's	6.00	6.00	6.00	5.00
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Parks & Recreation Department

General Fund Department 082

WHO

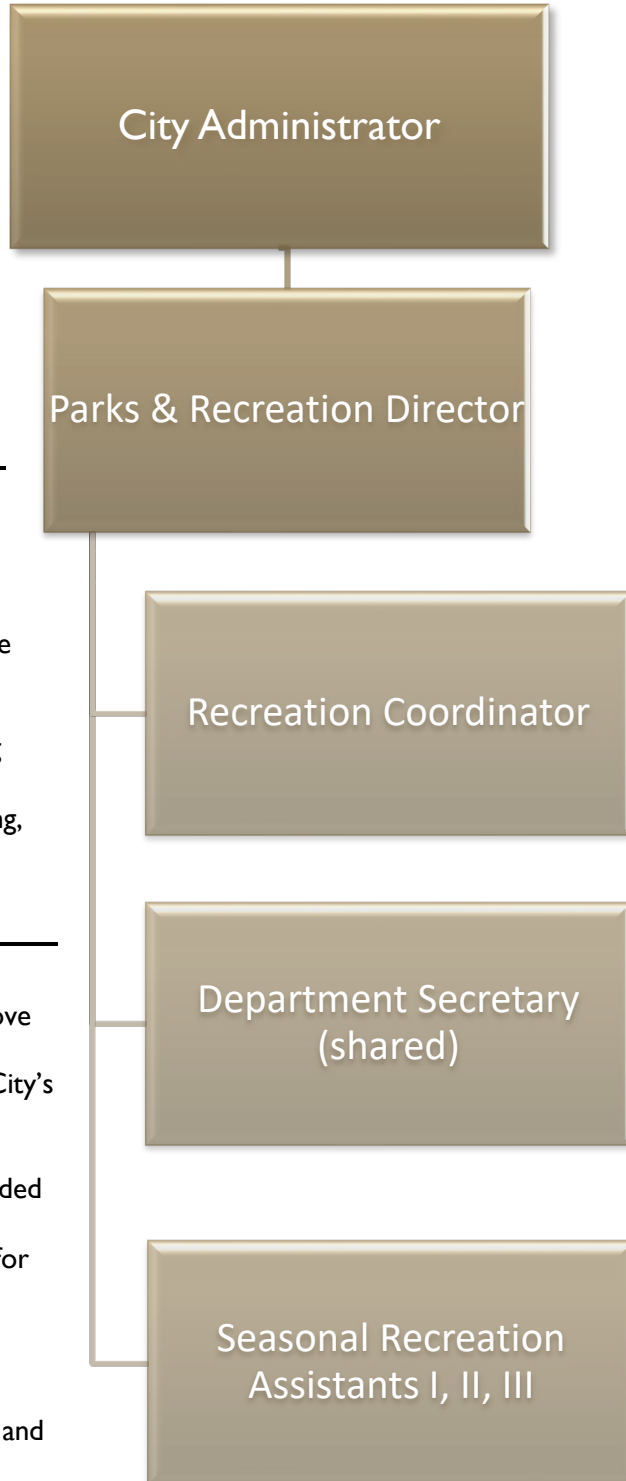
The Recreation Programming section of the Parks and Recreation Department provides a variety of cultural and recreational programs to City Residents and the larger community. These programs include classes ranging from Judo to Art, sports camps, fitness, day camp, youth and adult sports leagues and specialized recreation. The section also guides the development and implementation of the Park and Recreation Plan, staffs the Park Board, and schedules ballfields.

PURPOSE

- Provide a variety of recreational opportunities for the community
- Develop and implement park use policies, fees and scheduling priorities
- Guide the public process setting the Parks and Recreation Plan
- Support and promote performing, visual and other arts in the Community

STRATEGIC PRIORITIES

- Look for opportunities to improve and develop the park and trail system to further enhance the City's quality of life
- Emphasize recreational opportunities that are not provided elsewhere in the community
- Strive to provide programming for all citizens, regardless of age or ability
- Improve quality of life within Enumclaw by providing opportunities to experience art and culture.



2024 Highlights

- ✓ Camp Commotion Summer Day Camp
- ✓ After School Program year 2 program implementation
- ✓ Tournaments at Boise Creek
- ✓ VFW Hall implementation of new programming

2025 Key Projects

- ✓ Working with the school district to move after school programs within city limits to the VFW Hall
- ✓ Tournaments at Boise Creek
- ✓ Camp Commotion- iPad integration
- ✓ Production of activity guide in 6 month intervals

Changes/Notes

PARKS MAINTENANCE

General Fund Department 083

WHO

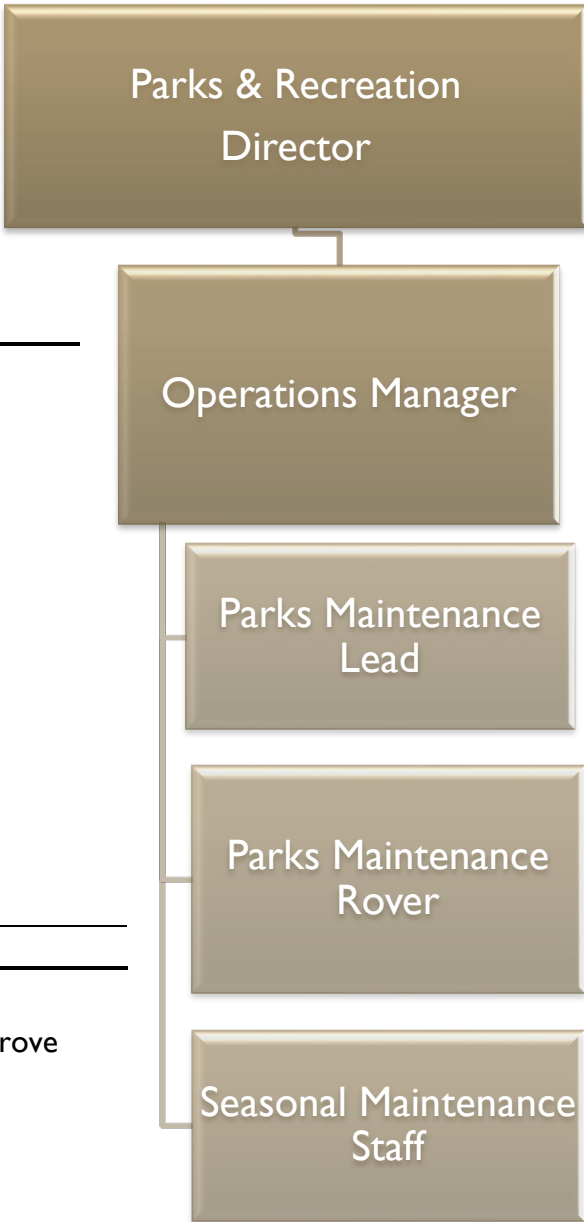
The Parks Maintenance section of the Parks and Recreation Department is responsible for grounds, ball field and play structure maintenance at all city parks and maintenance of the city trail system.

PURPOSE

- Maintain athletic fields and play structures in a safe condition for users
- Maintain parks grounds to a level that is financially and aesthetically acceptable to the public
- Maintain Boise Creek Sixplex to a level that user groups find attractive and to the level required by the agreement with the Enumclaw School District

STRATEGIC PRIORITIES

- Look for opportunities to improve and develop the park and trail system to further enhance the City's quality of life



2024 Highlights

- ✓ Replacement of 3 playground structures; Flensted, Fieldhouse and Garrett Park
- ✓ Tree removals and replacements
- ✓ Planting of donated trees at the dog park to provide shade for the park users
- ✓ Planning for invasives removal
- ✓ Continued training and recruitment of seasonal staff

2025 Key Projects

- ✓ Invasives removal and control
- ✓ Replacement of the Golf Course fire suppression system
- ✓ Re-painting of sport court lines
- ✓ Repair/replacement of MacFarland Park Trail

Changes/Notes

Cultural Arts and Events

General Fund Department 084

WHO

The Cultural Arts and Events section of the Parks and Recreation Department is designed to promote artists and art events with a focus on the local community. Leadership is provided by the Cultural Programs and Events Coordinator and the Arts Commission. The section guides development of programs, events, art exhibits, and collaboration with local arts and community groups.

PURPOSE

- Create strong public partnerships for the development of arts and heritage, cultural, and community programs
- Develop an understanding of quality of life and cultural enrichment for the community's residents and visitors
- Support from local businesses through tourism and involvement in arts programming

STRATEGIC PRIORITIES

- Support local art and artists to further enhance our community's life through arts and culture
- Attract professional artists and programs that provide education to local artists in order to improve their professional capabilities
- Visibility of the sculptural arts in our community, maintaining our current collection and enhancing beauty
- Emphasize quality of life, commerce, and downtown vibrancy through a diversified series of community events



2024 Highlights

- ✓ King County 4Culture Grant Application
- ✓ Coordination of Sundays on Cole
- ✓ Coordination of downtown corridor weekend events
- ✓ Concert series in the park too include food trucks and other attractions
- ✓ GEMs Juried Art Show at the King Co. Fair expanded to youth category
- ✓ Art maintenance according to the maintenance plan developed in 2024

2025 Key Projects

- ✓ Advertising and marketing plan for events/programs
- ✓ Public Art – continued maintenance plan and procurement

Changes/Notes

Parks, Recreation, Maint Dept & Arts	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Charges for Services	\$ 257,468	\$ 267,000	\$ 308,500	\$ 311,500	\$ 44,500	17%
Intergovernmental Revenue	11,000	11,000	11,000	11,000	-	0%
Interest & Other	33,131	28,000	27,939	25,500	(2,500)	-9%
Operating Revenues	301,599	306,000	347,439	348,000	42,000	14%
Project Revenues (Detail below)	399,543	366,000	474,712	240,000	(126,000)	0%
Total Parks Revenues	\$ 701,142	\$ 672,000	\$ 822,151	\$ 588,000	\$ (84,000)	-13%
Expenditures						
Salaries	\$ 541,855	\$ 610,558	\$ 591,541	\$ 551,398	\$ (59,160)	-10%
Personnel Benefits	215,962	234,506	228,547	183,787	(50,719)	-22%
Supplies	61,390	78,550	70,166	74,300	(4,250)	-5%
Services/Charges	449,703	410,300	403,624	419,500	9,200	2%
Interfund Services	164,727	191,824	191,824	216,057	24,233	13%
Operating Expenditures	1,433,637	1,525,738	1,485,702	1,445,042	(80,696)	-5%
Retainage			4,609			
Project Expenditures (Detail below)	518,838	366,000	475,685	240,000	(126,000)	-34%
Total Parks Expenditures	\$ 1,952,475	\$ 1,891,738	\$ 1,965,996	\$ 1,685,042	\$ (206,696)	-11%
Staffing in FTE's Parks Rec. & Maint.	4.56	4.20	4.20	3.15		
Staffing in FTE's Art	1.00	1.50	1.50	1.00		

Projects/Capital Revenue & Expenditure Detail	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
Transfer In-Park signage update				5,000
McFarland Park Trail Repair				130,000
Boise Sixplex Improvements				60,000
Transfer In-Art Sculpture maintenance	32,333			
Transfer In-Foothills Trail water fountain		6,000	6,000	
478 - Skate Park	367,210	-	-	-
481 - Anderson Riverview Roof/HVAC	-	60,000	15,000	45,000
486 - Pete's Pool Playground	-	200,000	239,595	-
487 - Flensted Park Playground	-	100,000	119,117	-
489-Garrett Park Playground	-	-	95,000	-
Total Revenues	\$ 399,543	\$ 366,000	\$ 474,712	\$ 240,000
Expenditures				
Park signage update	-	-	-	5,000
McFarland Park Trail Repair	-	-	-	130,000
478 - Skate Park	367,210	-	472	-
481 - Anderson Riverview Roof/HVAC	-	60,000	15,000	45,000
486 - Pete's Pool Playground	-	200,000	239,596	-
487 - Flensted Park Playground	-	100,000	119,117	-
Boise Sixplex Improvements	-	-	-	60,000
Foothills Trailhead water fountain		6,000	6,500	
Brush chipper split with Street fund	29,456			
489-Garrett Park Playground			95,000	
McFarland Park Pickleball and fence impr	122,172	-	-	-
Total Expenditures	\$ 518,838	\$ 366,000	\$ 475,685	\$ 240,000

Division A Recreation	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Expenditures						
Salaries	228,081	\$ 254,026	\$ 250,421	\$ 276,453	22,427	9%
Personnel Benefits	68,459	73,538	74,342	77,528	3,990	5%
Supplies	23,145	26,706	26,811	29,800	3,094	12%
Services/Charges	89,464	97,350	115,737	119,600	22,250	23%
Interfund Services	<u>57,336</u>	<u>65,557</u>	<u>65,557</u>	<u>74,395</u>	<u>8,838</u>	13%
Total Recreation Expenditures	\$ 466,485	\$ 517,177	\$ 532,868	\$ 577,776	\$ 60,599	12%

Division B Parks Grounds & Facilities Maint	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Expenditures						
Salaries	\$ 251,217	\$ 258,570	\$ 242,922	\$ 201,301	(57,269)	-22%
Personnel Benefits	120,012	121,570	114,515	76,057	(45,513)	-37%
Supplies	34,211	46,656	39,855	40,500	(6,156)	-13%
Services/Charges	306,122	279,450	254,187	266,400	(13,050)	-5%
Interfund Services	<u>91,187</u>	<u>110,310</u>	<u>110,310</u>	<u>122,823</u>	<u>12,513</u>	11%
Total Expenditures	\$ 802,749	\$ 816,556	\$ 761,789	\$ 707,081	\$ (109,475)	-13%

Division C Art	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Expenditures						
Salaries	\$ 62,557	\$ 97,962	\$ 98,198	\$ 73,644	(24,318)	-25%
Personnel Benefits	27,491	39,398	39,690	30,202	(9,196)	-23%
Supplies	4,034	5,188	3,500	4,000	(1,188)	-23%
Services/Charges	54,117	33,500	33,700	33,500	-	0%
Interfund Services	<u>16,204</u>	<u>15,957</u>	<u>15,957</u>	<u>18,839</u>	<u>2,882</u>	18%
Total Expenditures	\$ 164,403	\$ 192,005	\$ 191,045	\$ 160,185	\$ (31,820)	-17%

Community Services – Senior

WHO

The Enumclaw senior activity center mission statement:

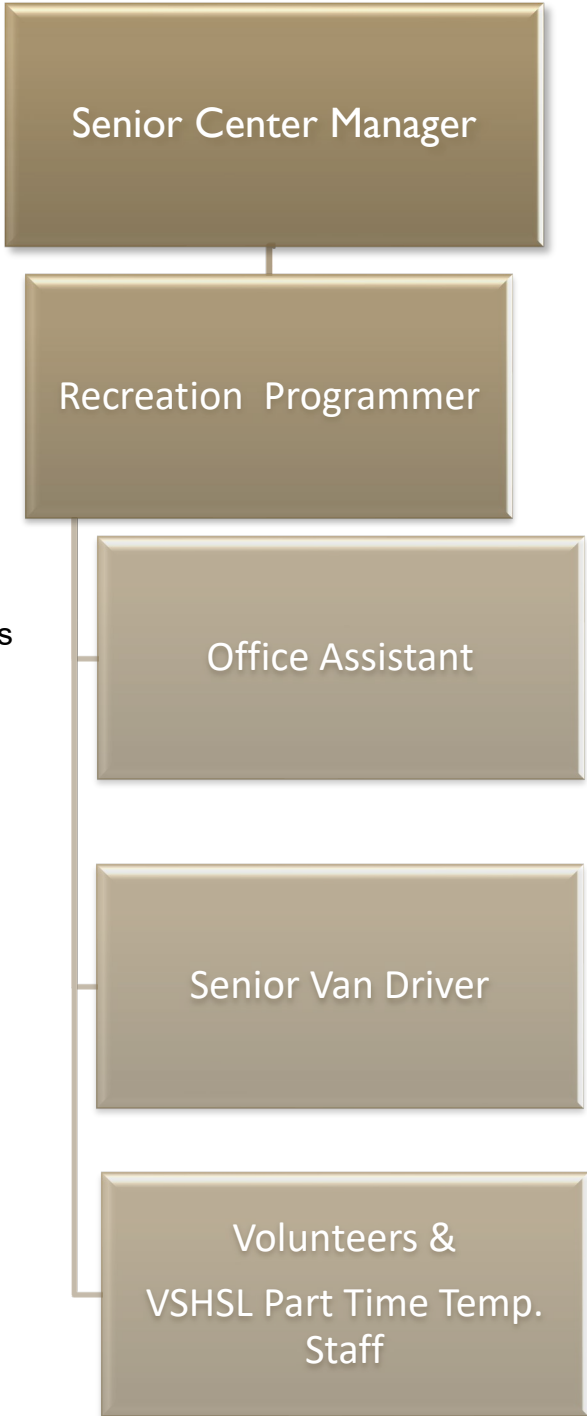
To provide a focal point in our community for quality recreational and social services which foster independence and positive lifestyles for older residents and to provide support and resources to older adults and their families within our community.

PURPOSE

Providing nutritious meals, health programs, information and resources, engagement, transportation, and a variety of other services for seniors as well as assistance to families of seniors as they care give for aging parents.

STRATEGIC PRIORITIES

A long-term plan to address the aging demographic trend and its potential impact on all areas of our community, public works, commerce, tax base and human services.



Highlights:

Enumclaw Senior Center mission is to provide outreach, transportation, resources, referrals, and programming to enrich and empower seniors to foster independence and create community.

The Enumclaw Senior Center building/fitness facility saw over 800 unduplicated seniors participate across a spectrum including:

Nutrition.
Congregate meals five days a week and Meals on Wheels.

Social/Educational.
Activities/educational programs to engage/stimulate members and outreach to the socially isolated.

Resources.
Senior/caregiver assistance/referrals in home care, transportation, Veteran services, DSHS, mental health, Dementia support, etc.

Special Events.
Celebration of birthdays, holidays, Veterans, Dio de los Muertos.

Health Promotion.
Daily fitness classes, hiking, pickle ball, wellness checks and more promoting prevention/healthy living.

Transportation.
City van service Monday-Thursday bringing seniors to the Center plus errands and out of town outings. VSHSL-funded van offers similar service to those outside city limits.

Human Services Senior & Youth Center Division 085 & 086	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Intergovernmental Revenue	15,019	15,000	15,000	15,000	-	0%
Charges for Services	5,830	6,000	10,942	17,000	11,000	183%
Contributions	10,000	-	-	-	-	0%
Interest & Other	955	1,500	1,000	1,000	(500)	-33%
Operating Revenues	31,804	22,500	26,942	33,000	10,500	47%
Project Revenues (Detail below)	242,214	198,030	219,486	207,932	9,902	5%
Total Human Sources Revenues	\$ 274,018	\$ 220,530	\$ 246,428	\$ 240,932	\$ 20,402	9%
Expenditures						
Senior Center						
Salaries	207,871	225,953	217,333	237,505	11,552	5%
Personnel Benefits	98,186	102,304	102,109	105,858	3,554	3%
Supplies	3,683	9,000	12,700	18,200	9,200	102%
Services/Charges	48,582	23,340	14,640	15,140	(8,200)	-35%
Interfund Services	157,046	156,674	141,409	122,306	(34,368)	-22%
Sr. Center Subtotal	515,368	517,271	488,191	499,009	(18,262)	-4%
Youth Center						
Direct cash subsidy	-	-	-	-	-	0%
Services/Charges	6,553	7,400	6,900	-	(7,400)	-100%
Interfund Services	52,219	50,641	50,641	-	(50,641)	-100%
Youth Center Subtotal	58,772	58,041	57,541	-	(58,041)	-100%
Operating Expenditures	574,140	575,312	545,732	499,009	(76,303)	-13%
Projects & Capital Outlay*	129,115	198,030	202,648	224,815	26,785	0%
Total Human Services Expenditures	\$ 703,255	\$ 773,342	\$ 748,380	\$ 723,824	\$ (49,518)	-6%
Staffing in FTE's	3.00	3.00	3.00	3.00		

*General Fund Non-Departmental
09**

Fund 001 Department 09*

Purpose

This department of the General Fund accounts for General Fund support to other Funds, LEOFF 1 medical expenditures, expenditures to other municipalities for services (Animal Control, Election Services, etc.) and other services that do not fall under the classification of other General Fund departments.

Non Departmental Transfers & Other Governments	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Affordable Housing Sales Tax	28,602	29,000	26,900	28,000	(1,000)	-3%
471 - KC Parks Levy	136,293	140,000	140,000	140,000	-	0%
Transfer in-101 Contingency Fund	-	-	15,000	-	-	0%
Capital transfers & revenue	<u>\$ 2,307,859</u>	<u>\$ 4,269,241</u>	<u>\$ 2,790,876</u>	<u>\$ 904,070</u>	<u>\$ -</u>	0%
Total Revenues	<u>\$ 2,472,754</u>	<u>\$ 4,438,241</u>	<u>\$ 2,972,776</u>	<u>\$ 1,072,070</u>	<u>\$ (1,000)</u>	0%
Expenditures						
Salary	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%
Benefits	-	-	16	-	-	0%
Supplies	-	-	-	-	-	0%
Services/Charges	102,358	117,431	156,085	114,950	(2,481)	-2%
Interfund Services	7,616	6,676	6,676	8,060	1,384	21%
Cemetery expenses	1,323	2,630	1,630	20,818	18,188	0%
LEOFF 1 Medical	85,652	73,829	74,397	71,017	(2,812)	-4%
Total General	<u>199,949</u>	<u>203,566</u>	<u>241,804</u>	<u>217,845</u>	<u>14,279</u>	7%
Staffing in FTE's	0.10	0.10	0.10	0.10		

Visitor Center @ ECC	5,084	12,500	12,500	10,000	(2,500)	-20%
TAB	23,058	-	-	-	-	0%
Rainier Foothills Wellness	-	65,000	65,000	70,000	5,000	0%
Plateau Outreach	-	45,000	45,000	50,000	5,000	0%
Farmer's Market & Food Bank	-	7,500	7,500	4,000	(3,500)	0%
Expo 4H Junior Livestock	5,000	5,000	5,000	5,000	-	0%
Plateau Kids Network	10,000	10,000	10,000	10,000	-	0%
Spurs 'n Halos	-	-	50,000	-	-	0%
Green River College	10,000	5,000	5,000	5,000	-	0%
Total Outside Agencies	<u>53,142</u>	<u>150,000</u>	<u>200,000</u>	<u>154,000</u>	<u>4,000</u>	3%
Street	\$ 385,000	\$ 590,000	\$ 590,000	\$ 540,000	(50,000)	-8%
471 -Pool Support from KC Parks Levy	136,293	145,055	140,000	140,000	(5,055)	-3%
Additional Pool Support	40,805	240,000	245,055	250,000	10,000	4%
Contingency Fund	340,000	-	-	-	-	0%
Total Operating Transfers	<u>\$ 902,098</u>	<u>\$ 975,055</u>	<u>\$ 975,055</u>	<u>\$ 930,000</u>	<u>(45,055)</u>	-5%
Capital Projects & Transfers						
Capital Projects (see below)	\$ 2,652,018	\$ 4,298,681	\$ 2,825,669	\$ 925,193	(3,373,488)	0%
Facilities	\$ 8,692	\$ -	\$ -	\$ -	-	0%
Data Processing	18,433	51,000	51,000	-	(51,000)	-100%
Total Capital	<u>\$ 2,679,143</u>	<u>\$ 4,349,681</u>	<u>\$ 2,876,669</u>	<u>\$ 925,193</u>	<u>\$ (3,424,488)</u>	-79%
Total Expenditures	<u>\$ 3,834,332</u>	<u>\$ 5,678,302</u>	<u>\$ 4,293,528</u>	<u>\$ 2,227,038</u>	<u>\$ (77,776)</u>	-1%

Projects/Capital Revenue & Expenditure Detail	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
SR410 Frontage Improvements	18,456	-	-	-
Foothills Trail work	3,351	-	-	-
Cemetery seal coating	7,834	10,000	-	-
208 - Port of Seattle Grant	12,874	13,090	25,876	13,090
476 - Boise Creek Restoration Proj 2033	2,265,344	3,531,151	2,050,000	890,980
488 - Senior Center Roof - HUD Grant	-	700,000	700,000	-
488 - Senior Center Roof	-	15,000	15,000	-
Total Revenues	<u>\$ 2,307,859</u>	<u>\$ 4,269,241</u>	<u>\$ 2,790,876</u>	<u>\$ 904,070</u>
Expenditures				
Cemetery seal coating	7,834	10,000	-	-
202 - Homeless Services	\$ 19,019	\$ -	\$ -	\$ -
207 - American Rescue Plan Act	271,928	-	-	-
208 - Port of Seattle Grant	19,245	-	19,635	19,635
209 - City events	11,929	13,000	12,782	13,300
476 - Boise Creek Restoration Proj 2033	2,322,063	3,531,151	2,050,000	890,980
488 - Senior Center Roof	-	715,000	715,000	-
828 - PD Jail Remodel	-	29,530	28,252	1,278
Total Expenditures	<u>\$ 2,652,018</u>	<u>\$ 4,298,681</u>	<u>\$ 2,825,669</u>	<u>\$ 925,193</u>

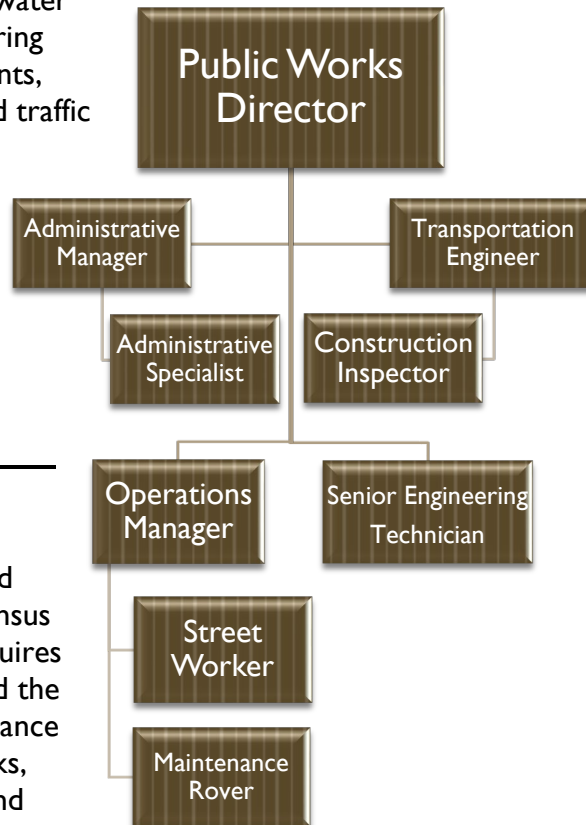
Exposition Center Department 490	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
KC Joint Development	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	-	0%
Other Misc. Rev	34,767	18,000	18,000	18,000	-	0%
Retainage	-	-	9,250	-	-	0%
Transfer In REET/Prop MGT	101,619	112,190	92,500	-	(112,190)	-100%
Total Revenues	\$ 186,386	\$ 180,190	\$ 169,750	\$ 68,000	(112,190)	-62%
Expenditures						
Expo Services	\$ 239,643	\$ 118,190	\$ 77,583	\$ 78,000	(40,190)	-34%
Expo Interfund	18,695	23,292	23,292	35,913	12621	54%
Expo Capital	-	72,000	92,500	-	(72,000)	0%
Total Expenditures	\$ 258,338	\$ 213,482	\$ 193,375	\$ 113,913	\$ (99,569)	-47%

Golf Course Department 190	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Assigned for GC Use	\$ -	\$ 199,383	\$ 199,383	\$ 243,961	\$ 44,578	22%
Other Misc. Rev	\$ 212,081	\$ 5,970	\$ 9,387	\$ 4,000	\$ (1,970)	-33%
Rent	18,270	25,000	62,000	62,000	37,000	148%
	230,351	230,353	270,770	309,961	79,608	35%
Expenditures						
Golf Supplies	-	-	5	-	-	0%
Golf Services	8,447	2,750	11,791	3,000	250	9%
Golf Taxes	10,494	3,000	4,000	4,000	1,000	33%
Golf Interfund	2,106	2,637	2,637	5,596	2,959	112%
Golf Repairs & Capital	54,671	-	8,376	107,500	107,500	100%
Total Expenditures	\$ 75,718	\$ 8,387	\$ 26,809	\$ 120,096	\$ 111,709	1332%
Assigned for GC Use	199,383	221,966	243,961	189,865		

Street Fund 110

WHO

The Public Works Department is responsible for the operation and maintenance of public streets, sidewalks, and alleys as well as the city’s stormwater management program. The Engineering Division manages capital improvements, pavement rehabilitation projects, and traffic control devices and performs development review of new street designs. The Operations Division performs street, sidewalk and alley maintenance, snow & ice removal, street sweeping, roadside mowing, and traffic control device maintenance.



PURPOSE

- The fund collects state-shared fuel tax revenue based on census population estimates and requires a general fund subsidy to fund the basic operations and maintenance of the public streets, sidewalks, and street lighting. Capital and rehabilitation projects require revenue from other sources such as grants, vehicle license fees, REET, and/or impact fees.

STRATEGIC PRIORITIES

- The Street Fund requires a significant subsidy from the General Fund to fund the current level of operations and maintenance. Priorities are maintaining the City’s Street and Sidewalk network.
- Aggressively pursue all grant opportunities for street pavement rehabilitation

2024 Highlights

- ✓ Enumclaw Fire Department frontage improvements
- ✓ Citywide street paint re-striping
- ✓ 244th and Roosevelt intersection improvements.
- ✓ 2024 Pavement Preservation ADA Ramp Upgrades
- ✓ EV charging stations – Washington Ave. parking lot
- ✓ Flashing Crosswalk Beacons Warner Ave
- ✓ Light pole repaint project completed
- ✓ Painting of Transit Shelters
- ✓ Alley grading

2025 Key Projects

- Crack Sealing
- Pavement markings
- 2025 Hard Surface Repairs
- 2025 Pavement Preservation ADA ramp upgrades
- Flashing Crosswalk Beacons Sr-169/Kibler Ave

Street Fund 110	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 456,593	\$ 280,588	\$ 280,588	\$ 377,696	\$ 97,108	35%
Licenses & Permits	18,901	20,000	20,000	20,000	-	0%
Intergovernmental	270,378	247,000	249,166	247,000	-	0%
Charges for Services	17,929	18,500	19,730	19,700	1,200	6%
Interest & Other	211,730	11,500	41,236	3,500	(8,000)	-70%
Transfers In	385,000	590,000	590,000	540,000	(50,000)	-8%
Operating Revenues	903,938	887,000	920,132	830,200	(56,800)	-6%
Project Revenues	74,921	1,670,252	2,256,629	1,279,590	(390,662)	-23%
Total Street Revenues	<u>\$ 1,435,452</u>	<u>\$ 2,837,840</u>	<u>\$ 3,457,349</u>	<u>\$ 2,487,486</u>	<u>\$ (350,354)</u>	-12%
Expenditures						
Salaries	231,978	208,527	222,186	230,634	22,107	11%
Personnel Benefits	86,616	91,918	84,385	87,656	(4,262)	-5%
Supplies	51,581	64,475	62,475	63,000	(1,475)	-2%
Street Lighting	170,092	169,000	182,500	185,000	16,000	9%
Services/Charges	70,661	73,700	61,950	41,100	(32,600)	-44%
Interfund Services	199,495	204,499	202,457	224,146	19,647	10%
Operating Expenditures	810,423	812,119	815,953	831,536	19,417	2%
Projects & Capital Outlay <i>(Detail below)</i>	149,050	1,612,359	2,260,700	1,311,006	(301,353)	-19%
Transfer Out-Facilities, ER&R & DP Fund	14,748	-	-	-	-	0%
Deposits and retainage	5,300	203,000	3,000	201,000	(2,000)	-1%
Debt Service	-	-	-	-	-	0%
Total Street Expenditures	<u>\$ 979,521</u>	<u>\$ 2,627,478</u>	<u>\$ 3,079,653</u>	<u>\$ 2,343,542</u>	<u>\$ (283,936)</u>	-11%
					Reserve Goal	
Available Fund Balance (Goal 2.5%)	\$ 223,935	\$ (22,323)	\$ 113,595	\$ 110,683	20,788	
Committed for O&M @ 4%	33,996	34,685	34,685	33,261	33,261	
Reserved-Retainage	198,000	198,000	229,416	-	-	
Reserved-Paths & Trails 0.42% of MVFT	-	-	-	-	-	
Ending Fund Balance	<u>\$ 455,931</u>	<u>\$ 210,362</u>	<u>\$ 377,696</u>	<u>\$ 143,944</u>	<u>\$ 54,050</u>	

Projects/Capital Revenue & Expenditure Detail	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
Transfer In for Capital Impr & Machinery	\$ -	\$ 35,000	\$ 27,145	\$ -
Rectangular rapid flashing beacons-Trans REET	-	30,000	25,000	5,000
776 244th/Roosevelt Impr-Transfer Impact fees	37,106	762,893	784,679	-
776 244th/Roosevelt Impr-TIB grant	-	558,025	558,025	-
777 Street light painting-Transfer REET	6,007	-	-	-
791 City parking lot impr-Transfer REET	16,012	23,005	23,004	-
792 EV Charging Station-Transfer REET	15,796	3,973	3,000	-
799 Sidewalk Impr-Transfer REET	-	82,356	-	-
799 Sidewalk Impr-TIB grant	-	-	380,504	-
799 Sidewalk Impr-Transfer Impact Fee	-	-	301,054	-
799 Sidewalk Impr-Transfer TBD	-	15,000	12,000	-
802 Porter St Pedestrian Impr-Transfer REET	-	20,000	6,118	13,883
818 Fire Dept Frontage Impr-Transfer TBD	-	30,000	30,000	-
818 Fire Dept Frontage Impr-Transfer REET	-	90,000	90,000	-
830 Downtown Shelter Painting -Transfer REET	-	20,000	16,100	-
839 Hard Surface Repairs - Transfer TBD	-	-	-	334,722
840 Pavement Preservation - TIB grant	-	-	-	468,396
840 Pavement Preservation - Transfer TBD/REET	-	-	-	457,589
Total Project Revenues	<u>\$ 74,921</u>	<u>\$ 1,670,252</u>	<u>\$ 2,256,629</u>	<u>\$ 1,279,590</u>
Expenditures				
Rectangular rapid flashing beacons Proj 2444	\$ -	\$ 30,000	\$ 25,000	\$ 5,000
776 244th/Roosevelt Improvements Proj 2208	37,106	1,263,025	1,342,704	-
791 City Parking Lot Impr Proj 2114	25,110	23,005	23,004	-
792 EV Charging Station Proj 2216	16,027	3,973	3,000	-
799 Sidewalk Improvements Proj 2300	271	97,356	697,230	31,416
802 Porter St Pedestrian Impr Proj 2311	-	20,000	6,118	13,883
818 Fire Dept Frontage Impr Proj 2407	-	120,000	120,000	-
830 Downtown Shelter Painting Proj 2455	-	20,000	16,100	-
839 Hard Surface Repairs Proj 2508	-	-	-	334,722
840 Pavement Preservation Proj 2509	-	-	-	925,985
Capital Improvements & Machinery	70,536	35,000	27,544	-
Total Project Expenditures	<u>\$ 149,050</u>	<u>\$ 1,612,359</u>	<u>\$ 2,260,700</u>	<u>\$ 1,311,006</u>
Project Net	<u>\$ (74,129)</u>	<u>\$ 57,893</u>	<u>\$ (4,071)</u>	<u>\$ (31,416)</u>

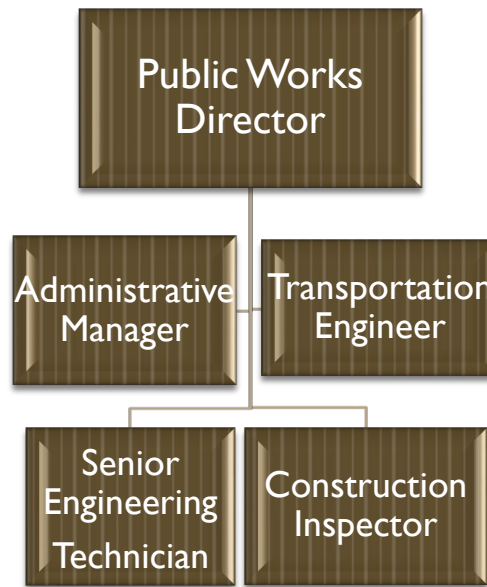
Staffing in FTE's	2.69	2.41	2.21	2.21
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Transportation Benefit District - Fund 112

WHO

The Transportation Benefit District (TBD) is a quasi-municipal corporation and independent taxing district created for the sole purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the district. The TBD is funded via a \$20 annual vehicle fee per registered vehicle within the district and .1% sales tax.

RCW 35.21.225 governs formation of TBDs by cities.



2024 Highlights

- ✓ 244th Ave grind and overlay from McDougall Ave to City Limit
- ✓ Monroe St. grind and overlay from SR-410 to Railroad St.
- ✓ Watson St. grind and overlay from Dickson St. to Bondgard Ave.
- ✓ 268th Ave. grind and overlay from McHugh Ave. to North City Limit
- ✓ Washington Ave Sidewalk Extension grind and overlay

2025 Key Projects

- 2025 Hard Surface Repairs – Repair various damaged roadway panels throughout the City.
- Jewell Street grind and overlay
- 288th Avenue overlay (Golf Course Road)
- Warner Ave grind and overlay from Berninger St to Blake St
- 244th Ave Overlay from Sr-164 to Pinnacle Peak

PURPOSE

- The fund was formed to accelerate the rehabilitation of city streets and to establish a program to preserve the city’s transportation infrastructure.

STRATEGIC PRIORITIES

- Bring all city streets to a sustainable condition of maintenance within the remaining 2 years of funding by the TBD. Inform and educate public about the TBD and encourage renewal during the 2025 vote.

Transportation Benefit Fund 112	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	900,602	1,139,102	1,139,102	1,136,851	(2,251)	0%
Vehicle Fees	246,122	250,000	246,000	245,000	(5,000)	-2%
TBD Sales Tax	521,730	540,000	508,000	508,000	(32,000)	-6%
Retainage	-	-	-	-	-	0%
Misc Revenue	49,614	25,000	45,000	42,000	17,000	68%
Operating Revenues	817,466	815,000	799,000	795,000	(20,000)	-2%
Project Revenues <i>(Detail below)</i>	121,492	259,500	239,845	-	(259,500)	-100%
Debt Proceeds	-	-	-	-	-	0%
Total TBF Revenues	\$ 1,839,560	\$ 2,213,602	\$ 2,177,947	\$ 1,931,851	\$ (22,251)	-1%
Expenditures						
Salary	94,567	93,859	94,741	118,115	24,256	26%
Benefits	28,801	31,684	32,051	33,525	1,841	6%
Supplies	19,421	99	-	22,000	21,901	22122%
Services/Charges	1,075	2,500	2,500	2,500	-	0%
Interfund Services	55,462	35,352	35,352	54,560	19,208	54%
Operating Expenditures	199,326	163,494	164,644	230,700	67,206	54%
Projects & Capital Outlay <i>(Detail below)</i>	262,894	695,000	647,956	373,478	(321,522)	41%
Transfer Out	-	8,750	6,786	-	(8,750)	-46%
Retainage	16,179	16,179	-	-	(16,179)	0%
Debt Service	222,060	221,710	221,710	221,263	(447)	0%
Total TBF Expenditures	\$ 700,459	\$ 1,105,133	\$ 1,041,096	\$ 825,441	\$ (212,486)	-19%
Reserved-Retainage	-	-	-	-	\$ -	0%
Available Fund Balance	1,139,101	1,108,469	1,136,851	1,106,408	\$ (2,061)	0%
Ending Fund Balance	\$ 1,139,101	\$ 1,108,469	\$ 1,136,851	\$ 1,106,408	\$ (2,061)	0%

Projects/Capital Revenue & Expenditure Detail	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
801 244th Ave Overlay Proj 2309	121,492	-	-	-
813 244th Ave Overlay Proj 2403.1	-	127,500	159,132	-
815 Watson St Overlay Proj 2403.3	-	132,000	80,713	-
Total Project Revenues	121,492	259,500	239,845	-
Expenditures				
Traffic Counter Replacement	-	-	-	30,000
782 Hard Surface Repair Proj 2106	18,673	-	-	-
799 Sidewalk Improvements Proj 2300	-	15,000	12,000	-
800 Harding St Overlay Proj 2308	102,148	-	-	-
801 244th Ave Overlay Proj 2309	142,073	-	-	-
812 Monroe Ave Overlay Proj 2405	-	127,000	121,817	-
813 244th Ave Overlay Proj 2403.1	-	197,000	184,281	-
814 268th Ave Overlay Proj 2403.2	-	216,000	204,813	-
815 Watson St Overlay Proj 2403.3	-	110,000	95,045	-
818 Fire Dept Frontage Improvements Proj 2407	-	30,000	30,000	-
839 Hard Surface Repairs Proj 2508	-	-	-	86,715
840 Pavement Preservation Proj 2509	-	-	-	256,763
Total Project Expenditures	\$ 262,894	\$ 695,000	\$ 647,956	\$ 373,478
Project Net	(141,402)	(435,500)	(408,111)	(373,478)

Staffing in FTE's	0.80	0.80	0.80	0.80
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Lodging Tax - Fund 115

Schlotfeldt Endowment - Fund 621

Cemetery Endowment – Fund 701

Lafromboise Memorial – Fund 722

Fund 115 Purpose

Fund created to collect lodging tax revenues to be used to promote tourism within the City of Enumclaw.

Fund 621 Purpose

Established in 1963 to account for donations and related earnings from the Schlotfeldt family to support the pioneer history of the City. This fund is dedicated to the maintenance of the historical library collection.

Fund 701 Purpose

Established to support the long-term maintenance of the cemetery once it is fully completed in terms of cemetery lot sales. Cemetery lot sales and investment earnings provide the revenue source for this fund.

Fund 722 Purpose

Established in 1987 to account for a \$100,000 estate donation from which investment earnings are used to finance library expenditures stipulated by the Library Board.

Lodging Tax Fund 115	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 33,954	\$ 34,413	\$ 34,413	\$ 36,263	\$ 1,850	5%
Hotel/Motel Tax	29,226	23,000	28,600	28,000	5,000	22%
Interest & Other	1,272	1,250	1,250	1,200	(50)	-4%
Total Revenues	<u>30,498</u>	<u>24,250</u>	<u>29,850</u>	<u>29,200</u>	<u>6,800</u>	<u>28%</u>
Total Resources	<u>\$ 64,452</u>	<u>\$ 58,663</u>	<u>\$ 64,263</u>	<u>\$ 65,463</u>	<u>\$ 8,650</u>	<u>15%</u>
Expenditures						
Community Grants	30,039	28,000	28,000	39,000	11000	39%
Miscellaneous	-	-	-	-	-	0%
Operating Expenditures	<u>\$ 30,039</u>	<u>\$ 28,000</u>	<u>\$ 28,000</u>	<u>\$ 39,000</u>	<u>\$ 11,000</u>	<u>39%</u>
Ending Fund Balance	<u>\$ 34,413</u>	<u>\$ 30,663</u>	<u>\$ 36,263</u>	<u>\$ 26,463</u>	<u>\$ (2,350)</u>	<u>-8%</u>

Schlotfeldt Endowment Fund 621	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 19,507	\$ 20,333	\$ 20,333	\$ 7,290	\$ (13,043)	-64%
Interest & Other	826	500	500	-	(500)	-100%
Total Revenues	<u>826</u>	<u>500</u>	<u>500</u>	<u>-</u>	<u>(500)</u>	<u>-100%</u>
Total Resources	<u>\$ 20,333</u>	<u>\$ 20,833</u>	<u>\$ 20,833</u>	<u>\$ 7,290</u>	<u>\$ (13,543)</u>	<u>-65%</u>
Expenditures						
Enumclaw Historical Society	-	13,543	13,543	7,290	(6,253)	0%
Operating Expenditures	<u>-</u>	<u>13,543</u>	<u>13,543</u>	<u>7,290</u>	<u>(6,253)</u>	<u>0%</u>
Ending Fund Balance	<u>\$ 20,333</u>	<u>\$ 7,290</u>	<u>\$ 7,290</u>	<u>\$ -</u>	<u>\$ (7,290)</u>	<u>-100%</u>

Cemetery Endowment Fund 701	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 638,684	\$ 707,709	\$ 707,709	\$ 772,078	\$ 64,369	9%
Charges for Services	40,474	41,000	39,369	42,000	1,000	2%
Interest & Other	28,551	25,000	25,000	25,000	-	0.0%
Total Revenues	<u>69,025</u>	<u>66,000</u>	<u>64,369</u>	<u>67,000</u>	<u>1,000</u>	<u>2%</u>
Total Resources	<u>\$ 707,709</u>	<u>\$ 773,709</u>	<u>\$ 772,078</u>	<u>\$ 839,078</u>	<u>\$ 65,369</u>	<u>8%</u>
Expenditures						
Services/Charges	-	-	-	-	-	0%
Interfund	-	-	-	-	-	0%
Capital	-	-	-	-	-	0%
Operating Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Ending Fund Balance	<u>\$ 707,709</u>	<u>\$ 773,709</u>	<u>\$ 772,078</u>	<u>\$ 839,078</u>	<u>\$ 65,369</u>	<u>8%</u>

Lafromboise Memorial Fund 722	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 126,875	\$ 132,243	\$ 132,243	\$ 136,543	\$ 4,300	3.3%
Interest & Other	5,369	4,900	4,900	4,900	-	0%
Total Revenues	<u>5,369</u>	<u>4,900</u>	<u>4,900</u>	<u>4,900</u>	<u>-</u>	<u>0%</u>
Total Resources	<u>\$ 132,244</u>	<u>\$ 137,143</u>	<u>\$ 137,143</u>	<u>\$ 141,443</u>	<u>\$ 4,300</u>	<u>3%</u>
Expenditures						
Services/Charges	-	600	600	600	-	0.0%
Operating Expenditures	<u>-</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>-</u>	<u>0.0%</u>
Ending Fund Balance	<u>\$ 132,243</u>	<u>\$ 136,543</u>	<u>\$ 136,543</u>	<u>\$ 140,843</u>	<u>\$ 4,300</u>	<u>3.1%</u>

130-2nd 1/4% Real Estate Excise Tax

Purpose – REET revenues fund qualifying expenses; planning for specific projects, acquisition, construction, repair of streets, sidewalks, lighting systems, traffic signals, water, storm and sewer systems. Parks are excluded from the acquisition option. Projects must be included in the capital facilities plan section of the comprehensive plan. See RCW 82.46.035

131-1st 1/4% Real Estate Excise Tax

Purpose – REET revenues fund qualifying expenses similar to Second ¼% REET, plus parks acquisition and trails projects. Also included are facilities for recreation, law enforcement, fire protection, libraries, administration and judicial functions. Facility repairs must be significant. Projects must be included in the capital facilities plan section of the comprehensive plan. See RCW 82.46.010.



Warner Avenue

Real Estate Excise Tax-2nd Fund 130	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 1,802,619	\$ 1,719,343	\$ 1,719,343	\$ 1,819,721	\$ 100,378	6%
Taxes	380,337	350,000	380,000	380,000	30,000	9%
Interest & Other	81,299	70,000	75,000	65,000	(5,000)	-7%
Total Revenues	461,636	420,000	455,000	445,000	25,000	6%
Total Resources	\$ 2,264,255	\$ 2,139,343	\$ 2,174,343	\$ 2,264,721	\$ 125,378	6%
Expenditures						
Transfer Out - 112 TBD		-	-		-	0%
Transfer Out - GF for Expo	61,031	112,190	92,500		(112,190)	-100%
Transfer Out - GF for Anderson RV Roof/HVAC		60,000	15,000	45,000	(15,000)	0%
Transfer Out - GF for Cemetery	7,834	10,000	-	-	(10,000)	-100%
Transfer Out - 535 Facilities for Senior Ctr Roof		15,000	15,000	-	(15,000)	-100%
Transfer Out - 535 Facilities	30,000	-	-		-	0%
Transfer Out - GF for Skate Park	367,210	-	-		-	0%
Transfer Out - 110 Streets	37,816	249,334	147,122	467,716	218,382	88%
Transfer Out - 530 DP	16,532	125,000	85,000	31,000	(94,000)	-75%
Transfer Out - GF for Arts & Parks	24,489	15,000	-	195,000	180,000	1200%
Operating Expenditures	\$ 544,912	\$ 586,524	\$ 354,622	\$ 738,716	\$ 152,192	26%
Available Fund Balance	1,669,343	1,501,319	1,768,221	1,472,960	(28,359)	-2%
Assigned Fund Balance	50,000	51,500	51,500	53,045	1,545	3%
Ending Fund Balance	\$ 1,719,343	\$ 1,552,819	\$ 1,819,721	\$ 1,526,005	(26,814)	-2%

Real Estate Excise Tax-1st Fund 131	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 1,640,122	\$ 1,904,122	\$ 1,904,122	\$ 183,557	\$ (1,720,565)	-90%
Taxes	380,337	350,000	380,000	380,000	30,000	9%
Interest & Other	74,205	60,000	75,000	65,000	5,000	8%
Total Revenues	454,542	410,000	455,000	445,000	35,000	9%
Total Resources	\$ 2,094,664	\$ 2,314,122	\$ 2,359,122	\$ 628,557	\$ (1,685,565)	-73%
Expenditures						
Transfer Out - GF for Playgrounds		221,000	266,000	-	(221,000)	-100%
Transfer Out - 450 Stormwater (Expo parking)		25,000	10,750	14,250	(10,750)	-43%
Transfer Out - 110 Street Downtown shelters		20,000	16,100	-	-	0%
Trans Out - 535 Facilities	20,000	-	-	-	-	0%
Transfer Out - 170 Pool	169,910	1,939,047	1,839,047	-	(1,939,047)	-100%
Transfer Out - 450 Stormwater	632	68,668	43,668	25,000	(43,668)	-64%
Operating Expenditures	\$ 190,542	\$ 2,273,715	\$ 2,175,565	\$ 39,250	\$ (2,234,465)	-98%
Available Fund Balance	1,854,123	(11,093)	132,057	536,262	547,355	-4934%
Assigned Fund Balance	50,000	51,500	51,500	53,045	1,545	3%
Ending Fund Balance	\$ 1,904,123	\$ 40,407	\$ 183,557	\$ 589,307	\$ 548,900	1358%

Parks Impact Fees:

The City of Enumclaw charges park impact fees to residential construction and residential portion of mixed-use buildings or developments. Park Impact fees must be used for publicly owned parks, open space, and recreation facilities that are addressed by the capital facilities plan element of the comprehensive plan adopted under GMA (RCW 82.02.050 and RCW 82.02.090)

Transportation Impact Fees:

Transportation Impact Fees are used for public streets and roads that are addressed by the capital facilities plan element of the comprehensive plan adopted under GMA (RCW 82.02.050 and RCW 82.02.090). They cannot be used for transportation studies or operating and maintenance costs.

Impact/Mitigation Fund 158 - Total All	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 2,691,551	\$ 2,894,641	\$ 2,894,641	\$ 1,978,696	\$ (915,945)	-32%
Charges for Services	464,321	609,743	330,000	507,455	(102,288)	-17%
Transfer In	-	-	-	-	-	0%
Interest & Other	117,092	103,500	103,500	103,000	(500)	0%
Total Revenues	581,413	713,243	433,500	610,455	(102,788)	-14%
Total Resources	\$ 3,272,964	\$ 3,607,884	\$ 3,328,141	\$ 2,589,151	(1,018,733)	-28%
Expenditures						
Transfers Out	378,323	1,066,977	1,349,445	276,719	(790,258)	-74%
Operating Expenditures	378,323	1,066,977	1,349,445	276,719	(790,258)	-74%
Ending Fund Balance	\$ 2,894,641	\$ 2,540,907	\$ 1,978,696	\$ 2,312,432	\$ (228,475)	-9%

Parks Mitigation Detail - 451	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 368,052	\$ 304,891	\$ 304,891	\$ 194,679	(110,212)	-36%
Charges for Services	43,715	111,492	20,000	64,788	(46,704)	-42%
Transfer In	-	-	-	-	-	0%
Interest & Other	15,296	13,500	13,500	13,000	(500)	-4%
Total Revenues	59,011	124,992	33,500	77,788	(47,204)	-38%
Total Resources	\$ 427,063	\$ 429,883	\$ 338,391	\$ 272,467	(157,416)	-37%
Expenditures						
Transfer Out-GF Parks	122,172	85,000	143,712	-	(85,000)	-100%
Ending Fund Balance	\$ 304,891	\$ 344,883	\$ 194,679	\$ 272,467	(72,416)	-21%

Street Mitigation Detail - 651	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 2,323,499	\$ 2,589,750	\$ 2,589,750	\$ 1,784,017	(805,733)	-31%
Charges for Services	201,561	279,167	190,000	165,948	(113,219)	-41%
Interest & Other	101,796	90,000	90,000	90,000	-	0%
Total Revenues	303,357	369,167	280,000	255,948	(113,219)	-31%
Total Resources	\$ 2,626,856	\$ 2,958,917	\$ 2,869,750	\$ 2,039,965	(918,952)	-31%
Expenditures						
Transfer to GF	-	-	-	-	-	0%
Transfer to Fund 110	37,106	762,893	1,085,733	-	(762,893)	-100%
Operating Expenditures	37,106	762,893	1,085,733	-	(762,893)	-100%
Ending Fund Balance	\$ 2,589,750	\$ 2,196,024	\$ 1,784,017	\$ 2,039,965	\$ (156,059)	-7%

School Detail - 000	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	-	-
Charges for Services	219,045	219,084	120,000	276,719	57,635	26%
Total Revenues	219,045	219,084	120,000	276,719	57,635	26%
Total Resources	\$ 219,045	\$ 219,084	\$ 120,000	\$ 276,719	57,635	26%
Expenditures						
Charges for Services	219,045	219,084	120,000	276,719	-	0%
Operating Expenditures	219,045	219,084	120,000	276,719	57,635	26%
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	0%

POOL

Fund 170

WHO

The Parks and Recreation Department operates and maintains the Enumclaw Aquatic Center. The Enumclaw Aquatic Center hosts a variety of water programs for all ages and abilities, including swimming lessons, public swim lessons, fitness classes and several events during the year including Movie & WIBIT Nights.

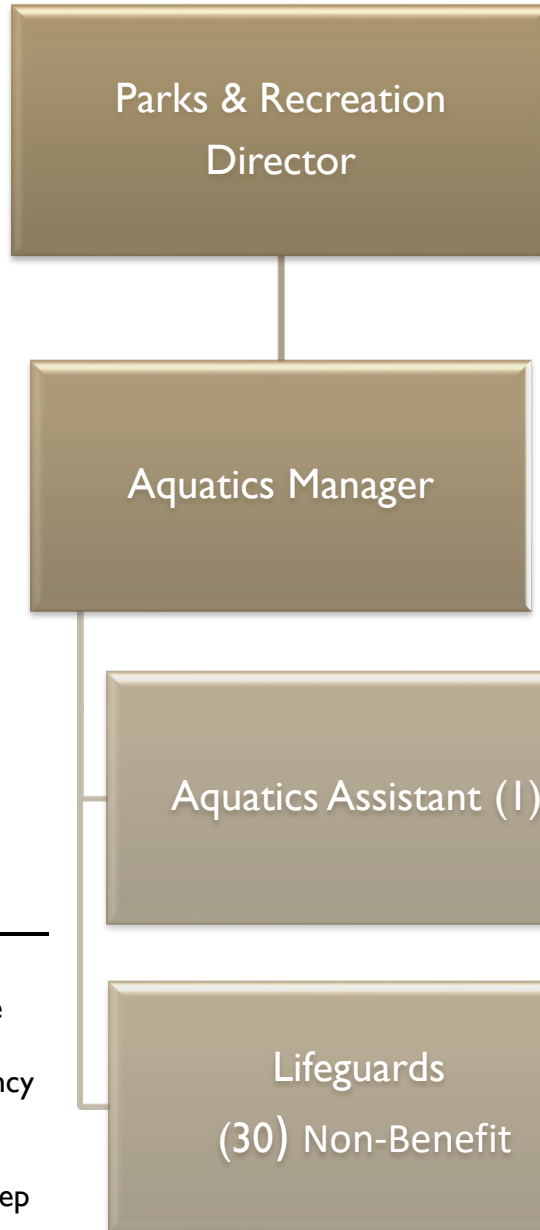
Current marketing activities include: Activity Guide, Website, Facebook, Promotional sales, Print advertising Fliers, and Email

PURPOSE

- Provide a variety of water programs for all ages and abilities
- Provide a health and wellness facility for the community.

STRATEGIC PRIORITIES

- Develop a long term schedule for system improvements to prevent the need for emergency repairs
- Continue regular repair and maintenance of facilities to keep facility in good working order
- Establish a Capital Reserve policy for long-term capital needs
- Look for additional opportunities to increase user base
- Continue to implement existing effective marketing activities, take advantage of new opportunities



2024 Highlights

- ✓ The completion of the Phase I renovation to include ADA upgrades, family changing rooms, and addition of a community room
- ✓ Completion of a complete roof and skylight replacement
- ✓ School District 2nd Grade swim lessons returned for the first time since 2019.

2025 Key Projects

- ✓ Mechanical maintenance/ upgrades
- ✓ Capital Reserve Policy
- ✓ Design and implement a recruitment program for lifeguards and swim instructors

Aquatic Center Fund 170	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 199,948	\$ 102,519	\$ 102,519	\$ 41,646	\$ (60,873)	-59%
Charges for Services	403,267	345,500	237,560	352,500	7,000	2%
Donations, Interest & Other	100,589	91,400	53,000	95,900	4,500	5%
Transfer - GF	40,805	240,000	240,000	250,000	10,000	4%
Transfer- KC Parks Levy	136,293	140,000	145,055	140,000	-	0%
KC Youth Facilities Grant	-	-	5,000	-	-	0%
Total Revenues	<u>680,954</u>	<u>816,900</u>	<u>680,615</u>	<u>838,400</u>	<u>21,500</u>	<u>3%</u>
Capital/Project Revenue	169,910	3,672,550	3,572,550	-	(3,672,550)	-100%
Total Resources	<u>\$ 1,050,812</u>	<u>\$ 4,591,969</u>	<u>\$ 4,355,684</u>	<u>\$ 880,046</u>	<u>\$ (3,711,923)</u>	<u>-81%</u>
Expenditures						
Salaries	373,088	387,211	341,915	404,738	17,527	5%
Personnel Benefits	100,172	104,192	94,748	106,803	2,611	3%
Supplies	32,543	36,688	36,288	38,400	1,712	5%
Services/Charges*	167,956	176,550	157,150	167,000	(9,550)	-5%
Interfund Services	104,273	111,387	111,387	127,928	16,541	15%
Operating Expenditures	<u>778,032</u>	<u>816,028</u>	<u>741,488</u>	<u>844,869</u>	<u>28,841</u>	<u>4%</u>
Projects & Capital Outlay**	170,261	3,672,550	3,572,550	-	(3,672,550)	-100%
Total Expenditures	<u>\$ 948,293</u>	<u>\$ 4,488,578</u>	<u>\$ 4,314,038</u>	<u>\$ 844,869</u>	<u>\$ (3,643,709)</u>	<u>-81%</u>
Ending Fund Balance	<u>\$ 102,519</u>	<u>\$ 103,391</u>	<u>\$ 41,646</u>	<u>\$ 35,177</u>	<u>\$ (68,214)</u>	<u>-66%</u>

Projects & Capital Outlay Detail	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
KC Joint Development-pool reno	-	1,207,194	1,207,194	-
KC Levy Grant-Roof replacement	-	526,309	526,309	-
Transfer in- REET for pool reno	169,910	1,265,356	1,265,356	-
Transfer In - REET 131 for roof	-	673,691	573,691	-
Total Project Revenues	<u>\$ 169,910</u>	<u>\$ 3,672,550</u>	<u>\$ 3,572,550</u>	<u>\$ -</u>
Expenditures				
479 Pool Roof replacement Proj 2404	-	1,200,000	1,100,000	-
809 Pool Renovation Proj 2319	170,261	2,472,550	2,472,550	-
Total Project Expenditures	<u>\$ 170,261</u>	<u>\$ 3,672,550</u>	<u>\$ 3,572,550</u>	<u>\$ -</u>
Project Net	<u>\$ (351)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Staffing in FTE's	2.40	2.40	2.40	2.35
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*Property Management
Fund 180*

PURPOSE

Facilitate the acquisition, development and maintenance/management of property acquired from Burlington Northern. Enabling Ordinance 1424 allows other property acquisition as well as general operations expenditures.

Property Management Fund 180	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 1,981,792	\$ 1,969,902	\$ 1,969,902	\$ 2,053,840	\$ 83,938	4%
Taxes	17,301	15,000	17,000	15,000	-	0%
Rentals	62,712	62,500	62,500	62,500	-	0%
Interest & Other	85,107	80,000	80,000	70,000	(10,000)	-13%
Sale of Fixed Asset	-	-	-	-	-	0%
Transfer In	-	-	-	-	-	0%
Total Revenues	<u>165,120</u>	<u>157,500</u>	<u>159,500</u>	<u>147,500</u>	<u>(10,000)</u>	<u>-6%</u>
Total Resources	<u>\$ 2,146,912</u>	<u>\$ 2,127,402</u>	<u>\$ 2,129,402</u>	<u>\$ 2,201,340</u>	<u>\$ 73,938</u>	<u>3%</u>
Expenditures						
Services	53,321	53,200	66,068	30,500	(22,700)	-43%
Interfund Services	5,321	9,494	9,494	4,425	(5,069)	-53%
Capital Improvements	-	-	-	-	-	0%
Transfer - Other	<u>118,368</u>	<u>171,970</u>	<u>-</u>	<u>395,470</u>	<u>223,500</u>	<u>130%</u>
Operating Expenditures	<u>\$ 177,010</u>	<u>\$ 234,664</u>	<u>\$ 75,562</u>	<u>\$ 430,395</u>	<u>\$ 195,731</u>	<u>83%</u>
Available	1,933,491	1,861,488	2,022,590	1,739,695	(121,793)	-7%
Designated-O&M @ 50% of rentals	31,356	31,250	31,250	31,250	31,250	100%
Restricted KC Parks Special Levy	5,055	-	-	-	-	0%
Restricted Fund Balance	<u>\$ 1,969,902</u>	<u>\$ 1,892,738</u>	<u>\$ 2,053,840</u>	<u>\$ 1,770,945</u>	<u>\$ (121,793)</u>	<u>-6%</u>

215-LID Debt Service Fund

Purpose and Description – Cole Street Local Improvement District (LID) formed in 2003, Warner Street LID in January 2006, Y Bar S LID January 2011



Cole Street

230-LID Guaranty Fund

Purpose and Description – Guaranty against local improvement district (LID) bond default, required by RCW 35.54.010. Ending fund balance must be a minimum of 10% to 12% of outstanding LID debt.

LID Debt YBarS Fund 215	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 163,350	\$ 138,039	\$ 138,039	\$ 115,335	\$ (22,704)	-16%
Special Assessments	29,973	32,000	32,000	22,000	(10,000)	-31%
Total Resources	<u>\$ 193,323</u>	<u>\$ 170,039</u>	<u>\$ 170,039</u>	<u>\$ 137,335</u>	<u>(32,704)</u>	-19%
Debt Service	\$ 55,284	\$ 54,705	\$ 54,704	\$ 54,124	(581)	-1%
Ending Fund Balance	<u>\$ 138,039</u>	<u>\$ 115,334</u>	<u>\$ 115,335</u>	<u>\$ 83,211</u>	<u>\$ (32,124)</u>	-28%

LID Guaranty Fund 230	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 46,678	\$ 55,399	\$ 55,399	\$ 62,399	\$ 7,000	13%
Interest & Other	8,721	7,000	7,000	7,000	-	0%
Total Resources	<u>\$ 55,399</u>	<u>\$ 62,399</u>	<u>\$ 62,399</u>	<u>\$ 69,399</u>	<u>7,000</u>	11%
Transfer-LID 215	-	-	-	-	-	
Total Expenditures	-	-	-	-	-	
Ending Fund Balance	<u>\$ 55,399</u>	<u>\$ 62,399</u>	<u>\$ 62,399</u>	<u>\$ 69,399</u>	<u>\$ 7,000</u>	11%

Water Utility Fund 410

WHO

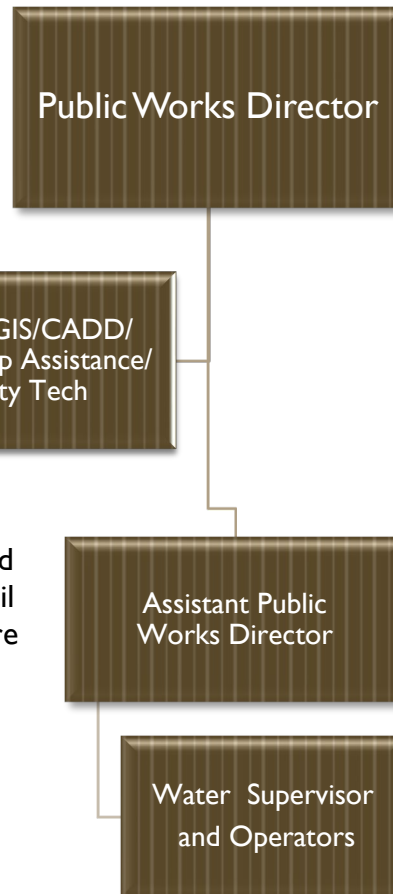
The Public Works Department is responsible for the operation and maintenance of the public water system. The Engineering Division manages system operations and capital improvement projects and performs development review. The Operations Division performs routine maintenance and monitors daily operation of the system. The Finance Department provides utility billing, accounting and customer service for all accounts.

PURPOSE

- The water utility has four sources of supply and an emergency intertie with the City of Tacoma. All source water is disinfected with chlorine gas and the two spring sources are pH adjusted for corrosion control. The utility has five reservoirs totaling 4.7 MG of storage and 153 miles of distribution main serving 6,350 retail customers over a water service area of 37 square miles, including the entire city limits and a large area of unincorporated King County. The distribution system also provides sufficient flow and pressure for fire protection.

STRATEGIC PRIORITIES

- Increasing maintenance level of service.
- Replacing 3 miles of galvanized water main still in service in the water system.
- Ensuring optimum water system redundancy and resiliency.
- Balancing system rehabilitation and renewal needs with available funding.



2024 Highlights

- ✓ Complete rate study.
- ✓ Replace steel water main segments.
- ✓ Complete preliminary design of four planned major projects.
- ✓ Design and permitting of Boise Spring transmission line replacement.
- ✓ Complete water service line inventory.
- ✓ Complete minor system upgrades.

2025 Key Projects

- Restore Tacoma Intertie Booster Pump Station.
- Continue steel water main replacement program.
- Complete Phase I of Boise Spring transmission main replacement.
- Complete minor system upgrades.

Changes/Notes

- Rate increase for 2025 tied to the CPI-U for the Seattle region as set forth in city code.

Water Utility Fund 410	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 5,830,803	\$ 4,927,561	\$ 4,927,561	\$ 5,584,502	\$ 656,941	13%
Charges for Services	3,805,419	3,679,500	3,791,500	3,906,700	227,200	6%
Interest & Other	306,053	276,500	265,800	231,800	(44,700)	-16%
Total Operating Revenues	4,111,472	3,956,000	4,057,300	4,138,500	839,441	21%
Capital Connection Fees	421,207	755,000	276,000	370,000	(385,000)	-51%
Y Bar S Watermain Replacement	51,684	52,000	52,000	52,000	-	0%
Interfund Loan Repayment / Insurance	-	428,356	826,203	428,356	-	0%
Capital Revenue			93,500			
Deposits & Retainage	44,965	10,000	24,400	10,000	-	0%
Total Other Sources	517,856	1,245,356	1,272,103	860,356	(385,000)	-31%
Total Resources	\$ 10,460,131	\$ 10,128,917	\$ 10,256,964	\$ 10,583,358	\$ 326,394	3%
Expenditures						
Salaries	747,951	879,689	883,109	940,576	60,887	7%
Personnel Benefits	328,910	385,192	372,856	391,708	6,516	2%
Supplies	164,382	203,719	204,700	210,300	6,581	3%
Services/Charges	1,500,452	334,350	386,250	354,950	20,600	6%
City Taxes	361,515	350,000	361,000	364,000	14,000	4%
Public Utility/B&O/Excise Taxes	196,900	190,000	200,000	206,000	16,000	8%
Interfund Services	597,661	687,696	687,696	873,208	185,512	27%
Operating Expenditures	3,897,771	3,030,646	3,095,611	3,340,742	310,096	10%
Projects & Capital Outlay*	1,132,086	2,980,000	1,039,600	2,245,000	(735,000)	-25%
Deposits & Retainage	7,500	42,965	57,365	10,000	(32,965)	-77%
Debt Service	430,987	425,645	425,645	420,602	(5,043)	-1%
Transfer Out - ER&R, DP & Facilities	34,228	48,410	47,455	2,350	(46,060)	-95%
Transfer Out-Street	-	8,750	6,786	-	(8,750)	-100%
Transfer Out - 072 Comm Dev	30,000	-	-	-	-	0
Total Expenditures	\$ 5,532,572	\$ 6,536,416	\$ 4,672,462	\$ 6,018,694	(517,722)	-8%
					Reserve Goal	
Available Fund Balance (Goal 2.5%)	2,972,704	1,520,546	3,511,547	2,351,276	83,519	
Reserved-Retainage	32,965	-	-	-	-	
Assigned for Loans 1/2 Annual	215,494	212,823	212,823	207,479	207,479	
Committed for O&M @ 20%	535,348	606,085	606,085	668,148	668,148	
Committed for Y Bar S Reserve	861,975	943,975	944,975	1,026,975	-	
Committed for Construction-1%FA	309,073	309,073	309,073	310,786	310,786	
Ending Fund Balance	\$ 4,927,559	\$ 3,592,501	\$ 5,584,502	\$ 4,564,664	\$1,269,932	

Projects and Capital Outlay	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
833 432nd St Waterline Reloc Proj 2465	-	-	93,500	-
Total Revenues	-	-	93,500	-
Expenditures				
Misc Water System Improvements	63,793	75,000	75,000	75,000
Water Main Replacement program	999,494	250,000	80,000	100,000
793 Boise Spring Proj 2229	38,796	2,400,000	500,000	1,900,000
794 Comp Plan Proj 2230	30,003	10,000	10,000	
819 Reservoir Repl Design Proj 2410	-	75,000	75,000	
820 New Pressure Zone Des Proj 2411	-	45,000	45,000	
821 PC Johnson/Farman St Valves Proj 2412	-	50,000	50,000	150,000
822 Watercress Well Design Proj 2413	-	75,000	75,000	
833 432nd St Waterline Reloc Proj 2465			129,600	
837 Watercress Well VFD Repl 25xx	-	-	-	20,000
Total Expenditures	1,132,086	2,980,000	1,039,600	2,245,000
Project Net	(1,132,086)	(2,980,000)	(946,100)	(2,245,000)
Staffing in FTE's	8.54	9.04	9.24	9.24

Wastewater Utility Fund 420

WHO

The Public Works Department is responsible for the operation and maintenance of public wastewater collection and treatment system. The Engineering Division manages capital improvement projects and performs development review. The Operations Division performs routine line maintenance of the collection system and daily operation of the wastewater treatment plant. The Finance Department provides utility billing, accounting and customer service for all accounts.

PURPOSE

- The wastewater utility operates eleven lift stations and 54 miles of gravity collection main serving 4,220 retail customers. Treatment occurs at a centralized plant prior to discharging treated effluent into the White River under a NPDES permit issued by the WDOE. Dewatered bio-solids are hauled to eastern Washington for land application as a soil amendment or to Sumner for conversion to a marketable Class A fertilizer.

STRATEGIC PRIORITIES

- Reduce flows to the plant as a result of inflow and infiltration and make system improvements as necessary to prevent sewer overflows or bypasses to the White River.
- Address deficiencies in the collection system identified by city-wide tv inspection.
- Complete advanced asset management system for the entire utility.



2024 Highlights

- ✓ Design and permitting for the 248th lift station project.
- ✓ Complete collection system condition assessment and rehabilitation / replacement recommendations.
- ✓ Design replacement high flow influent screens at the WWTP.
- ✓ Implement electronic maintenance management system for the WWTP.
- ✓ Update collection system model.
- ✓ WWTP NPDES permit renewal.
- ✓ Complete rate study.

2025 Key Projects

- Complete 248th lift station conveyance contract.
- Install effluent polishing process at the WWTP and prepare for new dewatering system.
- Continue work on addressing inflow / infiltration problem areas.
- Construct replacement high flow influent screens at the WWTP.
- Begin work on the 248th lift station.
- Complete minor system upgrades.

Changes/Notes

- Rate increase tied to the CPI-U for the Seattle region as set forth in city code.

Wastewater Utility Fund 420	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 2,301,290	\$ 1,732,241	\$ 1,732,241	\$ 1,379,996	\$ (352,245)	-20%
Charges for Services	4,537,840	4,699,075	4,770,570	4,913,400	214,325	5%
Interest & Other	162,381	131,500	156,600	144,100	12,600	10%
Total Operating Revenues	<u>4,700,221</u>	<u>4,830,575</u>	<u>4,927,170</u>	<u>5,057,500</u>	<u>(125,320)</u>	<u>-3%</u>
Capital Connection Fees	700,769	512,000	325,000	520,000	8,000	2%
Revenue Bond/Capital Grants/Transfer	-	3,606,632	1,016,632	6,980,000	3,373,368	94%
Total Other Sources	<u>700,769</u>	<u>4,118,632</u>	<u>1,341,632</u>	<u>7,500,000</u>	<u>3,381,368</u>	<u>82%</u>
Total Resources	<u>\$ 7,702,280</u>	<u>\$ 10,681,448</u>	<u>\$ 8,001,043</u>	<u>\$ 13,937,496</u>	<u>3,256,048</u>	<u>30%</u>
Expenditures						
Salaries	839,754	971,446	905,579	988,038	16,592	2%
Personnel Benefits	360,300	415,718	379,597	408,506	(7,212)	-2%
Supplies	97,218	90,350	92,260	92,700	2,350	3%
Services/Charges	820,417	809,700	817,850	876,250	66,550	8%
City Taxes	431,095	449,000	452,300	465,800	16,800	4%
Public Utility/B&O/Excise Taxes	128,323	140,000	140,000	145,000	5,000	4%
Interfund Services	603,974	667,821	668,634	796,927	129,106	19%
Operating Expenditures	<u>3,281,081</u>	<u>3,544,035</u>	<u>3,456,220</u>	<u>3,773,221</u>	<u>229,186</u>	<u>6%</u>
Projects & Capital Outlay*	509,445	4,198,132	1,503,926	7,610,000	3,411,868	81%
Debt Service	1,459,098	888,035	888,370	901,974	13,939	2%
Transfer Out - DP	14,748	67,500	48,486	-	(67,500)	-100%
Transfer Out - Street	-	8,750	6,786	-	(8,750)	-100%
Transfer Out-ER&R for Capital	-	-	-	-	-	0
Transfer Out-072 Comm Dev	30,000	-	-	-	-	0
Transfer Out-Facilities	10,264	57,300	56,081	3,000	(54,300)	-95%
Transfer Out - Bond Fund 455	665,403	665,595	661,178	645,895	(19,700)	-3%
Total Expenditures	<u>\$ 5,970,040</u>	<u>\$ 9,429,347</u>	<u>\$ 6,621,047</u>	<u>\$ 12,934,090</u>	<u>3,504,743</u>	<u>37%</u>
					Reserve Goal	
Available Fund Balance (Goal 2.5%)	726,515	214,024	341,919	198,054	94,331	
Assigned for PWTF 1/2 Annual	444,018	423,415	423,415	151,637	151,637	
Committed for O&M @ 16%	511,707	564,662	564,662	603,715	603,715	
Committed for Construction	50,000	50,000	50,000	50,000	50,000	
Ending Fund Balance	<u>\$ 1,732,240</u>	<u>\$ 1,252,101</u>	<u>\$ 1,379,996</u>	<u>\$ 1,003,406</u>	<u>\$ 805,352</u>	

Projects & Capital Outlay Detail	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
Dept of Ecology Loan	-	2,967,755	600,000	4,400,000
PWTF Loan	-	638,877	416,632	2,580,000
Total Revenues	<u>-</u>	<u>3,606,632</u>	<u>1,016,632</u>	<u>6,980,000</u>
Expenditures				
776 244th/Roosevelt Impr Proj 2208	-	150,000	80,000	-
796 248th Ave Lift Station Proj 2226	354,747	356,632	356,632	1,700,000
798 SR410 Sewer Main Proj 2211	17,182	-	-	-
803 Influent Screen Repl Proj 2302	1,575	940,000	60,000	880,000
804 Spare Headworks Pump Proj 2312	-	85,000	75,794	-
805 Loraine St Main Repl Proj 2313	-	520,000	500,000	2,000,000
806 RBC Building Upgrade Proj 2314	1,176	1,790,000	100,000	2,400,000
824 Update Sewer Model Proj 2417	-	150,000	150,000	-
825 Centrifuge Dewatering Proj 2418	-	15,000	-	15,000
826 WWTP Electrical Assets Proj 2419	-	10,000	-	10,000
827 I&I Reduction System Proj 2420	-	90,000	90,000	40,000
835 WWTP SCADA/Hist Repl Proj 2504	-	-	-	40,000
836 Sewer Main Repl Cole-Linc Proj 2505	-	-	-	450,000
Misc Sewer System Improvements	84,271	75,000	75,000	75,000
Equipment & Machinery	50,494	16,500	16,500	-
Total Expenditures	<u>509,445</u>	<u>4,198,132</u>	<u>1,503,926</u>	<u>7,610,000</u>
Project Net	<u>(509,445)</u>	<u>(591,500)</u>	<u>(487,294)</u>	<u>(630,000)</u>

Staffing in FTE's	9.38	9.98	9.48	9.48
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WHO

The Public Works Department is responsible for the operation and maintenance of the natural gas distribution system. The Engineering Division provides mapping of system facilities. The Operations Division performs routine maintenance of the system and daily operation of the distribution mains, service lines, valves, pressure regulating devices and cathodic protection system. The Finance Department provides utility billing, accounting and customer service for all accounts.

PURPOSE

- The utility has 19 district regulator stations and 121 miles of distribution main serving 5,140 retail customers within a 44.3 square mile service area including the city limits, UGA and portions of unincorporated King County. Gas is wheeled through the system and delivered to the City of Buckley (PSE).

STRATEGIC PRIORITIES

- The utility continues to focus on compliance with state and federal pipeline safety regulations while maintaining a high level of customer service. Beginning January 1, 2023, new regulations through the Department of Ecology require the utility to participate in a cap-and-invest program. The continued management of this program and implementing the requirements to meet the rule will be a high priority for staff in 2025.



2024 Highlights

- ✓ 0 lost time or OSHA reportable accidents.
- ✓ Continued non-temperature compensated meter replacements.
- ✓ Extended main for 284th Ave SE / King County bridge guardrail replacement project. Began installing new main to maintain service for 17 customers on Mud Mtn Rd during King County Boise Creek bridge replacement in 2025/2026.
- ✓ 50 new services connections.
- ✓ Installed ~1,500 ft of new main (including replacement of steel main w/ HDPE).
- ✓ Upgraded telemetry system to eliminate dial up modems and landlines.

2025 Key Projects

- Continue reg station upgrades and Farm Tap elimination on SR 164.
- Continue installing new main to maintain service for 17 customers on Mud Mtn Rd during King County Boise Creek bridge replacement in 2025/2026.
- Continue non-temperature compensated meter replacement program.

Changes/Notes

Mark VanWieringen retired as the Gas Supervisor after 46.5 years of service to the City.

Natural Gas Fund 430	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 2,061,526	\$ 2,365,149	\$ 2,365,149	\$ 2,909,963	544,814	23%
Charges for Services	6,129,890	7,113,839	7,136,516	7,708,469	594,630	8%
Capital Connection Fees	86,856	30,000	28,000	24,000	(6,000)	-20%
Carbon Auction Allowances sold	-	860,000	633,160	785,880	(74,120)	-9%
Interfund Loan Proceeds	1,200,000	-	-	-	-	0
Interest & Other	210,921	69,400	102,000	94,400	25,000	36%
Total Revenues	<u>7,627,667</u>	<u>8,073,239</u>	<u>7,899,676</u>	<u>8,612,749</u>	<u>1,084,324</u>	<u>13%</u>
Total Resources	<u>\$ 9,689,193</u>	<u>\$ 10,438,388</u>	<u>\$ 10,264,825</u>	<u>\$ 11,522,712</u>	<u>1,084,324</u>	<u>10%</u>
Expenditures						
Salaries	1,050,854	1,164,732	1,130,229	1,096,194	(68,538)	-6%
Personnel Benefits	398,349	448,064	458,187	417,347	(30,717)	-7%
Natural Gas Purchases	3,662,302	2,600,000	2,035,000	2,668,000	68,000	3%
Supplies	125,979	151,215	149,416	155,000	3,785	3%
Services/Charges	176,574	227,600	240,600	220,800	(6,800)	-3%
Carbon Emission Offset	451,112	1,183,610	1,135,000	1,240,000	56,390	5%
City Taxes	367,793	422,900	428,000	462,500	39,600	9%
Public Utility/B&O/Excise Taxes	248,964	271,502	285,000	310,000	38,498	14%
Interfund Services	649,093	826,646	826,646	936,216	109,570	13%
Operating Expenditures	<u>7,131,020</u>	<u>7,296,269</u>	<u>6,688,078</u>	<u>7,506,057</u>	<u>209,788</u>	<u>3%</u>
Projects & Capital Outlay <i>(detail below)</i>	68,596	235,869	190,974	539,000	303,131	129%
Debt Service	-	428,356	428,356	428,356	-	0%
Transfer Out	124,427	48,410	47,454	2,350	(46,060)	-95%
Total Expenditures	<u>\$ 7,324,043</u>	<u>\$ 8,008,904</u>	<u>\$ 7,354,862</u>	<u>\$ 8,475,763</u>	<u>466,859</u>	<u>6%</u>
					Reserve Goal	
Available Fund Balance (Goal 2.5%)	146,304	(292,084)	188,395	(15,445)	120,951	
Committed for O&M @ 25%	1,264,297	1,811,568	1,811,568	1,876,514	1,876,514	
Committed for Carbon Reduction	904,549	860,000	860,000	785,880	785,880	
Committed for Construction	50,000	50,000	50,000	400,000	50,000	
Ending Fund Balance	<u>\$ 2,365,150</u>	<u>\$ 2,429,484</u>	<u>\$ 2,909,963</u>	<u>\$ 3,046,949</u>	<u>\$ 2,833,346</u>	

Projects & Capital Outlay Detail	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
Natural Gas Reserve Funds	1,200,000	-	-	-
Total Revenues	<u>1,200,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures				
Crystal Mt. MHP	88	-	-	-
241st PL SE	3,559	3,559	4,000	-
Other Improvements	-	10,000	1,974	55,000
Temp Gas Serv.KC	7,974	112,026	100,000	250,000
284th Ave/KC Culvert	1,001	-	-	50,000
Concrete & Asphalt Repair	-	-	-	10,000
New Construction	48,157	88,284	65,000	75,000
CMMS Implementation	-	-	-	90,000
Machinery and Equipment	7,817	22,000	20,000	9,000
Total Expenditures	<u>68,596</u>	<u>235,869</u>	<u>190,974</u>	<u>539,000</u>
Project Net	<u>1,131,404</u>	<u>(235,869)</u>	<u>(190,974)</u>	<u>(539,000)</u>

Staffing in FTE's	9.98	10.65	10.65	9.65
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Solid Waste Utility Fund 440

WHO

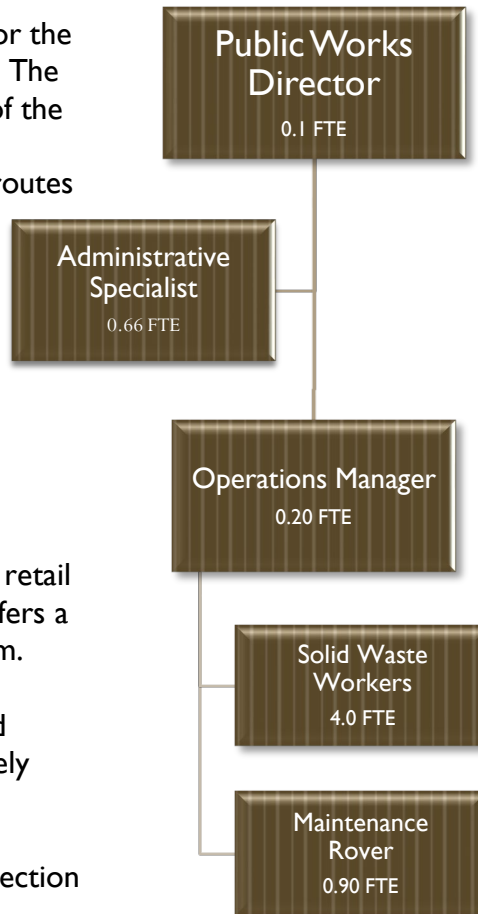
The Public Works Department is responsible for the operation of the solid waste collection system. The Operations Division performs daily operation of the garbage, commingled recycling, commercial cardboard recycling and yard waste collection routes and oversees container maintenance and procurement. The Finance Department provides utility billing, accounting, and customer service for all accounts.

PURPOSE

- The utility provides for residential and commercial collection of garbage and recyclables serving approximately 4,700 retail customers within the city limits. Also offers a commercial cardboard recycling program.
- The utility provides yard waste and food scrap organic collection for approximately 3,220 customers.
- The utility provides mixed recycling collection service integrated with waste rates.

STRATEGIC PRIORITIES

- Maintain lowest possible cost of service to current customers while maintaining exceptional service levels to residential and commercial customers.
- Participate in the King County Rate Re-Structure for Tipping Fees, Fixed Charge or Account Fee, the goal of the restructure is to reduce revenue instability as tonnage declines over time.



2024 Highlights

- ✓ Received (1) residential front load garbage truck w/curotto can
- ✓ Received (1) commercial front load garbage truck
- ✓ Received (352ea) new 1.5yd - 8yd commercial front load containers for conversion to be completed 2024.
- ✓ Reroute of current commercial customers reducing the days of week pick up based on new container sizes.
- ✓ 2 driver retirements

2025 Key Projects

- Reducing organics in the waste stream.
- Explore a more efficient routing system.

Changes/Notes

- Identify and convert potential Commercial front load customers from Waste Management to City of Enumclaw.

Solid Waste Fund 440	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 666,414	\$ 853,910	\$ 853,910	\$ 1,019,801	\$ 165,891	19%
Intergovernmental	41,917	35,800	27,654	38,000	2,200	6%
Charges for Services	3,868,149	4,078,238	4,281,000	4,589,340	511,102	13%
SOW Local Loan	342,423	-	-	-	-	0
Interest & Other	89,027	66,600	75,000	71,500	4,900	7%
Total Revenues	<u>4,341,516</u>	<u>4,180,638</u>	<u>4,383,654</u>	<u>4,698,840</u>	<u>518,202</u>	12%
Total Resources	<u>\$ 5,007,930</u>	<u>\$ 5,034,548</u>	<u>\$ 5,237,564</u>	<u>\$ 5,718,641</u>	<u>684,093</u>	14%
Expenditures						
Salaries	428,711	478,544	476,912	493,228	14,684	3%
Personnel Benefits	205,985	230,623	218,854	225,275	(5,348)	-2%
Supplies	43,486	105,476	46,376	97,050	(8,426)	-8%
Services/Charges	67,595	71,460	107,406	113,450	41,990	59%
City Taxes	309,452	326,700	338,000	367,000	40,300	12%
Intgov't Services & Taxes	311,485	343,500	320,500	342,000	(1,500)	0%
Recycle Tipping Fees	265,176	272,300	277,300	291,000	18,700	7%
Organics Tipping Fees	137,143	179,700	168,000	176,400	(3,300)	-2%
Garbage Tipping Fees	968,138	1,054,400	1,058,000	1,157,000	102,600	10%
Interfund Services	974,155	1,083,015	1,083,015	1,323,073	240,058	22%
Operating Expenditures	<u>3,711,326</u>	<u>4,145,718</u>	<u>4,094,363</u>	<u>4,585,476</u>	<u>439,758</u>	11%
Transfer Out	23,296	37,080	36,352	1,800	(35,280)	-95%
WSDOE/KCSW/SKCHD Grants	33,043	36,300	27,654	36,000	(300)	-1%
Containers 1.5 y - 8 yard	345,470	-	-	-	-	0
Debt Service	40,885	57,896	59,394	65,868	7,972	14%
Total Expenditures	<u>\$ 4,154,020</u>	<u>\$ 4,276,994</u>	<u>\$ 4,217,763</u>	<u>\$ 4,689,144</u>	<u>439,758</u>	10%
					Reserve Goal	
Available Fund Balance (Goal 1%)	507,004	376,193	638,440	612,660	45,855	
Committed for O&M @ 8%	296,906	331,361	331,361	366,838	366,838	
Assigned for Containers	50,000	50,000	50,000	50,000	50,000	
Ending Fund Balance	<u>\$ 853,910</u>	<u>\$ 757,554</u>	<u>\$ 1,019,801</u>	<u>\$ 1,029,497</u>	<u>\$ 462,693</u>	

Staffing in FTE's	5.59	5.94	5.94	5.94
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Stormwater Management 450

WHO

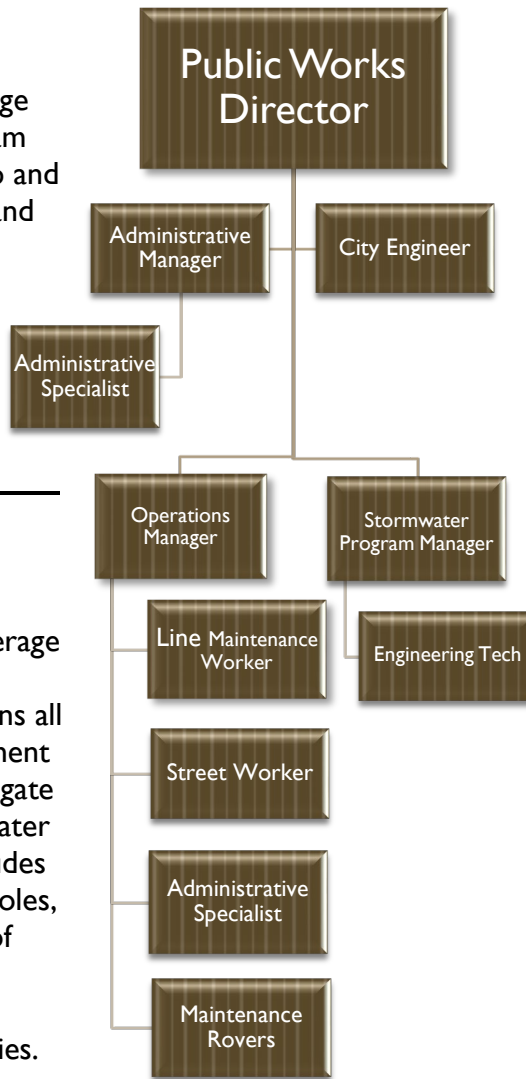
The Public Works Department is responsible for the operation and maintenance of the City's storm drainage system. The City's Stormwater Program Manager and the City Engineer develop and manage capital improvement projects and NPDES permit compliance, including development review. The Operations Division performs street sweeping, maintenance of public storm drainage catch basins, pipes, ditches and ponds.

PURPOSE

- The stormwater utility ensures compliance with the City's coverage under the Phase II Municipal Stormwater Permit and maintains all of the City's stormwater treatment and conveyance systems to mitigate flooding and improve surface water quality. The public system includes 3000+ catch basins, 240+ manholes, 62+ miles of piping, 13+ miles of ditches, 35 above ground stormwater facilities, and 75+ underground stormwater facilities.

STRATEGIC PRIORITIES

- Implement a proactive stormwater management program to maintain NPDES permit compliance through stormwater planning, public education and outreach, public involvement and participation, MS4 mapping, illicit discharge detection and elimination, controlling runoff from development and construction sites, system operation and maintenance, source control at existing developments, reduction of TMDL pollutants, and water quality monitoring.
- Stabilize the utility to insure adequate funding which in turn facilitates compliance with applicable laws and improves overall water quality in the contributions from the City to the Green and White River systems.



2024 Highlights

- ✓ Completed small capital projects including the SR410 catch basin replacement.
- ✓ Managed final construction of the Boise Creek Restoration Project at the Enumclaw Golf Course.
- ✓ Completed design of the Expo Center North Parking Lot Stormwater Improvements Project.
- ✓ Responded to 20+ Illicit Discharge Incidents
- ✓ Cleaned/Maintained 200+ CB's
- ✓ Eliminated 2 illicit connections
- ✓ Conducted 40+ stormwater source control business inspections and assisted owners with required corrections.
- ✓ Performed bacteria source tracing in 100% of Boise creek MS4 area.
- ✓ Helped manage the aquatic center and senior center re-roof projects
- ✓ Completed stormwater utility rate study

2025 Key Projects

- Finish construction of the Boise Creek Restoration project at Enumclaw Golf Course.
- Finish permitting on the Expo Center North Parking Lot stormwater improvement project and apply for construction grant funding.
- Watson Street North Storm Connection

Changes/Notes

- ✓ Stormwater Program Manager acquired Professional Engineering License.
- ✓ Municipal Stormwater Permit Update Issued with Additional Requirements

Stormwater Management Fund 450	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 387,431	\$ 457,858	\$ 457,858	\$ 371,207	\$ (86,651)	-19%
Licenses & Permits	21,567	15,000	23,000	15,000	-	0%
Intergovernmental	25,000	75,000	100,000	30,000	(45,000)	-60%
Charges for Services	843,522	845,620	845,620	852,620	7,000	1%
Interest & Other	20,333	18,500	19,500	16,200	(2,300)	-12%
Transfers-In General Fund	-	-	-	-	-	0
Operating Revenues	\$ 910,422	\$ 954,120	\$ 988,120	\$ 913,820	(40,300)	-4%
Retainage	-	-	-	-	-	0
Project Revenues (Detail below)	632	233,668	113,668	180,000	(53,668)	-23%
Total Stormwater Revenues	<u>\$ 1,298,485</u>	<u>\$ 1,645,646</u>	<u>\$ 1,559,646</u>	<u>\$ 1,465,027</u>	(180,619)	-11%
Expenditures						
Salaries	\$ 314,445	\$ 419,409	\$ 420,029	\$ 475,815	56,406	13%
Personnel Benefits	140,503	167,062	177,519	202,977	35,915	21%
Supplies	7,025	10,200	10,200	10,500	300	3%
Services/Charges	59,977	119,700	116,200	134,350	14,650	12%
City Utility Tax	-	-	-	51,157	51,157	0
Interfund Services	264,565	273,502	277,715	346,393	72,891	27%
Operating Expenditures	786,515	989,873	1,001,663	1,221,192	231,319	23%
Debt Service	24,717	24,691	24,691	24,664	(27)	0%
Transfers Out - 072 Comp Plan	3,750	-	-	-	-	0
Transfers Out - DP. Street & Facilities	25,012	19,050	16,883	500	(18,550)	-97%
Retainage & Assignment of funds	-	-	-	15,000	15,000	0
Projects & Capital Outlay (Detail below)	632	251,276	145,202	187,500	(63,776)	-25%
Total Stormwater Expenditures	<u>\$ 840,626</u>	<u>\$ 1,284,890</u>	<u>\$ 1,188,439</u>	<u>\$ 1,448,856</u>	163,966	13%
Reserved-Retainage	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	(15,000)	-100%
Available Fund Balance	\$ 442,859	\$ 345,756	\$ 356,207	\$ 16,171	(329,585)	-95%
Ending Fund Balance	<u>\$ 457,859</u>	<u>\$ 360,756</u>	<u>\$ 371,207</u>	<u>\$ 16,171</u>	(344,585)	-96%

Projects/Capital Revenue & Expenditure Detail	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
Transfer In REET 131 Misc Storm Improvements	\$ -	\$ 68,668	\$ 43,668	\$ 25,000
Battersby Culvert Design/Permit KCFCD Grant	-	-	-	60,000
811 Expo Center Parking Lot-Trans in REET 131	632	25,000	10,750	14,250
811 Expo Center Parking Lot-Dept of Ecol grant	-	140,000	59,250	80,750
Total Project Revenues	<u>\$ 632</u>	<u>\$ 233,668</u>	<u>\$ 113,668</u>	<u>\$ 180,000</u>
Expenditures				
Misc Storm Improvements Proj 2328	-	86,276	75,000	25,000
Track Mower	-	-	-	7,500
Battersby Culvert Design/Permit KCFCD Grant	-	-	-	60,000
811 Expo Center Parking Lot Proj 2318	632	165,000	70,202	95,000
Total Project Expenditures	<u>632</u>	<u>251,276</u>	<u>145,202</u>	<u>187,500</u>
Project Net	<u>-</u>	<u>(17,608)</u>	<u>(31,534)</u>	<u>(7,500)</u>

Staffing in FTE's	3.80	3.85	4.54	4.54
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The Revenue Bond Fund is required per the bond covenants to pay for the annual debt service of the outstanding bonds. In addition, the bond fund is required to have reserves in an amount equal to the least of 1) the maximum annual debt service, or 2) 125 percent of the average annual debt service of the revenue bonds, or 3) 10 percent of the face amount of the bonds.

Utility Bond Fund 455	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 371,179	\$ 389,313	\$ 389,313	\$ 402,118	\$ 12,805	3%
Transfer In-Sewer Fund 420	665,403	665,595	661,178	645,895	(19,700)	-3%
Interest & Other	<u>18,335</u>	<u>15,000</u>	<u>17,000</u>	<u>17,000</u>	<u>2,000</u>	13%
Total Revenues	683,738	680,595	678,178	662,895	(4,895)	-1%
Total Resources	<u>\$ 1,054,917</u>	<u>\$ 1,069,908</u>	<u>\$ 1,067,491</u>	<u>\$ 1,065,013</u>	<u>(4,895)</u>	0%
970 Debt Service 2011 Revenue Bond	52	-	-	-	-	0%
976 Debt Service 2017 Revenue Bond	<u>665,552</u>	<u>665,373</u>	<u>665,373</u>	<u>662,895</u>	<u>(2,478)</u>	0%
Total Expenditures	<u>\$ 665,604</u>	<u>\$ 665,373</u>	<u>\$ 665,373</u>	<u>\$ 662,895</u>	<u>(4,895)</u>	-1%
Available for Debt Service	-	-	-	-	-	0%
Restricted for Bond Requirements	<u>389,313</u>	<u>404,535</u>	<u>402,118</u>	<u>402,118</u>	<u>(2,417)</u>	-1%
Ending Fund Balance	<u>\$ 389,313</u>	<u>\$ 404,535</u>	<u>\$ 402,118</u>	<u>\$ 402,118</u>	<u>(2,417)</u>	-1%

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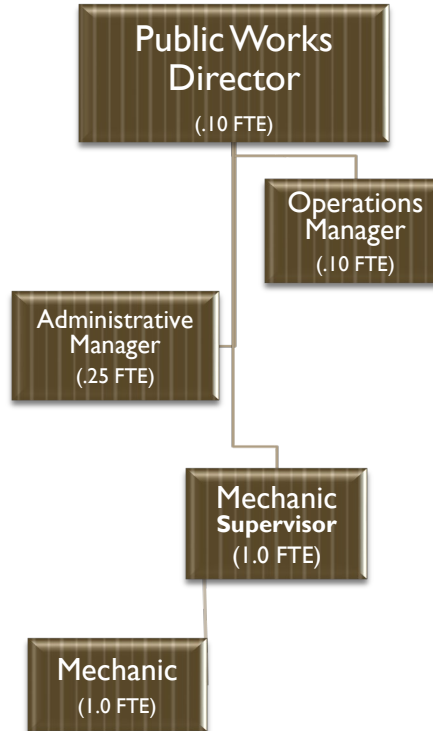
The Public Works Department is responsible for the maintenance of the city's vehicle and equipment fleet. Two mechanics provide this service at the City Shops. Administrative help documents the cost of parts, fuel, insurance, and repair of each vehicle and assigns the actual cost of such to the respective departments.

PURPOSE

- Equipment Rental staff maintain the city's vehicle and equipment fleet and also coordinate necessary major out-of-shop repair and manage the city's fuel supply contract. They also coordinate the disposal of surplus property and operate the city's Compressed Natural Gas (CNG) fueling station (city use only). The city's standby generators are also fueled and maintained by ER.
 - A replacement reserve is accumulated within this fund for the purpose of having sufficient capital to replace vehicles and equipment at the end of their scheduled life.
-

STRATEGIC PRIORITIES

- Reduced expenditures on obsolete or non-economically repairable equipment.
 - Eliminate excess and aged or replaced equipment to reduce maintenance and operating workload and costs.
-



2024 Highlights

- ✓ Received (2) Front Load Solid Waste Vehicles
- ✓ Received (3) Police Vehicles
- ✓ Received (1) Backhoe
- ✓ Converted gas work trucks to Solid Waste Delivery trucks.
- ✓ Maintain 112 pieces of equipment/vehicles
- ✓ Surplus of two aged out backhoes, two trucks and one Kubota Tractor

2025 Key Projects

- Replacement vehicles/equipment to be ordered include the Parks Tractor & Water Step Van

Changes/Notes

- Replacement of Police Vehicles (3) extended to 2026.

Equipment Rental Fund 520	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 3,703,970	\$ 3,642,481	\$ 3,642,481	\$ 3,848,207	\$ 205,726	6%
Interfund Services (Detail Below)	1,668,012	1,852,320	1,863,544	2,246,451	394,131	21%
Interest & Other	164,351	150,000	158,000	150,000	-	0%
Total Revenues	<u>1,832,363</u>	<u>2,002,320</u>	<u>2,021,544</u>	<u>2,396,451</u>	<u>394,131</u>	<u>20%</u>
Loan Repayment & Debt Proceeds	14,669	-	13,158	13,158	13,158	0%
Proceeds from sale of fixed assets			18,000			
Transfers In	51,155	8,875	8,875	-	(8,875)	-100%
Total Other Sources	<u>65,824</u>	<u>8,875</u>	<u>40,033</u>	<u>13,158</u>	<u>4,283</u>	<u>48%</u>
Total Resources	<u>\$ 5,602,157</u>	<u>\$ 5,653,676</u>	<u>\$ 5,704,058</u>	<u>\$ 6,257,816</u>	<u>\$ 604,140</u>	<u>11%</u>
Expenditures						
Salaries	253,415	271,318	272,368	282,897	11,579	4%
Personnel Benefits	106,236	111,750	112,718	115,954	4,204	4%
Fuel	244,369	245,000	240,000	245,000	-	0%
Other Supplies	204,931	163,144	172,550	164,550	1,406	1%
Services/Charges	80,370	93,500	69,552	68,300	(25,200)	-27%
Interfund Services	60,513	55,584	55,584	67,073	11,489	21%
Operating Expenditures	<u>949,834</u>	<u>940,296</u>	<u>922,772</u>	<u>943,774</u>	<u>3,478</u>	<u>0%</u>
Debt Payment	2,746	2,743	2,763	2,740	(3)	0%
Capital Outlay (detail below)	1,007,095	1,427,875	930,316	61,000	(1,366,875)	-96%
Total Expenditures	<u>1,959,675</u>	<u>2,370,914</u>	<u>1,855,851</u>	<u>1,007,514</u>	<u>(1,363,400)</u>	<u>-58%</u>
					Reserve Goal	
Available	\$ 308,097	\$ -	\$ 345,733	\$ 613,920	23,594	
Committed for O&M @ 8%	75,987	75,224	73,822	75,502	75,502	
Governmental Funds Balance	1,275,488	1,117,847	1,152,016	1,462,192	1,001,014	
Enterprise Funds Balance	1,982,910	2,089,691	2,276,636	3,098,688	1,750,139	
Ending Fund Balance	<u>\$ 3,642,482</u>	<u>\$ 3,282,762</u>	<u>\$ 3,848,207</u>	<u>\$ 5,250,302</u>	<u>\$ 2,826,655</u>	

Projects/Capital Expenditure Detail				
Expenditures				
Solid Waste trucks & chassis (2)	\$ 530,398	\$ 954,000	\$ 457,125	
Front load curotto can	\$ 50,576			
Police Cruisers	\$ 155,242	\$ 202,875	\$ 202,875	
Backhoe Replacement		\$ 186,000	\$ 185,316	
Water Truck		\$ 85,000	\$ 85,000	
Gas Truck Replacement	\$ 270,878			
Heavy Duty Welding Table				\$ 14,000
Tractor - Parks	\$ -	\$ -	\$ -	\$ 47,000
Total Expenditures	<u>\$ 1,007,094</u>	<u>\$ 1,427,875</u>	<u>\$ 930,316</u>	<u>\$ 61,000</u>
Staffing in FTE's	<u>2.60</u>	<u>2.75</u>	<u>2.75</u>	<u>2.75</u>

Equipment Rental Charge Detail				
Operating Fund Charges*	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Administration	\$ 2,417	\$ 1,426	\$ 1,426	\$ 4,163
Police	285,257	312,649	313,003	314,529
Community Development	6,366	21,746	21,746	14,479
Parks	90,079	110,310	110,310	122,823
Senior Center	10,248	27,170	27,170	22,888
Street	126,661	120,618	120,973	102,418
Water	158,750	179,217	179,217	286,749
Wastewater	62,039	68,106	68,918	81,928
Natural Gas	145,195	180,492	185,425	206,717
Solid Waste	624,965	685,126	685,126	874,297
Stormwater	136,543	122,154	126,924	199,980
Data Processing	3,777	3,555	3,555	3,374
Facilities	15,714	19,751	19,751	12,106
Total Citywide Charges	<u>\$ 1,668,012</u>	<u>\$ 1,852,320</u>	<u>\$ 1,863,544</u>	<u>\$ 2,246,451</u>

*Actual charges may be higher due to unplanned repairs & maintenance

Information and Media Services

Fund 530

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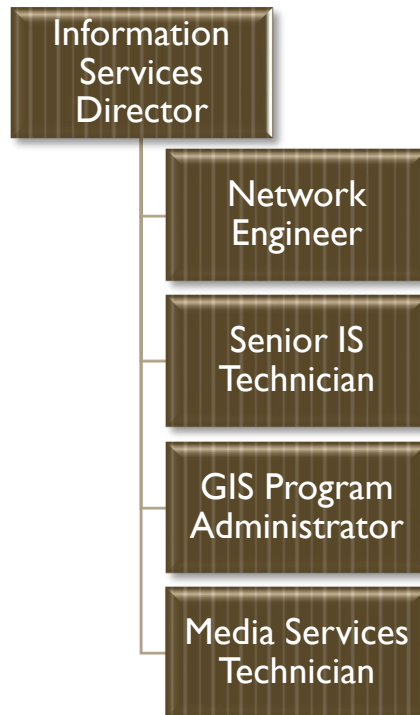
The Information Services Department is responsible for the design, procurement, implementation, and support of the city's information technology and GIS infrastructure and end user computing environment. Through cost effective, centralized management of all I.T resources, the Information Services Department coordinates strategic technology direction, develops common standards and architectures and provides technology solutions that ensure each department can efficiently deliver public services.

PURPOSE

- Ensure city employees are provided appropriate, secure, cost-effective technology related resources that increase their efficiency in delivering services and information to the citizens of Enumclaw.
- Maintain and support all city information technology and GIS resources including hardware, software, telecom, infrastructure, data, web and media services.
- Reduce the cost of technology through centralized procurement, vendor consolidation, hardware and software standardization and the utilization of government contracts.

STRATEGIC PRIORITIES

- Enable innovation and collaboration across all city departments through the use of enterprise grade technology resources.
- Create an architectural framework that reduces redundancy, increases standardization and improves operations.
- Utilize technology to provide the citizens of the City of Enumclaw secure, transparent access to services and information.



2024 Highlights

- ArcGIS Enterprise implementation.
- Card entry key component and server refresh.
- New jail intercom system and card entry/video upgrades for jail.
- Spillman server replacement and virtualization.
- Begin financial, utility billing and HR system upgrade project.
- Mass email system.
- Public Records Management System
- PD Body Worn Camera re-implementation.
- SharePoint implementation.
- Utilisync 811 implementation.
- Move Mitel phone system from Lumen to Spectrotel
- Jail and Aquatic Center Remodel
- SewerAI implementation
- City Hall and PD Firewall replacement

2025 Key Projects

- Copier and Printer Replacements
- Move RTA fleet management to SaaS platform
- COVID era laptop replacements
- Cameras and NVR for Stevenson Yerxa building
- EERP Financial, HR Management and Utility Billing system implementation continues.
- Card entry & panic alarms for Aquatic Center
- Gas CMMS Software Purchase and Implementation
- Solid Waste Routing Software
- Cartegraph Facilities Module Implementation

Information Technology Fund 530	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 377,750	\$ 557,748	\$ 557,748	\$ 290,600	\$ (267,148)	-48%
Interfund Services	1,384,739	1,587,364	1,587,364	1,884,132	296,768	19%
Interest & Other	40,314	15,000	16,900	15,000	-	0%
Intergovernmental	-	12,502	12,502	-	(12,502)	0%
Total Revenues	<u>1,425,053</u>	<u>1,614,866</u>	<u>1,616,766</u>	<u>1,899,132</u>	<u>284,266</u>	<u>18%</u>
Comcast Franchise Fees	14,440	15,000	15,000	-	(15,000)	-100%
Project Revenues	141,886	254,000	194,986	31,000	(223,000)	-88%
Total Resources	<u>\$ 1,959,128</u>	<u>\$ 2,441,614</u>	<u>\$ 2,384,500</u>	<u>\$2,220,732</u>	<u>\$ (205,882)</u>	<u>-8%</u>
Expenditures						
Salaries	419,521	483,471	474,123	509,522	26,051	5%
Personnel Benefits	137,825	147,456	172,911	172,821	25,365	17%
Supplies	66,212	88,463	80,188	70,500	(17,963)	-20%
Services/Charges	523,843	784,482	784,925	775,800	(8,682)	-1%
Interfund Services	<u>3,777</u>	<u>3,555</u>	<u>3,555</u>	<u>3,374</u>	<u>(181)</u>	<u>-5%</u>
Operating Expenditures	<u>1,151,177</u>	<u>1,507,427</u>	<u>1,515,702</u>	<u>1,532,017</u>	<u>24,590</u>	<u>2%</u>
SBITA Payments	52,028	-	17,790	18,000	18,000	0%
Capital Outlay	<u>198,175</u>	<u>599,000</u>	<u>560,408</u>	<u>335,200</u>	<u>(263,800)</u>	<u>-44%</u>
Total Expenditures	<u>\$ 1,401,380</u>	<u>\$ 2,106,427</u>	<u>\$ 2,093,900</u>	<u>\$1,885,217</u>	<u>\$ (239,210)</u>	<u>-11%</u>
					Reserve Goal	
					GOAL	
Available	348,168	53,607	7,695	50,000		
Restricted Comcast Reserves	25,392	40,392	40,392	40,392	40,392	
Designated for O&M @ 16%	<u>184,188</u>	<u>241,188</u>	<u>242,512</u>	<u>245,123</u>	<u>245,123</u>	
Ending Fund Balance	<u>\$ 557,748</u>	<u>\$ 335,187</u>	<u>\$ 290,600</u>	<u>\$ 335,515</u>	<u>\$ 285,515</u>	

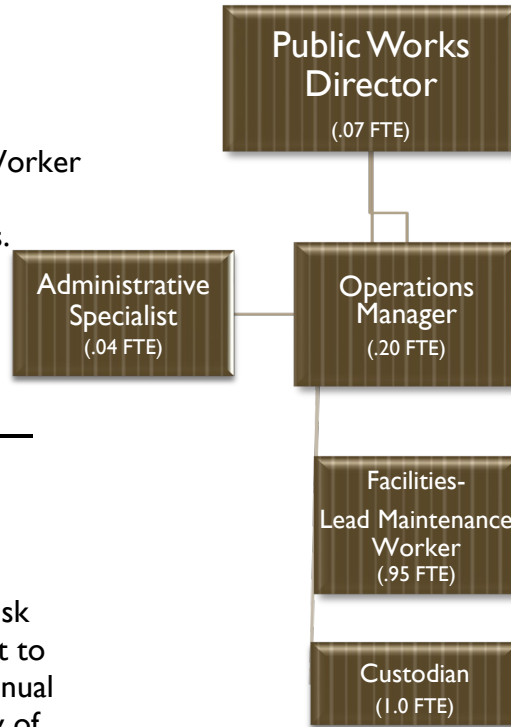
IT Projects & Capital Outlay Detail	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
Transfer in - General Fund	18,433	51,000	51,000	-
Transfer In - REET	16,532	125,000	85,000	31,000
Transfer In - Utilities	106,921	78,000	58,986	-
Total Revenues	<u>141,886</u>	<u>254,000</u>	<u>194,986</u>	<u>31,000</u>
Expenditures				
Computer Hardware/Equipment	-	-	-	10,000
ECTV Equipment Upgrades	10,705	-	-	-
Shops Gate Replacement & Card Entry	33,484	-	-	-
Additional Shops Cameras	6,129	-	-	-
Arg GIS Enterprise Implementation	92,164	-	-	-
Share point Implementation	13,000	4,000	-	-
Copier and Printer Replacements	17,038	-	-	28,200
Laserfiche Implementation	25,655	-	-	-
Jail Remodel Technology Improvements	-	-	40,000	-
Jail Technology Improvements	-	35,000	35,000	-
Magnolia River Date Migration	-	10,000	-	-
Card Entry Core Component refresh	-	125,000	100,000	-
Spillman Server replacement	-	16,000	16,000	-
Financial/Utility billing/HR system	-	225,000	225,000	250,000
Public records request tracking system	-	11,000	8,000	-
Mass email notification system	-	10,000	7,422	-
Panic buttons for city shops	-	15,000	-	-
Upgraded telephone system	-	85,000	85,000	-
WWTP Asset Management	-	50,000	31,986	-
AI Software for Sewer	-	13,000	12,000	-
Fleet RTA System move to SaaS	-	-	-	16,000
Card Entry at Aquatics Center	-	-	-	19,000
Security Cameras for Stevenson Yerxa	-	-	-	12,000
Total Expenditures	<u>198,175</u>	<u>599,000</u>	<u>560,408</u>	<u>335,200</u>
Project Net	<u>(56,289)</u>	<u>(345,000)</u>	<u>(365,422)</u>	<u>(304,200)</u>
Staffing in FTE's	4.50	4.50	4.50	4.50

Operating Fund Charges*	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Council	18,417	16,890	16,890	19,177
Municipal Court	32,125	30,335	30,335	37,202
Administration	41,403	40,747	40,747	47,065
Finance	52,067	53,380	53,380	62,500
Police	394,512	397,405	397,405	493,015
Community Development	93,055	96,157	96,157	113,176
Parks	23,264	33,830	33,830	31,171
Arts	10,247	9,555	9,555	11,236
Youth Center/Senior Center	48,604	48,585	48,585	51,324
Civil Service	7,616	6,677	6,677	8,060
Street	40,850	75,734	75,734	95,735
TBD	40,296	17,790	17,790	21,875
Pool	31,295	32,625	32,625	39,104
Water	122,549	185,932	185,932	195,061
Wastewater	109,256	136,077	136,077	178,696
Natural Gas	163,953	237,606	237,606	277,744
Solid Waste	51,097	72,979	72,979	89,506
Stormwater	25,756	22,358	22,358	25,950
Equipment Rental	60,513	55,585	55,585	67,073
Facilities	17,864	17,117	17,117	19,461
Total Citywide Charges	<u>\$ 1,384,739</u>	<u>\$1,587,364</u>	<u>\$ 1,587,364</u>	<u>\$1,884,132</u>

* Charges based on technology usage

WHO

The Public Works Department is responsible for janitorial and building maintenance services of certain city buildings. A Facilities Maintenance Worker provides this service while janitorial services are performed by custodians. Administrative help documents the property value for insurance purposes and allocates the cost of this and liability insurance to the respective departments.



PURPOSE

- Allocate the city's insurance premiums to the various departments and maintain a risk management reserve sufficient to cover the cost of the city's annual premium to be paid in January of each year. Allocate janitorial and facilities maintenance service costs to the appropriate departments.
- Buildings associated with the Pool and Wastewater Treatment Plant perform their own janitorial and building maintenance work or contract separately for such and do not contribute to this portion of the fund

STRATEGIC PRIORITIES

Sustain City facilities and operations with appropriate preventative maintenance of aging physical assets.

2024 Highlights

- ✓ City Shops breakroom remodel & new AC unit
- ✓ City Shops security 2nd phase
- ✓ Police Jail remodel

2025 Key Projects

- ✓ Implementation of Cartegraph/OpenGov for Facilities
- ✓ Golf Course HVAC replacement

Changes/Notes:

- ✓ Reduction in custodial staff to 1 FTE

Facilities Fund Fund 535	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025	\$ Diff	% Diff
Revenues						
Beginning Fund Balance	\$ 589,150	\$ 647,091	\$ 647,091	\$ 660,657	\$ 13,566	2%
Interfund Services <i>(Detail Below)</i>	1,188,227	1,220,875	1,220,875	1,238,204	17,329	1%
Retainage	16,290	-	-	-	-	0%
Interest & Other	12,067	6,000	7,470	5,000	(1,000)	-17%
Total Revenues	<u>1,216,584</u>	<u>1,226,875</u>	<u>1,228,345</u>	<u>1,243,204</u>	<u>16,329</u>	<u>1%</u>
Project Revenues	472,394	392,500	215,189	406,748	14,248	4%
Total Resources	<u>\$ 2,278,128</u>	<u>\$ 2,266,466</u>	<u>\$ 2,090,625</u>	<u>\$ 2,310,609</u>	<u>\$ 44,143</u>	<u>2%</u>
Expenditures						
Salaries	\$ 240,779	\$ 251,958	\$ 237,677	\$ 197,647	\$ (54,311)	-22%
Personnel Benefits	102,949	104,552	99,215	72,542	(32,010)	-31%
Supplies	38,672	36,551	33,300	35,000	(1,551)	-4%
Liability Insurance Services*	354,540	403,550	403,550	366,598	(36,952)	-9%
Casualty Insurance Services*	218,267	271,593	296,817	314,714	43,121	16%
Services/Charges	94,805	95,850	106,564	88,200	(7,650)	-8%
Interfund Services	33,578	36,867	36,867	31,566	(5,301)	-14%
Operating Expenditures	<u>1,083,589</u>	<u>1,200,921</u>	<u>1,213,990</u>	<u>1,106,267</u>	<u>(94,654)</u>	<u>-8%</u>
Retainage	30,339	-	-	-	-	0%
Projects & Capital Outlay*	517,108	392,500	215,978	406,748	14,248	4%
Total Expenditures	<u>\$ 1,631,036</u>	<u>\$ 1,593,421</u>	<u>\$ 1,429,968</u>	<u>\$ 1,513,015</u>	<u>\$ (80,406)</u>	<u>-5%</u>
					Reserve Goal	
Available	158,718	(194,243)	(206,490)	(60,721)	11,063	
Reserved-Retainage	-	-	-	-	-	
Designated for O&M @ 16%	173,374	192,147	192,147	177,003	177,003	
Designated for Risk Management	315,000	675,143	675,000	681,312	681,312	
Ending Fund Balance	<u>\$ 647,092</u>	<u>\$ 673,047</u>	<u>\$ 660,657</u>	<u>\$ 797,594</u>	<u>\$ 869,377</u>	

Staffing in FTE's	3.58	3.51	3.51	2.41
Projects & Capital Outlay Detail	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Revenues				
Transfer In - 810 PD HVAC/Locker F	50,973			
Transfer In - 180 Sr Center HVAC	-	19,000	-	
Transfer In - Util Demo old City Shop	51,322			
Transfer In - 180/430 Grader shed roof	34,769			
Transfer In - 808 City Hall Brick rep	55,000			
Transfer In - Utilities Shops lunchroom		40,000	36,820	
Transfer In - 828 Jail remodel		182,500	28,252	396,748
Transfer In - Utilities Shops security		130,000	130,000	10,000
Transfer In - Utilities Emerg radios		10,000	10,000	
Transfer In - Shops AC replacement		11,000	10,117	
808 City Hall -Dept of Comm grant	280,330	-	-	-
Total Revenues	<u>\$ 472,394</u>	<u>\$ 392,500</u>	<u>\$ 215,189</u>	<u>\$ 406,748</u>
Expenditures				
Misc Capital & Equipment	15,793	-		
810 PD HVAC/Lockr Rm Proj 2317	43,801	19,000		
Shops lunchroom AC repl Proj 2441		11,000	10,906	
Shops breakroom remodel Proj 2439		40,000	36,820	
Shops security Proj 2443		130,000	130,000	10,000
797 Demo old City Shops bldg	51,322			
Emergency radios Proj 2445		10,000	10,000	
807 Grader shed roof replacement	34,769			
808 City Hall Brick Replacement	363,376			
828 Jail remodel Proj 2307	8,047	182,500	28,252	396,748
Total Expenditures	<u>\$ 517,108</u>	<u>\$ 392,500</u>	<u>\$ 215,978</u>	<u>\$ 406,748</u>
Project Net	<u>\$ (44,714)</u>	<u>-</u>	<u>(789)</u>	<u>-</u>

Facilities Charge Detail

Operating Fund Charges*	Actuals 2023	Budget 2024	Yr End Est 2024	Budget 2025
Municipal Court	\$ 27,840	\$ 27,068	\$ 27,068	\$ 18,211
Administration	55,748	54,054	54,054	40,759
Finance	61,477	60,529	60,529	48,163
Police	259,269	244,357	244,357	223,347
Community Development	46,109	48,312	48,312	31,988
Parks	34,072	31,727	31,727	43,224
Arts	5,957	6,402	6,402	7,602
Youth Center/Senior Center	150,413	146,507	146,507	96,656
Cemetery	1,323	1,630	1,630	1,818
Property Management	771	965	965	1,241
Golf Course	2,106	2,637	2,637	5,596
Street	31,726	30,147	30,147	25,992
Pool	16,980	18,436	18,436	23,088
Water	97,368	104,337	104,337	153,943
Wastewater	186,537	216,762	216,762	265,663
Natural Gas	97,497	105,937	105,937	106,395
Solid Waste	67,460	70,694	70,694	77,311
Stormwater	26,879	27,082	27,082	31,294
Expo Center	18,695	23,292	23,292	35,913
Total Citywide Charges	\$ 1,188,227	\$ 1,220,875	\$ 1,220,875	\$ 1,238,204

* Charges based on data from insurance documents

31-Dec-24	Interest Rates	Issue Date	Maturity Date	Authorized	Outstanding 1/1/2024	Issued	Principal Redeemed	12/31/2024	Budget 2024			Budget 2025		
									Principal	Interest	Total	Principal	Interest	Total
CITY OF ENUMCLAW - Outstanding Debt														
GENERAL OBLIGATION BONDS:														
TBD 2016 LTGO Bond (112)	2.43%	10/19/2016	12/1/2031	2,750,000	1,593,000	0	183,000	1,410,000	183,000.00	38,709.90	221,709.90	187,000.00	34,263.00	221,263.00
Total GO Bonds Excluding Refunded				2,750,000	1,593,000	0	179,000	1,414,000	183,000.00	38,709.90	221,709.90	187,000.00	34,263.00	221,263.00
REVENUE BONDS:														
2017 Refunding & New Money Rev Bond	2.30%	5/2/2017	9/1/2031	4,855,000	3,451,000	0	586,000	2,865,000	586,000.00	79,373.00	665,373.00	597,000.00	65,895.00	662,895.00
Total Revenue Bonds				4,855,000	3,451,000	0	586,000	2,865,000	586,000.00	79,373.00	665,373.00	597,000.00	65,895.00	662,895.00
ENTERPRISE INSTALLMENT CONTRACTS:														
DWSRF Water System Improvements (410.974)	1.50%	5/20/2014	10/1/2036	1,778,000	1,155,700	0	88,900	1,066,800	88,899.97	17,335.49	106,235.46	88,899.98	16,002.01	104,901.99
DWSRF Water Reservoir (410.973)	1.50%	9/9/2013	10/1/2036	5,777,775	3,474,738	0	267,288	3,207,450	267,287.60	52,121.07	319,408.67	267,287.59	48,111.75	315,399.34
Local Loan (110/420/440.972)	2.15%	3/31/2016	12/1/2025	652,072	231,938	0	73,573	158,365	73,572.53	9,757.55	83,330.08	77,251.15	5,986.96	83,238.11
PW CTED (410) Y Bar S Drinking Water Loan	1.50%	8/26/2008	10/1/2029	730,248	193,237	0	38,648	154,589	38,647.63	2,898.57	41,546.20	38,647.63	2,318.86	40,966.49
PWTF(420) Sewer Expansion (964) #05-691-016	0.50%	7/1/2006	7/1/2025	9,750,000	1,078,703	0	539,350	539,353	539,350.33	5,393.50	544,743.83	539,350.33	2,696.75	542,047.08
PWTF(420) Sewer Expansion (964) #06-962-013	0.50%	7/1/2007	7/1/2026	5,700,000	905,292	0	301,765	603,527	301,764.71	4,526.47	306,291.18	301,764.70	3,017.65	304,782.35
Total Enterprise Installment Contracts				24,388,095	7,039,608	0	1,309,523	5,730,085	1,309,522.77	92,032.65	1,401,555.42	1,313,201.38	78,133.98	1,391,335.36
TOTAL ENTERPRISE DEBT				29,243,095	10,490,608	0	1,895,523	8,595,085	1,895,522.77	171,405.65	2,066,928.42	1,910,201.38	144,028.98	2,054,230.36
LID BONDS AND NOTES:														
TOTAL LID BONDS AND NOTES														
				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEBT SERVICE SUMMARY:				\$36,848,095.00	\$15,534,608.00	\$0.00	\$2,660,522.73	\$12,874,085.27	\$2,664,522.77	\$289,488.55	\$2,954,011.32	\$2,694,201.38	\$244,186.98	\$2,938,388.36

2025 Budget

Revised 10/1/24 TN

Department/Fund - FTE Count	Court 020	Admin 031	Finance 040	Police 060	CD/ Plan 072	Blding 073	Parks/Rec 082 083	Cultural Prgrms 084	Senior Center 085	Civil Service 093	Streets 110	Storm Water 450	TBD 112	Pool 170	Water 410	Sewer 420	Gas 430	Solid Waste 440	Equip Rental 520	IT 530	Facilities 535			Total	
Court - 2.03																									
Court Administrator	1.00																								1.00
Court Clerk III	1.00																								1.00
Bailiff	0.03																								0.03
Administration - 3.9																									
Civil Service - .10																									
City Administrator		1.00																							1.00
City Clerk		1.00																							1.00
Human Resources Manager		1.00																							1.00
Deputy City Clerk		0.90								0.10															1.00
Finance - 6.0																									
Finance Director			1.00																						1.00
Accountant			1.00																						1.00
Accounting Tech III/Payroll			1.00																						1.00
Accounting Tech II/Utility Billing			1.00																						1.00
Accounting Technician II			1.00																						1.00
Admin Spec II			1.00																						1.00
Information Services - 4.5																									
Information Services Director																					1.00				1.00
Network Engineer																					1.00				1.00
GIS Program Administrator																					1.00				1.00
Senior Information Svcs Tech																					1.00				1.00
Media Svcs Tech/Sr Ctr consultant																					0.50				0.50
Police - 36.0																									
Chief				1.00																					1.00
Executive Assistant				1.00																					1.00
Evidence Custodian				1.00																					1.00
Commander				1.00																					1.00
Commander				1.00																					1.00
Sergeant				4.00																					4.00
Officers				10.00																					10.00
Detective				2.00																					2.00
Jail Sergeant				1.00																					1.00
Corrections Officer				6.00																					6.00
Communications Supervisor				1.00																					1.00
Comm Officer/Dispatcher				6.00																					6.00
Records Specialist				1.00																					1.00
Community Development - 5.0																									
Community Development Director					0.90	0.10																			1.00
Building Official						1.00																			1.00
Building Inspector						-																			-
Code Enforcement Officer					0.25	0.25																			0.50
Senior Planner					0.90	0.10																			1.00
Permit Specialist					0.30	0.70																			1.00
Admin Spec III					0.50		0.25				0.05				0.08	0.08	0.04								1.00
Parks - 3.15																									
Parks & Rec Director						0.40	0.30							0.30											1.00
Recreation Coordinator						1.00																			1.00
Parks Mtnc Rover I							-																		-
Parks Mtnc Worker II							1.00																		1.00
Pool - 2.35																									
Aquatics Center Supervisor														1.00											1.00
Aquatics Assistant														1.00											1.00
Arts Commission - 1.0																									
Cultural Programs Coordinator								1.00																	1.00
Senior Center - 4.65																									

Department/Fund - FTE Count	Court 020	Admin 031	Finance 040	Police 060	CD/ Plan 072	Bldg 073	Parks/Rec 082 083	Cultural Prgms 084	Senior Center 085	Civil Service 093	Streets 110	Storm Water 450	TBD 112	Pool 170	Water 410	Sewer 420	Gas 430	Solid Waste 440	Equip Rental 520	IT 530	Facilities 535	Total	
Senior Center Manager									1.00													1.00	
Recreation Coordinator									1.00													1.00	
Van Driver									0.50													0.50	
Office Assistant									0.50													0.50	
Grant Consultant employees									1.65													1.65	
PW Admin/Engineers (112) --.8																							
Public Works Director											0.05	0.05	0.03		0.20	0.20	0.20	0.10	0.10		0.07	1.00	
Civil Engineer I												0.15			0.30	0.40	0.15					1.00	
Civil Engineer III-City Engineer											0.20	0.10	0.30		0.10	0.20	0.10					1.00	
Construction Inspector											0.17	0.17	0.17		0.17	0.17	0.17					1.00	
Senior Engineer Tech											0.10				0.30	0.30	0.30					1.00	
Engineering Tech												0.50			0.35	0.15						1.00	
Stormwater Civil Engineer												1.00										1.00	
GIS Analyst												0.02			0.25	0.25	0.45	0.03				1.00	
Assistant Public Works Director															0.50	0.50						1.00	
PW Admin Manager											0.05				0.25	0.05	0.25	0.05	0.25		0.10	1.00	
Street Fund - 2.21																							
Storm Water Fund - 4.54																							
Shops Operation -																							
Operations Manager							0.15				0.15	0.05				0.15		0.20	0.10		0.20	1.00	
Administrative Spec III											0.02				0.10	0.05	0.33	0.33	0.15		0.02	1.00	
Administrative Spec II											0.02				0.10	0.05	0.33	0.33	0.15		0.02	1.00	
Street Worker II											0.90	0.10										1.00	
Mtnc Rover							-				0.10	0.50				0.10		0.30				1.00	
Mtnc Rover							-				0.10	0.50				0.10		0.30				1.00	
Mtnc Rover							0.05				0.10	0.40				0.10		0.30			0.05	1.00	
Water Utility - 9.24																							
Water Supervisor															1.00							1.00	
Water Worker I															1.00							1.00	
Water-Sewer Utility Worker															1.20	0.80						2.00	
Water Worker II															3.00							3.00	
Wastewater Utility - 9.48																							
Wastewater Supervisor																1.00						1.00	
Sewer Civil Engineer II											0.20		0.30			0.50						1.00	
Line Maintenance Worker II												0.50				0.50						1.00	
Line Maintenance Worker I												0.50				0.50						1.00	
Wastewater Operator I																1.00						1.00	
Wastewater Operator II																2.00						2.00	
Natural Gas Utility - 9.65																							
Gas Utility Manager																	1.00					1.00	
Gas Supervisor																	1.00					1.00	
Civil Engineer I Gas																	1.00					1.00	
Utility Tech															0.34	0.33	0.33					1.00	
Gas Worker II																	3.00					3.00	
Utility Worker I																	1.00					1.00	
Solid Waste Utility - 5.94																							
Solid Waste Worker II																		1.00				1.00	
Solid Waste Worker I																		3.00				3.00	
Equipment Rental - 2.75																							
Mechanic Supervisor																				1.00		1.00	
Mechanic																				1.00		1.00	
Facilities Fund - 2.41																							
Custodian																					1.00	1.00	
Facilities Mtnc Worker II														0.05							0.95	1.00	
TOTALS	2.03	3.90	6.00	36.00	2.85	2.15	1.65	1.50	1.00	4.65	0.10	2.21	4.54	0.80	2.35	9.24	9.48	9.65	5.94	2.75	4.50	2.41	115.68

Capital Overview

Type		Description	2024 Budget	2024 YEE	2024 Rollover	New Requests 2025	Total Capital Projects
						Budget	
Fund 001:	General Fund: Park, Recreation & Maintenance Department						
	Revenue Source	McFarland Park Trail Repair	\$ -	\$ -	\$ -	\$ 130,000	\$ 130,000
		Boise Creek Improvements	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000
		Transfers In-Park signage update	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
		Transfers In-Foothills Trail water fountain	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -
		471 KC Special Parks Levy	\$ 140,000	\$ 140,000	\$ -	\$ 136,293	\$ 136,293
		481 Anderson Riverview Roof/HVAC	\$ 60,000	\$ 15,000	\$ 45,000	\$ -	\$ 45,000
		486 Pete's Pool Playground	\$ 200,000	\$ 239,595	\$ -	\$ -	\$ -
		487 Flensted Park Playground	\$ 100,000	\$ 119,117	\$ -	\$ -	\$ -
		487 Garrett Park Playground	\$ -	\$ 95,000	\$ -	\$ -	\$ -
			\$ 506,000	\$ 614,712	\$ 45,000	\$ 331,293	\$ 376,293
	Expenditures	Foothills Trail Water Fountain	\$ 6,000	\$ 6,500	\$ -	\$ -	\$ -
		471 KC Special Parks Levy	\$ 140,000	\$ 145,055	\$ -	\$ 136,293	\$ 136,293
		478 Skate Park Renovation	\$ -	\$ 472	\$ -	\$ -	\$ -
		481 Anderson Riverview Roof/HVAC	\$ 60,000	\$ 15,000	\$ 45,000	\$ -	\$ 45,000
		486 Pete's Pool Playground	\$ 200,000	\$ 239,596	\$ -	\$ -	\$ -
		487 Flensted Park Playground	\$ 100,000	\$ 119,117	\$ -	\$ -	\$ -
		489 Garrett Park Playground	\$ -	\$ 95,000	\$ -	\$ -	\$ -
		Park signage update	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
		Boise Sixplex Improvements	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000
		McFarland Park Trail Repair	\$ -	\$ -	\$ -	\$ 130,000	\$ 130,000
			\$ 506,000	\$ 620,740	\$ 45,000	\$ 331,293	\$ 376,293
Fund 001:	General Fund: Other						
	Revenue Source	203 Senior Center HUB Grant	\$ 198,030	\$ 219,486	\$ -	\$ 207,932	\$ 207,932
		Transfer In-REET 130 Expo center animal wash	\$ 112,190	\$ 92,500	\$ -	\$ -	\$ -
		476 Boise Creek Restoration Proj 2033	\$ 3,531,151	\$ 2,050,000	\$ 890,980	\$ -	\$ 890,980
		Driveway sealcoat at the Enumclaw Cemetery	\$ 10,000	\$ -	\$ -	\$ -	\$ -
		208 Port of Seattle grant	\$ 13,090	\$ 25,876	\$ -	\$ 13,090	\$ 13,090
		488 Senior Center roof HUD grant	\$ 700,000	\$ 700,000	\$ -	\$ -	\$ -
		488 Transfer in-Senior center roof	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -
			\$ 4,579,461	\$ 3,102,862	\$ 890,980	\$ 221,022	\$ 1,112,002
	Expenditure	208 Port of Seattle grant	\$ -	\$ 19,635	\$ -	\$ 19,635	\$ 19,635
		203 Senior Center HUB Grant	\$ 198,030	\$ 202,648	\$ -	\$ 224,815	\$ 224,815
		209 City events	\$ 13,000	\$ 12,782	\$ -	\$ 13,300	\$ 13,300
		476 Boise Creek Restoration Proj 2033	\$ 3,531,151	\$ 2,050,000	\$ 890,980	\$ -	\$ 890,980
		488 Senior Center roof replacement	\$ 715,000	\$ 715,000	\$ -	\$ -	\$ -
		828 PD Jail Remodel	\$ 29,530	\$ 28,252	\$ 1,278	\$ -	\$ 1,278
		Expo center animal wash area sewer connection	\$ 72,000	\$ 92,500	\$ -	\$ -	\$ -
		Golf Course Fire Suppression System	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000
		Driveway sealcoat at the Enumclaw Cemetery	\$ 10,000	\$ -	\$ -	\$ -	\$ -
		Golf Course Equipment replacement	\$ -	\$ -	\$ -	\$ 95,500	\$ 95,500
			\$ 4,568,711	\$ 3,120,817	\$ 892,258	\$ 365,250	\$ 1,257,508

Capital Overview

Fund 110:	Type	Description	2024 Budget	2024 YEE	2024 Rollover	New Requests 2025 Budget	Total Capital Projects
			-	-		0	
	<i>Revenue Source</i>	776 244th/Roosevelt Imp - Transfer 158 Impact	\$ 762,893	\$ 784,679	\$ -	\$ -	\$ -
		776 244th/Roosevelt Imp - TIB grant	\$ 558,025	\$ 558,025	\$ -	\$ -	\$ -
		791 Transfer in REET 131-City Parking Lot Impr	\$ 23,005	\$ 23,004	\$ -	\$ -	\$ -
		792 EV Charging Station	\$ 3,973	\$ 3,000	\$ -	\$ -	\$ -
		799 Sidewalk Imp-TIB Grant	\$ -	\$ 380,504	\$ -	\$ -	\$ -
		799 Sidewalk Imp-Transfer in REET	\$ 82,356	\$ -	\$ -	\$ -	\$ -
		799 Contractor Contribution	\$ -	\$ 6,320			
		799 Sidewalk Imp-Transfer Impact Fees	\$ -	\$ 301,054	\$ -	\$ -	\$ -
		799 Sidewalk Imp-Transfer TBD	\$ 15,000	\$ 12,000	\$ -	\$ -	\$ -
		802 Porter St Pedestrian Improvements	\$ 20,000	\$ 6,118	\$ 13,883	\$ -	\$ 13,883
		Transfer in for Capital Impr & Machinery	\$ 35,000	\$ 27,145	\$ -	\$ -	\$ -
		Transfer in REET - Rapid flashing beacons	\$ 30,000	\$ 25,000	\$ 5,000	\$ -	\$ 5,000
		818 Fire Dept Frontage Impr - Transfer TBD	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -
		818 Fire Dept Frontage Impr - Transfer REET	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -
		830 Downtown Shelter Painting-Transfer REET	\$ 20,000	\$ 16,100	\$ -	\$ -	\$ -
		839 Hard Surface Repairs-Transfer TBD	\$ -	\$ -	\$ -	\$ 334,722	\$ 334,722
		840 Pavement Preservation-TIB grant	\$ -	\$ -	\$ -	\$ 468,396	\$ 468,396
		840 Pavement Preservation-Transfer TBD/REET	\$ -	\$ -	\$ -	\$ 457,589	\$ 457,589
			\$ 1,670,252	\$ 2,262,949	\$ 18,883	\$ 1,260,707	\$ 1,279,590
	<i>Expenditure</i>	Capital Improvements & Machinery	\$ 35,000	\$ 27,544	\$ -	\$ -	\$ -
		776 Review for 244th/Roosevelt Improvements	\$ 1,263,025	\$ 1,342,704	\$ -	\$ -	\$ -
		791 City Parking Lot Improvements Proj. 2114	\$ 23,005	\$ 23,004	\$ -	\$ -	\$ -
		792 EV Charging Station Proj. 2216	\$ 3,973	\$ 3,000	\$ -	\$ -	\$ -
		799 Sidewalk Improvements Proj 2300	\$ 97,356	\$ 697,230	\$ 31,416	\$ -	\$ 31,416
		802 Porter St Pedestrian Improvements Proj 2311	\$ 20,000	\$ 6,118	\$ 13,883	\$ -	\$ 13,883
		818 Fire Dept Frontage Impr Proj 2407	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -
		830 Downtown Shelter Painting Proj 2455	\$ 20,000	\$ 16,100	\$ -	\$ -	\$ -
		839 Hard Surface Repairs Proj 2508	\$ -	\$ -	\$ -	\$ 334,722	\$ 334,722
		840 Pavement Preservation Proj 2509	\$ -	\$ -	\$ -	\$ 925,985	\$ 925,985
		Rapid flashing beacons Proj 2444	\$ 30,000	\$ 25,000	\$ 5,000	\$ -	\$ 5,000
			\$ 1,612,359	\$ 2,260,700	\$ 50,299	\$ 1,260,707	\$ 1,311,006

Capital Overview

<i>Type</i>		Description	2024 Budget	2024 YEE	2024 Rollover	New Requests 2025	Total Capital Projects
						Budget	
Fund 112:	Transportation Benefit District						
<i>Revenue Source</i>		813 244th Ave Overlay Proj 2403.1	\$ 127,500	\$ 159,132	\$ -	\$ -	\$ -
		815 Watson St Overlay Proj 2403.3	\$ 132,000	\$ 80,713	\$ -	\$ -	\$ -
		Total Revenue	\$ 259,500	\$ 239,845	\$ -	\$ -	\$ -
<i>Expenditure</i>		Traffic Counter Replacement	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
		799 Sidewalk Improvements Proj 2300	\$ 15,000	\$ 12,000			
		812 Monroe Ave Overlay Proj 2405	\$ 127,000	\$ 121,817	\$ -	\$ -	\$ -
		813 244th Ave Overlay Proj 2403.1	\$ 197,000	\$ 184,281	\$ -	\$ -	\$ -
		814 268th Ave Overlay Proj 2403.2	\$ 216,000	\$ 204,813	\$ -	\$ -	\$ -
		815 Watson St Overlay Proj 2403.3	\$ 110,000	\$ 95,045	\$ -	\$ -	\$ -
		818 Fire Dept Frontage Improvements Proj 2407	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -
		839 Hard Surface Repairs Proj 2508	\$ -	\$ -	\$ -	\$ 86,715	\$ 86,715
		840 Pavement Preservation Proj 2509	\$ -	\$ -	\$ -	\$ 256,763	\$ 256,763
		Total Expenditure	\$ 695,000	\$ 647,956	\$ -	\$ 373,478	\$ 373,478
Fund 170:	Pool Fund						
<i>Revenue Source</i>		809 Transfer In - REET 131 Proj 2319	\$ 1,265,356	\$ 1,265,356	\$ -	\$ -	\$ -
		479 KC Levy grant-roof replacement Proj 2404	\$ 526,309	\$ 526,309	\$ -	\$ -	\$ -
		479 Transfer In - REET 131 for pool roof Proj 2404	\$ 673,691	\$ 573,691	\$ -	\$ -	\$ -
		809 KC Joint Development Grant Proj 2319	\$ 1,207,194	\$ 1,207,194	\$ -	\$ -	\$ -
			\$ 3,672,550	\$ 3,572,550	\$ -	\$ -	\$ -
		479 Pool Roof replacement Proj 2404	\$ 1,200,000	\$ 1,100,000	\$ -	\$ -	\$ -
		809 Pool Renovation Proj 2319	\$ 2,472,550	\$ 2,472,550	\$ -	\$ -	\$ -
			\$ 3,672,550	\$ 3,572,550	\$ -	\$ -	\$ -
Fund 410:	Water Utility Fund						
<i>Revenue Source</i>		833 432nd St Waterline Reloc Proj 2465	-	93,500.00	-	-	-
			-	93,500.00	-	-	-
<i>Expenditure</i>		Water Main Replacement	\$ 250,000	\$ 80,000	\$ 100,000	\$ -	\$ 100,000
		793 Boise Creek Transmission Main Repl Proj 2229	\$ 2,400,000	\$ 500,000	\$ 1,900,000	\$ -	\$ 1,900,000
		794 Comp Water System Plan Proj 2230	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
		819 Reservoir Repl Design Proj 2410	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -
		820 New Pressure Zone Des Proj 2411	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -
		821 PC Johnson/Farman St Valves Proj 2412	\$ 50,000	\$ 50,000	\$ 150,000	\$ -	\$ 150,000
		822 Watercress Well Design Proj 2413	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -
		833 432nd St Waterline Reloc Proj 2465	\$ -	\$ 129,600	\$ -	\$ -	\$ -
		837 Watercress Well VFD Repl	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
		Waterline Improvements	\$ 75,000	\$ 75,000	\$ -	\$ 75,000	\$ 75,000
			\$ 2,980,000	\$ 1,039,600	\$ 2,150,000	\$ 95,000	\$ 2,245,000

Capital Overview

<i>Type</i>		New Requests 2025				Total Capital Projects
<i>Fund 420:</i>	<i>Wastewater Utility Fund</i>	2024 Budget	2024 YEE	2024 Rollover	Budget	
<i>Revenue Source</i>						
	Dept of Ecology Loan	\$ 2,967,755	\$ 600,000	\$ 4,400,000	\$ -	\$ 4,400,000
	PWTF Loan	\$ 638,877	\$ 416,632	\$ 2,580,000	\$ -	\$ 2,580,000
		\$ 3,606,632	\$ 1,016,632	\$ 6,980,000	\$ -	\$ 6,980,000
<i>Expenditure</i>						
	776 244th/Roosevelt Imp Proj 2208	\$ 150,000	\$ 80,000	\$ -	\$ -	\$ -
	796 248th Ave Lift Station Proj 2226	\$ 356,632	\$ 356,632	\$ 1,700,000	\$ -	\$ 1,700,000
	803 Influent Screen Replacement Proj 2302	\$ 940,000	\$ 60,000	\$ 880,000	\$ -	\$ 880,000
	804 Spare Headworks Influent Pump Proj 2312	\$ 85,000	\$ 75,794	\$ -	\$ -	\$ -
	805 Loraine St Main Repl Proj 2313	\$ 520,000	\$ 500,000	\$ -	\$ -	\$ 2,000,000
	806 RBC Building Upgrade Proj 2314	\$ 1,790,000	\$ 100,000	\$ 2,400,000	\$ -	\$ 2,400,000
	824 Update Sewer Model Proj 2417	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
	825 WWTP Centrifuge Dewatering Proj 2418	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000
	826 WWTP Electrical Assets Proj 2419	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
	827 I&I Reduction System Proj 2420	\$ 90,000	\$ 90,000	\$ 40,000	\$ -	\$ 40,000
	835 WWTP SCADA/Hist Repl Proj 2504	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
	836 Sewer Main Repl Cole-Linc Proj 2505	\$ -	\$ -	\$ -	\$ 450,000	\$ 450,000
	Misc Improvements	\$ 75,000	\$ 75,000	\$ -	\$ 75,000	\$ 75,000
	Machinery & Equipment	\$ 16,500	\$ 16,500	\$ -	\$ -	\$ -
		\$ 4,198,132	\$ 1,503,926	\$ 5,045,000	\$ 565,000	\$ 7,610,000
<i>Fund 430:</i>						
<i>Natural Gas Utility Fund</i>						
<i>Expenditure</i>						
	Concrete and Asphalt Repair	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
	Temp Gas service KC	\$ 112,026	\$ 100,000	\$ 250,000	\$ -	\$ 250,000
	284th Ave/KC Culvert	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
	Other Improvements	\$ 10,000	\$ 1,974	\$ -	\$ 55,000	\$ 55,000
	241st Pl SE	\$ 3,559	\$ 4,000	\$ -	\$ -	\$ -
	New Construction	\$ 88,284	\$ 65,000	\$ -	\$ 75,000	\$ 75,000
	CMMS Implementation	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000
	Machinery & Equipment	\$ 22,000	\$ 20,000	\$ -	\$ 9,000	\$ 9,000
		\$ 235,869	\$ 190,974	\$ 250,000	\$ 289,000	\$ 539,000

Capital Overview

Type	Description	2024 Budget	2024 YEE	2024 Rollover	New Requests 2025 Budget	Total Capital Projects
Fund 450	Stormwater Management					
<i>Revenue Source</i>	811 Expo Parking Lot-Dept of Ecology Grant	\$ 140,000	\$ 59,250	\$ 80,750	\$ -	\$ 80,750
	811 Expo Parking Lot-Transfer in REET 131	\$ 25,000	\$ 10,750	\$ 14,250	\$ -	\$ 14,250
	Battersby Culvert Design/Permit KCFCD Grant	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000
	REET 131 Transfer in Misc Improvements Proj 2328	\$ 68,668	\$ 43,668	\$ 25,000	\$ -	\$ 25,000
	Total Revenue	\$ 233,668	\$ 113,668	\$ 120,000	\$ 60,000	\$ 180,000
<i>Expenditure</i>	Misc Storm water improvements Proj 2328	\$ 86,276	\$ 75,000	\$ -	\$ 25,000	\$ 25,000
	Track Mower	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500
	Battersby Culvert Design/Permit KCFCD Grant	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000
	811 Expo Center Parking lot	\$ 165,000	\$ 70,202	\$ 95,000	\$ -	\$ 95,000
	Total Expenditure	\$ 251,276	\$ 145,202	\$ 95,000	\$ 92,500	\$ 187,500
Fund 520:	Equipment Rental					
<i>Expenditure</i>	Tractor - Parks	\$ -	\$ -	\$ -	\$ 47,000	\$ 47,000
	Water truck	\$ 85,000	\$ 85,000	\$ -	\$ -	\$ -
	Heavy welding table	\$ -	\$ -	\$ -	\$ 14,000	\$ 14,000
	Solid waste trucks & chassis (2)	\$ 954,000	\$ 457,125	\$ -	\$ -	\$ -
	Backhoe replacement - Water	\$ 186,000	\$ 185,316	\$ -	\$ -	\$ -
	Police Vehicles	\$ 202,875	\$ 202,875	\$ -	\$ -	\$ -
	Total Expenditure	\$ 1,427,875	\$ 930,316	\$ -	\$ 61,000	\$ 61,000
Fund 530:	Data Processing					
<i>Revenue Source</i>	Transfer in - General Fund	\$ 51,000	\$ 51,000	\$ -	\$ -	\$ -
	Transfer In - REET	\$ 125,000	\$ 85,000	\$ -	\$ 31,000	\$ 31,000
	Transfer In - Utilities	\$ 78,000	\$ 58,986	\$ -	\$ -	\$ -
	Total Revenue	\$ 254,000	\$ 194,986	\$ -	\$ 31,000	\$ 31,000
<i>Expenditure</i>	Jail technology improvements	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -
	Computer Hardware/Equipment	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
	ECTV Equipment Replacement	\$ -	\$ -	\$ -	\$ -	\$ -
	Card entry core component refresh	\$ 125,000	\$ 100,000	\$ -	\$ -	\$ -
	Spillman server replacement	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -
	Financial/UB/HR software system	\$ 225,000	\$ 225,000	\$ 250,000	\$ -	\$ 250,000
	Copier and printer replacements	\$ -	\$ -	\$ -	\$ 28,200	\$ 28,200
	Public records request tracking system	\$ 11,000	\$ 8,000	\$ -	\$ -	\$ -
	Mass email notification system	\$ 10,000	\$ 7,422	\$ -	\$ -	\$ -
	Jail remodel	\$ -	\$ 40,000	\$ -	\$ -	\$ -
	Security Cameras for Stevenson-Yerxa	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000
	Panic buttons for city shops	\$ 15,000	\$ -	\$ -	\$ -	\$ -
	Magnolia River Date Migration	\$ 10,000	\$ -	\$ -	\$ -	\$ -
	WWTP Asset Management	\$ 50,000	\$ 31,986	\$ -	\$ -	\$ -
	AI Software for Sewer	\$ 13,000	\$ 12,000	\$ -	\$ -	\$ -
	Fleet RTA System move to SaaS	\$ -	\$ -	\$ -	\$ 16,000	\$ 16,000
	Card Entry at Aquatics Center	\$ -	\$ -	\$ -	\$ 19,000	\$ 19,000
	Upgraded telephone system	\$ 85,000	\$ 85,000	\$ -	\$ -	\$ -
	Sharepoint Implementation	\$ 4,000	\$ -	\$ -	\$ -	\$ -
	Total Expenditure	\$ 599,000	\$ 560,408	\$ 250,000	\$ 85,200	\$ 335,200

Capital Overview

<i>Type</i>		Description	2024 Budget	2024 YEE	2024 Rollover	New Requests 2025 Budget	Total Capital Projects
<i>Fund 535:</i>	<i>Facilities</i>						
	<i>Revenue Source</i>	Transfer In - Utilities shops lunchroom Proj 2439	\$ 40,000	\$ 36,820	\$ -	\$ -	\$ -
		810 Transfer In - Fund 180 PD HVAC repl Proj 2317	\$ 19,000	\$ -	\$ -	\$ -	\$ -
		828 Transfer In - 001 Gen Fund Jail remodel	\$ 182,500	\$ 28,252	\$ 396,748	\$ -	\$ 396,748
		Transfer In - Utilities shops security Proj 2443	\$ 130,000	\$ 130,000	\$ 10,000	\$ -	\$ 10,000
		Transfer In - Utilities Emergency radios Proj 2445	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
		Transfer In - Shops AC replacement Proj 2441	\$ 11,000	\$ 10,117	\$ -	\$ -	\$ -
			\$ 392,500	\$ 215,189	\$ 406,748	\$ -	\$ 406,748
	<i>Expenditure</i>	Shops lunchroom AC replacement Proj 2441	\$ 11,000	\$ 10,906	\$ -	\$ -	\$ -
		Shops breakroom remodel Proj 2439	\$ 40,000	\$ 36,820	\$ -	\$ -	\$ -
		810 PD HVAC replacement Proj 2317	\$ 19,000	\$ -	\$ -	\$ -	\$ -
		Shops security Proj 2443	\$ 130,000	\$ 130,000	\$ 10,000	\$ -	\$ 10,000
		Emergency radios Proj 2445	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
		828 Jail remodel Proj 2307	\$ 182,500	\$ 28,252	\$ 396,748	\$ -	\$ 396,748
			\$ 392,500	\$ 215,978	\$ 406,748	\$ -	\$ 406,748
	Total Capital Program				\$ 9,184,305	\$ 3,518,428	\$ 14,702,733

Miscellaneous Statistical Section

Type of Government

Mayor - Council

Organization Structure

Legislative

1 Mayor
7 Council members

Executive

1 Administrator

Administrative

5 Department Directors

Corporate Information

The City of Enumclaw is a Non-charter Optional Code City. It was incorporated January 27, 1913 with a population of 1,200. The City is governed under the provisions of the Optional Municipal Code of the Revised Code of Washington. Optional Code City status increases the City's operating authority by extending to it the powers of all four city classifications that exist in Washington law.

Location and Area

Enumclaw is located in the southeast portion of King County on a plateau of agricultural and forested land nestled against the Cascade foothills and serving as the "Gateway to Mt. Rainier." The City encompasses an area of 5.0 square miles. The City is located outside the major urban area of Puget Sound, but close enough to enjoy urban amenities and a rural lifestyle. It is intersected by three State Transportation Routes, SR169, SR164, and SR410; and enjoys close access and proximity to a variety of recreational opportunities and pursuits.

Population and Registered Voters Within City Limits

Population of 13,090 of which 8,960 are registered voters. The unemployment rate in King County (as of October 2023) is 4.3%.

Employee Representation

The Police Guild represents uniformed police and dispatchers. AFSCME represents outside workers, equipment shop mechanics and specific other clerical staff.

Recreational Facilities (City-Owned)

17 Developed and semi-developed parks covering 62.45 acres
6 Undeveloped parks and natural areas covering 89 acres
12 Ball fields
4 Tennis courts
1 Pickle ball court
1 designated off-leash Dog Park
1 Senior Activity Center
1 Youth & Family Services Center
1 Concession/Restroom Building at Boise Creek Park
1 Exposition Center (King County Fairgrounds transferred to City in 2006)
Foothills Trail System

Other City-Owned Facilities

- 1 City Hall
- 1 Library Building
- 1 Stevenson-Yerxa Building – Community Development / Public Works Administration
- 1 Public Works Maintenance Shop & Facility
- 1 Police Station/Dispatch
- 1 Fire Station
- 1 Rescue I headquarters (old City Shop)
- 1 Cemetery (26 acres)
- 1 Wastewater Treatment Plant
- 1 Retail Building located at 1429 Cole Street
- 1 Retail Building located at 1421 Cole Street
- 1 Downtown Public Restroom Building
- 1 18-Hole golf course covering 196 acres
- 1 Public Swimming Pool
- 1 Multi-use Trail (1.1 miles)

Public Education (as of Dec, 2022)

1 Birth to Five Center with enrollment of.....	134
5 Elementary schools with enrollment of.....	1,997
2 Middle schools with enrollment of.....	964
1 High school with enrollment of.....	<u>1,259</u>
Total Enrollment.....	4,354

- 296 Full-time and part-time certified teachers and administrators
- 370 Full-time and part-time classified employees

Local Taxes on Business

Local Sales Tax.....	2.3%
Franchise Tax - Cable TV Fees.....	5.0%
Utility Taxes:	
Electric & Telephone.....	6.0%
Natural Gas.....	6.0%
Water & Wastewater.....	9.5%
Solid Waste.....	8.0%
Gambling (Bingo/Raffles).....	10.0%
Punchboards/Pull tabs (Commercial).....	5.0%
Leasehold Excise.....	12.84%
Real Estate Excise Tax.....	0.5%

City Government Enterprises	Customers	Service
Natural Gas Utility	5,174	483,124 MMBtu
Wastewater Utility	4,220	498 Million gallons
Solid Waste Utility	4,213	6,406 Tons
Water Utility	6,331	653 Million gallons

Average Number of Water Customers by Category

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Residential	5,256	5,431	5,483	5,525	5,568
Multi-Family	237	236	236	235	239
Commercial	385	386	388	386	387
School	23	22	22	22	23
City	31	32	35	33	35
Agriculture	<u>109</u>	<u>108</u>	<u>108</u>	<u>108</u>	<u>109</u>
Total	6,041	6,215	6,272	6,309	6,361

Top Ten Water Customers (as of 12/31/2023)

<u>Name</u>	<u>2023 usage (CCF)</u>	<u>2023 Revenue</u>
Mountain Meadows LLC	20,577	\$45,437
Cal-Am Properties	18,608	\$39,549
Crystalaire Mobile Home Park	9,944	\$22,563
School District #216 (High School)	6,949	\$17,695
Lightning Clean Car Wash LLC	5,382	\$13,425
Mensonides LLC	4,824	\$11,752
Agriculture/Dairy (1)	4,312	\$10,628
Golden Elms Apts	3,709	\$8,337
VIP Property Management LLC	3,709	\$12,429
High Point Village	3,573	\$8,721

(1) Accounts show as Agriculture/Dairy are each representative of a distinct property owner.

Average Number of Sewer Customers by Category

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Residential	3,495	3,740	3,766	3,787	3,859
Commercial	301	303	301	307	303
School	16	15	15	15	15
City	<u>10</u>	<u>9</u>	<u>10</u>	<u>10</u>	<u>10</u>
Total	3,822	4,067	4,092	4,119	4,187

Top Ten Sewer Customers (as of 12/31/2023)

<u>Name</u>	<u>2023 Revenue</u>
Mountain Meadows LLC	\$325,797
Cal-Am Properties	\$239,117
Helac Corp	\$140,590
St Elizabeth Hospital	\$128,081
Highpoint Village	\$86,099
Crystalaire Mobile Park	\$85,746
Enumclaw Health Care	\$81,156
School District #216 (High School)	\$75,008
Safeway Store #494	\$66,659
School District #216 (Kibler)	\$66,150

Business Registrations	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
	1568	1586	1527	1389	1477	1468	1526

Police:	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Offenses:								
Aggravated Assault	7	3	1	2	1	2	1	3
Arson	0	0	0	3	1	4	0	0
Auto Theft	40	23	23	35	20	30	56	67
Burglary	38	20	38	29	30	24	32	24
Homicide	0	0	0	0	0	0	0	0
Rape	3	6	10	3	10	5	1	2
Robbery	4	1	3	0	1	2	3	1
Theft	206	175	171	162	172	196	187	187
Judicial System Filings:								
Infractions/Parking	1452	1,274	1,624	1,471	743	992	1509	889
Citations	341	353	303	292	238	193	267	231

Jail Facility: 25 bed City jail rated as a 1-year detention facility; \$110/day fee

Building Related Permits and Values (In Million \$)

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Building Permits:	48	35	35	33	191	195	169	85	72	74
Estimated Value:	3.6	16.5	8.1	9	52.9	54.1	42.4	20	21.9	22.9
Building Related Permits:	259	328	344	276	394	242	256	346	257	259
Estimated Value:	2.2	3.5	12.7	33.3	3.4	3.2	2.9	3.4	4.7	4.7

Taxable Retail Sales (In Millions \$)

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Retail Sales:	249.9	274.3	304.7	333.5	370.3	397.8	422.4	462.8	494.0	514.1
Real Estate Transactions:										
Transactions	241	432	322	456	524	506	514	442	330	281
Sales Volume:	53.3	70.5	94.4	112.9	156.5	183.4	216.2	229.1	168.8	168.7

Assessed Valuation:

Total 2024 Assessed Valuation (AV)..... \$2,532,528,973