

**HUMAN SERVICES ADVISORY BOARD
AGENDA**

Wednesday, January 19, 2022

5:00 PM

Via Microsoft Teams

A. CALL TO ORDER:

B. ATTENDANCE:

C. APPROVAL OF MINUTES:

1. August 18, 2021 (page 3)

MOTION TO APPROVE

D. OLD BUSINESS

1. Final budget appropriations for human service funding (page 5)

E. PRESENTATION and Q & A:

1. Anthony Wright, Councilmember

F. ANNOUNCEMENTS

1. Reappointments: Stephanie Sackett-Converse and Helen Boisjolie
2. Position #5 Vacant
3. Next Meeting: Wednesday, April 20, 2022

G. ADJOURNMENT

MOTION TO ADJOURN

HUMAN SERVICES ADVISORY BOARD (HSAB)
MINUTES
August 18, 2021, at 5:00 p.m.
(Hybrid Meeting – Microsoft Teams & In-person at City Hall)

CALL TO ORDER:

Meeting was called to order at 5:02 p.m. by Stephanie Sackett-Converse.

ATTENDANCE:

Via Microsoft Teams: Stephanie Sackett-Converse, Linda Rabb, and Ruth Apahidean Harper
 In person: Barbara Braun, Helen Boisjolie, and staff liaison Maureen Burwell

Stephanie informed the Board that long-time member Maria Reichert has had to step down. The Mayor will be sending a letter thanking her for her service.

APPROVAL OF MINUTES:

1. April 21, 2021

BOISJOLIE MOVED TO APPROVE THE APRIL 21, 2021, MEETING MINUTES. BRAUN SECONDED. MOTION CARRIED 5-0.

NEW BUSINESS:

1. Applications for 2022 Funding
 - a) Enumclaw Food Bank – rent waiver
 - b) Enumclaw Plateau Farmers Market (EPFM) - \$10,000
 - c) YMCA (Youth Center) - \$40,000
 - d) YMCA – rent waiver

Stephanie explained to the Board the purpose for reviewing the applications is to make a recommendation to the Mayor to include in the budget he then presents to the Council where they make the final decision on funding. Maureen explained that the Food Bank and the Youth Center have traditionally been charged no rent for the City-owned facilities they occupy. This year they were asked to formally apply for rent waivers; applications are in the packet.

Stephanie led a discussion that included some of the following points:

- Plateau Outreach Ministries and Rainier Foothills Wellness Foundation did not submit applications this year as they are being allocated money from a federal program, the American Rescue Plan Act.
- EPFM had a very detailed and well-organized application. Also, with their operations, they have proved that they are ready to handle the process for the State food assistance programs.
- YMCA has access to fundraising from many other sources, however they do have a presence in Enumclaw at the Youth Center.
- Concern that the money allocated by the City goes to help City residents (in the agreements sent out after budget allocations are approved, there is a clause to this effect).

- Explanation that the marketing and signage portion of EPFM’s application does not need to be reviewed by the HSAB as that falls into another section of City funding. The marketing of the food assistance programs (available to purchase fresh produce and other items at the Farmers Market) was deemed appropriate to fund through human services.
- The Youth Center had very little activity due to Covid-19 in 2020. They only invoiced the City for 75% of what was allocated for them.

Stephanie stated her recommendation is to fund EPFM for \$10,000 and the YMCA for \$40,000. The Board members concurred.

BOISJOLIE MOVED TO RECOMMEND FUNDING AS STATED BY SACKETT-CONVERSE. BRAUN SECONDED. MOTION CARRIED 5-0.

Stephanie thanked everyone for their discussion, and the efficiency of getting the packets early in order to make a recommendation decision at this meeting.

ACTION ITEMS:

1. Cancel September meeting

APAHIDEAN HARPER MADE A MOTION TO CANCEL THE SEPTEMBER HSAB MEETING. RABB SECONDED. MOTION CARRIED 5-0.

2. Set 2022 Schedule

Stephanie stated if the Board follows the traditional meeting dates, the 2022 schedule will be:
 January 19
 April 20
 August 17
 September 21 (if needed).

BOISJOLIE MOVED TO ACCEPT THE SCHEDULE AS PRESENTED. BRAUN SECONDED. MOTION CARRIED 5-0.

ADJOURNMENT:

BOISJOLIE MOVED TO ADJOURN. BRAUN SECONDED. MOTION CARRIED 5-0.

The meeting adjourned at 5:25 p.m.

Respectfully Submitted,

Maureen J. Burwell
 Staff Liaison

Date Minutes Approved: _____

2022 Human Service Funding Requests

***NOTE Rainier Foothills Wellness Foundation and Plateau Outreach Ministries did not have to apply for funding as there were funds designated from the American Rescue Plan allocated to them by City Council.**

Page #	Agency	Purpose for Funds	Requested Amount	Recommendation from HSAB	Mayor's Budget	Final Budget Approved by Council
3	Enumclaw Food Bank		100% Mo. Rent Waiver - \$500**	100% Waiver	100% Waiver	100% Waiver
8	Enumclaw Plateau Farmer's Market*	Food assistance: SNAP, EBT, WIC, SFMNP	\$10,000	\$10,000	\$10,000 ARPA Funds	\$10,000
32	YMCA	Youth Center Operations	\$40,000	\$40,000	\$20,000	\$0
35		Youth Ctr & Offices	100% Mo. Rent Waiver - \$2,000**	100% Waiver	100% Waiver	100% Waiver
--	Plateau Kids Network		ADDED by Council at	10/11/21 Council Mtg		\$6,000
		TOTAL	\$50,000	\$50,000	\$30,000	\$16,000

*EPFM divided into Human Services for public assistance programs (\$10,000 request); and Other Outside Agencies for their signage and advertising (\$5,000 request).

**Rent waivers not tabulated w/total