

## **HUMAN SERVICES ADVISORY BOARD (HSAB)**

### **MINUTES**

**May 11, 2022, at 5:00 p.m.**

**City Hall Council Chambers**

#### **CALL TO ORDER:**

Meeting was called to order at 5:00 p.m. by Stephanie Sackett-Converse.

#### **ATTENDANCE:**

HSAB members in attendance: Barbara Braun, Stephanie Sackett-Converse, Helen Boisjolie, Linda Rabb, Ruth Apahidean Harper, and Julie Holbrook. Also attending were Mayor Jan Molinaro, Deputy City Clerk Jessica Rose, and staff liaison Maureen Burwell.

#### **APPROVAL OF MINUTES:**

1. January 19, 2022

**BRAUN MOVED TO APPROVE THE JANUARY 19, 2022, MEETING MINUTES AS PUBLISHED. RABB SECONDED. MOTION CARRIED 6-0.**

#### **INTRODUCTIONS**

1. New Board member Julie Holbrook

Sackett-Converse introduced Holbrook and welcomed her to the HSAB. Holbrook noted that she was a Maple Valley resident for years prior to moving out-of-state. She moved to back to Washington just prior to the Covid-19 pandemic, and then to Enumclaw in September 2021.

2. New liaison Jessica Rose

Rose will be taking over the role of City Clerk as well as HSAB liaison at Burwell's retirement in early June. She has just received her designation as Certified Municipal Clerk and looks forward to working with the Board.

The Board presented Burwell with a gift of appreciation for her service to the Human Services Advisory Board. She thanked them and stated it had been a pleasure to work with each member over the years.

#### **CONVERSATION WITH THE MAYOR:**

Mayor Jan gave a brief overview of the budget process for human services funding in Enumclaw:

- Applications sent to City Clerk in the summer (usually early August deadline).
- HSAB reviews and then makes funding recommendation to the Mayor.
- Mayor allocates human services funding in his preliminary budget; he may take recommendations at face value or adjust.
- Budget Workshops in October where Councilmembers may make further adjustments.
- Budget document for the following year finalized in November.

Mayor noted that, at the last City Council meeting, an additional \$25,000 was allocated to Rainier Foothills Wellness Foundation (RWF) for the Enumclaw School District student counseling program. RFWF Director is also looking for additional grant money so the much-needed program can continue. There are more families desiring counseling that the program can accommodate at this time.

Questions, comments from Board members with explanations from the Mayor included:

- While the HSAB does not interview those agencies that have applied for funds, they have the option of attending the budget workshop where the outside agencies speak about their request. Also, various personnel from the agencies have attended previous HSAB meetings to give an overview of their programs.
- After receiving funding, the organizations give verbal reports/updates at a Council meeting (schedule determined by the amount of funding they receive), which are all open to the public. They also submit written reports for Council packets.
- In response to a question about what the Board could do to help in the process, Mayor suggested that, if Board members know of a worthwhile non-profit organization operating in the City of Enumclaw, they could encourage them to submit an application this year.

A discussion ensued on the Covid-19 pandemic. The Mayor noted that the Covid-19 test site in Enumclaw recently closed and there are others in King County closing also. The pandemic seems to be winding down after more than two years. Enumclaw was hard hit with the tragic deaths in the spring of 2020. Board members expressed their opinion that many seniors are still fearful of going out in public as not many masks are being worn in Enumclaw, and masking was not enforced during the mask mandate. Mayor acknowledged that it is partly due to politics and stressed that there needs to be a partnership between the City personnel, the citizens, and the businesses in town in order to keep everyone safe. The Enumclaw Police took the position of educating rather than enforcing. They were often called to situations regarding masking.

Mayor informed the Board that some of the human service organizations will probably be funded in 2023 through ARPA (American Rescue Plan Act) federal funding as the City Council is setting aside some money for non-profits. This was the reason that Plateau Outreach Ministries and Rainier Foothills Wellness Foundation did not apply last summer through the HSAB process, as they received ARPA grant money. The Board reviews the applications where funding is to be expensed through the City's General Fund. This was not necessary for these two organizations in the 2022 budget.

#### **ANNOUNCEMENTS:**

1. Next meeting, Wednesday, August 17, 5:00 p.m. at City Hall.  
Sackett-Converse noted the meeting date and time.

She also informed the Board that Brittany Siepmann has resigned in order to spend more time with her family. She encouraged the members to recruit for the open position.

**ADJOURNMENT:**

**HOLBROOK MOVED TO ADJOURN. BRAUN SECONDED. MOTION CARRIED 6-0.**

Meeting adjourned at 5:30 p.m.

Respectfully Submitted,



*Jessica Rose for*  
Maureen J. Burwell

Staff Liaison

Date Minutes Approved: 8-17-22

NOTE from Maureen:

Thank you, HSAB members, for making the role of liaison to your Board such a joy for these past seven years!