

This meeting was held in the City Hall Council Chambers in person.

- I. **CALL TO ORDER:** The Design Review Board met in a regular session on February 6, 2025, at City Hall, 1339 Griffin Avenue. Chairperson Christiansen called the meeting to order at 6:00 p.m.

ATTENDANCE: Members present: Bryan Christiansen, Wyatt Lawlis, and Seth Loop. Members absent: Jim Plowden and Olivia Megargle. Staff members present Wynstan Larsen, Senior Planner, and Cathy Burbank, Board Secretary/Permit Specialist.

- II. **MINUTES:**

Lawlis moved to approve the minutes of December 19, 2024. Loop seconded the motion, the motion carried with a vote of 3-0.

- III. **OLD BUISNESS**

None

- IV. **NEW BUSINESS**

- A. **Selection of Chair and Vice Chair**

Lawlis moved to nominate Christiansen for Chair. Seconded by Loop. Vote was taken and carried unanimously. Christiansen will remain Chair for Design Review Board.

Christiansen moved to nominate Lawlis for Vice-Chair. Seconded by Loop. Vote was taken and carried unanimously. Lawlis will remain Vice-Chair for Design Review Board.

- B. **LUA2024-0034– NEW 720 SQ FT STORAGE BUILDING – WALTHERS DEVELOPMENT – JESSE WALTHERS ON BEHALF OF BORT PROPERTIES LLC – 1720 LORAIN ST (APN 866100-0156)**

Walters Development, on behalf of Bort Properties LLC, submitted a request for a proposed 12' X 60' or 720 sq ft building. The applicant intends to use the proposed building as a storage building for the existing commercial business on the property. The subject property is locally addressed as 1720 Loraine St (Parcel #8661000155) and zoned as General Office (GO) zoning district and within the Mixed-Use Overlay District. EMC 19.12.060 (H) regarding windows and doors requires special approval by the Design Review Board.

Board Members had two questions. One about drainage and second if container will remain.

Walters commented that the existing container currently does not have drainage. Staff stated drain spouts/drainage requirements will be reviewed as part of the building permit application.

Walters mentioned the container will not be brought back, as it is part of a code violation and will be removed after construction is completed.

Lawlis move to find LUA2024-0034 to be consistent with the Design Standards in Enumclaw Municipal Code (EMC) 19.12.030-065, provided special approval be granted under EMC 19.12.060(H) and approves the proposed site improvements at 1720 Loraine Ave (parcel # 8661000155).

Loop seconded the motion, and the motion carried unanimously with a vote of 3-0.

V. BOARD COMMENTS:

Chairperson Christiansen welcomed new member Seth Loop to the Design Review Board.

VI. STAFF COMMENTS:

Larsen welcomed board member Loop to the Board as well.

Mentioned staff has received an application for the Design Review Board. Will be bringing forward possibly around first meeting in March.

VII. COMMENTS FROM AUDIENCE:

None.

VIII. ADJOURNMENT:

Lawlis made a motion to adjourn the meeting at 6:15 p.m. Loop seconded the motion, and the motion carried unanimously. The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Approved August 17, 2025 - cb

Cathy Burbank
Board Secretary/ Permit Specialist