

# **AGENDA**

## **Finance Committee Meeting**

June 12th, @ 6:30 PM

Finance Room

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### **1. Call to Order**

A. Attendance

### **2. General Business**

A. Approve Minutes from May 22nd meeting.

B. Vouchers June 10th

### **3. Other Business**

A. Next Meeting June 26th, 2023, at 6:30PM

B. Adjournment

May 22nd, 2023

Members: Corrie Koopman-Frazier (Chair), Chris Gruner, Bobby Martinez  
Staff Liaison, Chris Anderson

Meeting began at 6:29PM In the Finance Room. All members were in attendance.

Committee members reviewed vouchers from May 10<sup>th</sup> and Credit Cards from April without any questions or concerns.

Anderson then went over briefly resolution 1779 which had been discussed previously. Committee was still in full support.

Meeting adjourned at 6:36pm

Voucher List  
CITY OF ENUMCLAW

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
198503	5/25/2023	001162 KING COUNTY FINANCE	11013557		KC INET INTERNET SERVICE	950.00
					<b>Total :</b>	<b>950.00</b>
198504	5/25/2023	012508 SUPPORT WAREHOUSE	SWH-SI022241		SPILLMAN SERVER #1 MAINTENANCE	2,061.84
					<b>Total :</b>	<b>2,061.84</b>
198505	5/25/2023	001162 KING COUNTY FINANCE	PARCEL #2361800325		1ST HALF 2023 PROPERTY TAXES	911.32
					<b>Total :</b>	<b>911.32</b>
198506	6/1/2023	012518 DEPARTMENT OF COMMERCE	PWTFLL		PUBLIC WORKS TRUST FUND LOAN	1,422,058.45
					<b>Total :</b>	<b>1,422,058.45</b>
198507	6/9/2023	012523 11:11 SYSTEMS INC	INV-127708		ILAND CLOUD BACKUP SERVICE	4,032.00
					<b>Total :</b>	<b>4,032.00</b>
198508	6/9/2023	010339 ADVANCED INDUSTRIAL AUTO CORP	1863		REPLACE PLC FOR HYDROGRITTER; S	15,601.98
					<b>Total :</b>	<b>15,601.98</b>
198509	6/9/2023	006400 AM TEST INC	133631		APRIL METALS 2023	100.00
					<b>Total :</b>	<b>100.00</b>
198510	6/9/2023	008786 AMERICAN INNOVATIONS LTD	BH154176		MAY REMOTE MONITORING	78.00
					<b>Total :</b>	<b>78.00</b>
198511	6/9/2023	008040 AQUATIC SPECIALTY SERVICES	3553-1		REPLACEMENT VACUUM CORD	401.10
					<b>Total :</b>	<b>401.10</b>
198512	6/9/2023	006850 ARAMARK UNIFORM SERVICES	MAY 2023		MAY 2023	1,495.38
					<b>Total :</b>	<b>1,495.38</b>
198513	6/9/2023	000155 ARROW LUMBER & HARDWARE	297357/297346		MISC SUPPLIES	167.15
					<b>Total :</b>	<b>167.15</b>
198514	6/9/2023	012178 BEVERLY REINHOLD	1855		PD PRE EMPLOYMENT	250.00
					<b>Total :</b>	<b>250.00</b>
198515	6/9/2023	009567 BHC CONSULTANTS LLC	0018145		PROJECT 2226 INV#10	6,172.51

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
198515	6/9/2023	009567 BHC CONSULTANTS LLC	(Continued) 0018146		PROJECT 2310	1,585.27
					<b>Total :</b>	<b>7,757.78</b>
198516	6/9/2023	011221 BRENDA SEXTON	5.16.23 TO 5.31.23		KC HUB GRANT CONSULTANT	480.00
					<b>Total :</b>	<b>480.00</b>
198517	6/9/2023	010322 BULK PAX	17527		2 CS GLOVES PPE	201.28
					<b>Total :</b>	<b>201.28</b>
198518	6/9/2023	002206 CENTURY LINK	MAY 2023		MONTHLY TELECOMMUNICATION CHA	3,568.60
					<b>Total :</b>	<b>3,568.60</b>
198519	6/9/2023	008223 CENTURY LINK, BUSINESS SERVICES	640989204		MONTHLY TELECOMMUNICATION CHA	637.83
					<b>Total :</b>	<b>637.83</b>
198520	6/9/2023	000427 CHARLES CHRNALOGAR	JUNE 2023	AD-000662	LEOFF ONE REIMBURSEMENT	245.90
					<b>Total :</b>	<b>245.90</b>
198521	6/9/2023	004583 CNR INC	75995		COMMVIEW REPORTING MAINTENANC	1,066.24
					<b>Total :</b>	<b>1,066.24</b>
198522	6/9/2023	003914 CODE 4 LLC	52324		PD-40 MIN LAUNCHER	1,376.56
					<b>Total :</b>	<b>1,376.56</b>
198523	6/9/2023	006260 CODE MECHANICAL INC	230487		POLICE DEPARTMENT	673.78
					<b>Total :</b>	<b>673.78</b>
198524	6/9/2023	000500 COPIERS NORTHWEST	INV2651246 INV2652101 INV2652272 INV2652995/2654111 INV2654109 INV2654110 INV2656299		FINANCE PRINTER HU279 & HU599 SHOPS PRINTER CONTRACT OVERAGES WWTP PLANT PRINTER FINANCE PRINTER HR106 SHOPS COPIER COURT COPIER	67.11 276.91 46.64 58.90 200.10 108.28 345.08
					<b>Total :</b>	<b>1,103.02</b>
198525	6/9/2023	000541 CUTTERS SUPPLY INC	MAY 2023		150576/150067/150064/150088/150246/1	1,091.92

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
198525	6/9/2023	000541 000541 CUTTERS SUPPLY INC	(Continued)			<b>Total : 1,091.92</b>
198526	6/9/2023	003389 DATA BAR INCORPORATED	261691		DATABAR MONTHLY MAILING	6,144.86
						<b>Total : 6,144.86</b>
198527	6/9/2023	001441 DENNIS NELSON	JUNE 2023	AD-000659	LEOFF ONE REIMBURSEMENT	275.10
						<b>Total : 275.10</b>
198528	6/9/2023	012008 DIANE MICHAUD	5.16.23 TO 5.31.23		KC HUB GRANT CONSULTANT	900.00
						<b>Total : 900.00</b>
198529	6/9/2023	000652 DR NANCY BECKER	PERMETHRIN CREAM		5% PD JAIL MEDICAL	45.00
						<b>Total : 45.00</b>
198530	6/9/2023	012512 EASL INC	CE-0623		COMMUNITY CENTER BOND ADVISING	6,000.00
						<b>Total : 6,000.00</b>
198531	6/9/2023	009827 ENUMCLAW EXPO AND EVENTS CNTR	KC FAIR		KING COUNTY FAIR	50,000.00
						<b>Total : 50,000.00</b>
198532	6/9/2023	012046 FACILITY SUPPORT INC	19389		ENERGY CODE FORMS FOR BUILDING	1,176.25
						<b>Total : 1,176.25</b>
198533	6/9/2023	005835 FASTENAL INDUSTRIAL & CONST	MAY 2023		WAENU125996,126000,126043,126044,1	835.29
						<b>Total : 835.29</b>
198534	6/9/2023	000653 FREDERICK EATON	JUNE 2023	AD-000660	LEOFF ONE REIMBURSEMENT	275.10
						<b>Total : 275.10</b>
198535	6/9/2023	000825 FUGATE FORD MERCURY MAZDA INC	SO #474538		REPAIRS 340	553.25
						<b>Total : 553.25</b>
198536	6/9/2023	000856 GATEWAY TRUE VALUE, ATT: JOHN	CUST #2080		MISC SUPPLIES	659.83
						<b>Total : 659.83</b>
198537	6/9/2023	007255 GRAY & OSBORNE INC	14		PROJECT 2230	3,862.58
						<b>Total : 3,862.58</b>
198538	6/9/2023	003439 GREEN RIVER COLLEGE	101-2023		GREEN RIVER COLLEGE RENTAL FOR	250.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
198538	6/9/2023	003439 003439 GREEN RIVER COLLEGE	(Continued)			<b>Total : 250.00</b>
198539	6/9/2023	008103 HELENA AGRICULTURE ENTERPRISES LLC	169540822		HERBICIDES	2,625.78
						<b>Total : 2,625.78</b>
198540	6/9/2023	011574 HELIX DESIGN GROUP INC	0005388 0005435		PROJECT 2020 PROJECT 2307	525.00 2,070.00
						<b>Total : 2,595.00</b>
198541	6/9/2023	007827 HONEY BUCKET	0553505962 MAY SANICANS		DOWNTOWN 1622 055-3503495,3453249,3471423,3499058,	868.59 2,075.60
						<b>Total : 2,944.19</b>
198542	6/9/2023	010370 INDUSTRIAL SOFTWARE SOLUTIONS	SIN010082		WWTP SCADA SUPPORT	5,516.16
						<b>Total : 5,516.16</b>
198543	6/9/2023	005815 INTERCOM LANGUAGE SERVICES	23-227	CT-000071	FOREIGN LANGUAGE INTERPRETER	300.00
						<b>Total : 300.00</b>
198544	6/9/2023	005235 JACOBS ENGINEERING GROUP INC	D3697200-004		PROFESSIONAL SERVICES FOR MIDDLE	7,252.71
						<b>Total : 7,252.71</b>
198545	6/9/2023	011220 JANINE CARPENTER	5.17.23 TO 5.31.23		KC HUB GRANT CONSULTANT	1,170.00
						<b>Total : 1,170.00</b>
198546	6/9/2023	012522 JOEL HIGGINS	PERF 6.20.23		SENIOR ENTERTAINMENT	150.00
						<b>Total : 150.00</b>
198547	6/9/2023	012148 JOHN ARBEENY	PERF 6.29.23		SENIOR ENTERTAINMENT	200.00
						<b>Total : 200.00</b>
198548	6/9/2023	001164 KING CO DEPT OF EXEC SERV, ATT: JO ANNE MAY 2023			TO REMIT MAY 2023 CRIME VICTIMS	120.39
						<b>Total : 120.39</b>
198549	6/9/2023	001162 KING COUNTY FINANCE	143861		MAY SOLID WASTE 520.52 TONS	87,801.32
						<b>Total : 87,801.32</b>
198550	6/9/2023	001166 KING COUNTY PET LICENSE	MAY 2023 RECAP		TO REMIT KING COUNTY PET LICENSE	150.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
198550	6/9/2023	001166 001166 KING COUNTY PET LICENSE	(Continued)			<b>Total : 150.00</b>
198551	6/9/2023	010029 KRISTA WHITE SWAIN	JAN-APRIL 2023 MAY 2023	CT-000072 CT-000072	PROSECUTOR PROSECUTOR	899.52 5,846.88 <b>Total : 6,746.40</b>
198552	6/9/2023	012520 LAW ENFORCEMENT SEMINARS LLC	2025694		PD-TRAINING	425.00 <b>Total : 425.00</b>
198553	6/9/2023	000396 LAWTON CASE	JUNE 2023 REIMBURSEMENT	AD-000661	LEOFF ONE REIMBURSEMENT PHARMACY REIMBURSEMENT	361.60 102.03 <b>Total : 463.63</b>
198554	6/9/2023	012107 LINDE GAS & EQUIPMENT INC	36028917		MAY SUPPLIES	69.05 <b>Total : 69.05</b>
198555	6/9/2023	012524 MADDISON YARNELL	REFUND		REFUND DUE TO SCHEDULE CONFLIC	192.50 <b>Total : 192.50</b>
198556	6/9/2023	011558 MARIE L. CALDERON	5.16.23 TO 5.31.23		KC HUB GRANT CONSULTANT	1,260.00 <b>Total : 1,260.00</b>
198557	6/9/2023	003834 MCMaster-CARR	98281141		TRANSMITTER	716.74 <b>Total : 716.74</b>
198558	6/9/2023	001389 MOUNTAIN MIST WATER	005368614/005416232		MAY LAB H2O	88.03 <b>Total : 88.03</b>
198559	6/9/2023	000798 MOUNTAIN VIEW AUTO SUPPLY, INC	MAY 2023		INV#561795,561965,562126,562289,5621	1,056.95 <b>Total : 1,056.95</b>
198560	6/9/2023	009971 MUELLER COMPANY	65736003	GS-000860	PART #017135 UNIT #1 STOPPING MAC	4,491.89 <b>Total : 4,491.89</b>
198561	6/9/2023	009734 NANCY SHATTUCK, C/O MT RAINIER FCU	MAY 2023	CT-000073	DOMESTIC VIOLENCE ADVOCATE	472.50 <b>Total : 472.50</b>
198562	6/9/2023	001418 NATIONAL BARRICADE CO INC	300498		MAY SIGNS	1,196.80

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198562	6/9/2023	001418 001418 NATIONAL BARRICADE CO INC	(Continued)			<b>Total : 1,196.80</b>
198563	6/9/2023	009313 NATURAL GAS SOLUTIONS	270510	GS-000865	PART# 060149-511~	5,056.21 <b>Total : 5,056.21</b>
198564	6/9/2023	006853 NEWCO INC	867456/868088 CREDIT		4 DRUMS HYPO	950.75 <b>Total : 950.75</b>
198565	6/9/2023	009478 NORTHWEST FIRE SYSTEMS	28300702		ANNUAL INSPECTION	800.00 <b>Total : 800.00</b>
198566	6/9/2023	012365 ONEBRIDGE BENEFITS INC.	INV-1774		MONTHLY ADMIN FEE	50.00 <b>Total : 50.00</b>
198567	6/9/2023	005619 OWEN EQUIPMENT COMPANY	00110761		INVENTORY	140.94 <b>Total : 140.94</b>
198568	6/9/2023	012163 PAPE MACHINERY INC	144-33207,12510,3326		ER REPAIR PARTS	766.18 <b>Total : 766.18</b>
198569	6/9/2023	003502 PARAMETRIX, INC	43816		TASK 5 PROJECT 2206	1,737.50 <b>Total : 1,737.50</b>
198570	6/9/2023	012101 PATRICIA R MCCONNELL	PERF. 6.18.23		SENIOR ENTERTAINMENT	250.00 <b>Total : 250.00</b>
198571	6/9/2023	011093 PETEK & ASSOCIATES	1754 1806		PD PRE EMPLOYMENT-J. YARNELL & A PD PRE EMPLOYMENT-C. GRADDON &	770.00 770.00 <b>Total : 1,540.00</b>
198572	6/9/2023	010265 POLLARDWATER	0238645		WATER SUPPLIES	325.47 <b>Total : 325.47</b>
198573	6/9/2023	001704 PUGET SOUND ENERGY, INC	220024543468		MAY TEMP POLE	25.92 <b>Total : 25.92</b>
198574	6/9/2023	006290 QFC PHARMACY	APRIL 2023		PD JAIL MEDICATION	626.20 <b>Total : 626.20</b>



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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
198575	6/9/2023	003522 R&R PRODUCTS INC	CD 2782066/CD2787547		ER-368 & ER-336	747.75
					<b>Total :</b>	<b>747.75</b>
198576	6/9/2023	009866 RAINIER FOOTHILLS WELLNESS	BLOOM13005 (2) BLOOM13005 (3)		2023 SR HOT MEALS-Q3 MENTAL HEALTH COUNSELOR	3,750.00 6,250.00
					<b>Total :</b>	<b>10,000.00</b>
198577	6/9/2023	011995 RANDY LITCH	6.7.23		SENIOR ENTERTAINMENT	200.00
					<b>Total :</b>	<b>200.00</b>
198578	6/9/2023	000932 RAYMOND HARGAN	JUNE 2023	AD-000663	LEOFF ONE REIMBURSEMENT	246.20
					<b>Total :</b>	<b>246.20</b>
198579	6/9/2023	012060 REYNOLDS BURTON VINSON	MAY 2023		MAY 2023 LEGAL SERVICES	15,750.00
					<b>Total :</b>	<b>15,750.00</b>
198580	6/9/2023	001737 RK GRAPHICS	22780 22796		GAS TRUCK LOGOS RADAR TRAILER GRAPHICS	623.42 430.73
					<b>Total :</b>	<b>1,054.15</b>
198581	6/9/2023	000921 ROBERT W HAMILTON	MAY 2023	CT-000074	JUDGE	4,006.08
					<b>Total :</b>	<b>4,006.08</b>
198582	6/9/2023	001837 RON & LEO'S WELDING SVCS, INC	228499 MAY 2023		ER 347 REPAIRS INVENTORY	4,743.21 768.67
					<b>Total :</b>	<b>5,511.88</b>
198583	6/9/2023	011547 SASCON LLC	PROGRESS PMT # 1	WA-000081	PROJECT 2326 WATERLINE IMPROVEM	63,733.20
					<b>Total :</b>	<b>63,733.20</b>
198584	6/9/2023	012070 SCHNEIDER ELECTRIC BUILDINGS	952982	DP-000219	SHOPS GATE AND PW/CD PANIC ALAR	8,160.00
					<b>Total :</b>	<b>8,160.00</b>
198585	6/9/2023	009373 SCORE	6896		PD-JAIL	1,214.00
					<b>Total :</b>	<b>1,214.00</b>
198586	6/9/2023	012363 SOMER JOHNSON	5.2.23 to 5.31.23		COMM. COURT COORDINATOR	2,500.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
198586	6/9/2023	012363 012363 SOMER JOHNSON	(Continued)			<b>Total : 2,500.00</b>
198587	6/9/2023	008515 SOUND PUBLISHING INC, EVERETT FACILITY	8100812		CD MONTHLY PUBLICATION FEE	460.58
						<b>Total : 460.58</b>
198588	6/9/2023	012358 STANLEY DON TERRELL	PERF.6.14 & 6.28		SENIOR ENTERTAINMENT	200.00
						<b>Total : 200.00</b>
198589	6/9/2023	002034 STATE TREASURER	MAY 2023		TO REMIT MAY 2023 COURT FEES	7,984.37
						<b>Total : 7,984.37</b>
198590	6/9/2023	012519 STEVEN JAMES WORTINGER	2916		SITE VISIT & ARBORIST REPORT	625.00
						<b>Total : 625.00</b>
198591	6/9/2023	007131 STEVEN W. CRAWFORD	MAY 2023	CT-000075	PUBLIC DEFENDER	5,112.00
						<b>Total : 5,112.00</b>
198592	6/9/2023	012508 SUPPORT WAREHOUSE	SWH-SI022521		SUPPORT FOR SPILLMAN SERVER #2	2,061.84
						<b>Total : 2,061.84</b>
198593	6/9/2023	011206 TACOMA PIERCE VOLLEYBALL OFFIC	23-1001 23-1002		WOMEN VOLLEYBALL WINTER FB-MAF WOMEN VOLLEYBALL APRIL-JUNE REF	1,347.99 1,060.65
						<b>Total : 2,408.64</b>
198594	6/9/2023	012521 TEXAS TWISTER DRINKS	REIMBURSEMENT		CUSTOMER SELECTED ENUMCLAW EI	50.00
						<b>Total : 50.00</b>
198595	6/9/2023	000950 THE COURIER HERALD	283375		NEWSPAPERS-SENIOR CENTER	25.00
						<b>Total : 25.00</b>
198596	6/9/2023	009301 TIM FLOYD	REIMBURSMENT		REIMBURSEMENT FOR TRAVEL TO SPI	668.61
						<b>Total : 668.61</b>
198597	6/9/2023	002087 TMG SERVICES, INC	0050064-IN		PC JOHNSON WELLSITE	796.23
						<b>Total : 796.23</b>
198598	6/9/2023	007008 TOM DESANTO GREENHOUSES	14397		HANGING BASKETS	5,326.30
						<b>Total : 5,326.30</b>

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198599	6/9/2023	005394 TONY RYAN	REIMBURSEMENT		TRAVEL REIMBURSEMENT SPOKANE (	668.61
					<b>Total :</b>	<b>668.61</b>
198600	6/9/2023	005711 TRINA HUEBLER	5.22.23 TO 5.30.23		KC HUB GRANT CONSULTANT	480.00
					<b>Total :</b>	<b>480.00</b>
198601	6/9/2023	002213 UTILITIES UNDERGROUND	3050150		MAY LOCATES	277.35
					<b>Total :</b>	<b>277.35</b>
198602	6/9/2023	008055 VERIZON WIRELESS	9934987501		VERIZON 4.16-5.15	124.86
					<b>Total :</b>	<b>124.86</b>
198603	6/9/2023	002284 WA ASSN OF SHERIFFS & POLICE	DUES 2023-00540		PD-CHILMAN DUES	75.00
					<b>Total :</b>	<b>75.00</b>
198604	6/9/2023	008881 WA STATE CRIMINAL JUSTICE	201137933		PD-TRAINING	95.00
					<b>Total :</b>	<b>95.00</b>
198605	6/9/2023	006520 WA STATE DEPARTMENT OF ECOLOGY	RS-000000652		STORMWATER DOE	5,355.00
					<b>Total :</b>	<b>5,355.00</b>
198606	6/9/2023	010141 WA STATE DEPT OF CORRECTIONS	F185930		PD-JAIL FOOD	554.00
					<b>Total :</b>	<b>554.00</b>
198607	6/9/2023	002342 WASTE MANAGEMENT	0017927-1809-8		RECYCLING MAY 114.15 TONS	24,106.56
					<b>Total :</b>	<b>24,106.56</b>
198608	6/9/2023	002346 WATER MANAGEMENT LAB, INC	211668,211993,211836		MAY WATER SAMPLES	247.00
					<b>Total :</b>	<b>247.00</b>
198609	6/9/2023	006499 WAXIE SANITARY SUPPLY	81712658 81732290 81733884 & 81709835 81733894		REPAIRS TO FLOOR SCRUBBER PD JAIL SUPPLIES MAY SUPPLIES PD-JAIL SUPPLIES	531.55 107.76 1,464.70 250.15
					<b>Total :</b>	<b>2,354.16</b>
198610	6/9/2023	009783 WESTEK MARKETING	052323-9		MITEL/RADIO VOICE LOGGER MAINT	4,040.73

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
198610	6/9/2023	009783 009783 WESTEK MARKETING	(Continued)			<b>Total : 4,040.73</b>
198611	6/9/2023	011804 WESTERN WATERPROOFING CO INC	PROGRESS PMT #1	PW-001114	CITY OF HALL MASONRY RESTORATIO	183,713.35
						<b>Total : 183,713.35</b>
<b>109 Vouchers for bank code : wf</b>						<b>Bank total : 2,038,495.05</b>
<b>109 Vouchers in this report</b>						<b>Total vouchers : 2,038,495.05</b>

CLAIMS VOUCHER APPROVAL

THE UNDERSIGNED, DO HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM OR REIMBURSEMENT IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY AND THAT THE UNDERSIGNED ARE AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

\_\_\_\_\_  
FINANCE DIRECTOR

\_\_\_\_\_  
DATE