



Department of Community Development

TO: Mayor / City Council
FROM: Chris Pasinetti, Community Development Director
DATE: February 12, 2024
SUBJECT: **2024 Planning Commission Work Plan and Comprehensive Plan Amendments.**

Background: January 24th, 2024 the Planning Commission reviewed and recommended the City Council the proposed 2024 Planning Commission and Comprehensive Plan Work Plan.

The plan includes work for the Planning Department and the Planning Commission as well as the year's Comprehensive Plan Amendments. The Planning Commission will meet 10 times during the year (unless additional meetings are necessary or any cancellations) and will hold a public hearing on all the amendments prior to making a recommendation to the City Council. A public hearing is required for Comprehensive Plan and Development Regulation Amendments. The public is invited each year to submit for privately initiated Comprehensive Plan Amendments. For the 2024 year, all publicly initiated amendments were suspended by the city council; those will resume for 2025 after the Comprehensive Plan is complete. The DRAFT Work plan is outlined below.

Recommendation: Below is the recommended Comprehensive Plan/Planning Commission Work Plan for 2024 as recommended by the Planning Commission:

- 2024 Comprehensive Plan Periodic Update (Due December). This would include amendments and discussion regarding middle and cottage housing.
- Six-Year TIP – This is a routine amendment done every year. The amendment would include the six-year Transportation Improvement Plan which outlines roadway, pedestrian and maintenance projects for the city's transportation system.
- School District Capital Facilities plan. This is a routine amendment done every year. This amendment adopts the district's revised capital plan for school construction, etc. This gives the city the ability to maintain, adopt and implement the impact fee program.
- Municipal Code amendments for Impacts Fees. This is necessary as the city's municipal code regarding impacts needs updating due to changes since it was first passed. This project will include interlocal agreements with the school and fire district. Staff may not need the Planning Commission to make a recommendation regarding these amendments.
- Title 17 amendment for final plat approvals. This amendment would change the approval for final plats from a City Council approval to the Planning Director as allowed in RCW 58.17.100.
- Amendments to Title 19 to allow temporary permits for RV parking on residential lots or other for other temporary uses.

Staff recommends approve the 2024 Planning Commission Work plan/Comprehensive Plan Amendments.