

Library Advisory Board Meeting Agenda  
Wednesday, April 1, 2026  
6:00 p.m.  
Library Conference Room

1. Call to Order
2. Roll Call
3. Approval of March 4, 2026, Minutes
4. Old Business
  - A. KCLS Updates
  - B. Friends of the Library Updates
  - C. LAB Goals – 2026
5. New Business
  - A. Library Mobile Services
6. Next Meeting Wednesday, May 6, 2026
7. Adjournment



**LIBRARY ADVISORY BOARD SPECIAL MEETING  
ENUMCLAW LIBRARY BRANCH  
March 4, 2026, 6:00pm**

**1. CALL TO ORDER**

Chair Sable called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

In attendance were Board Members, Ann Anderson, Cynthia Sable, and Tracy Delphia, City Staff Liaison, Deputy City Clerk, Katy McKee, and Librarian and Information Services Manager PhilisAnn Bodle.

**3. MOTION TO APPROVE 2/4/2026 MINUTES**

**Delphia moved to approve the 2/4/2026 minutes. Anderson seconded. Motion carried 3-0.**

**4. OLD BUSINESS**

**A. KCLS Updates**

Bodle reminded the board that the library will be closed on April 8<sup>th</sup> for regional staff meeting. Additionally, the central sorter will be moved from Preston to Renton during the month of April. This may or may not affect the Friends of the Library book sale that is tentatively scheduled for May 16<sup>th</sup>.

**B. Friends of the Library Updates**

Sable discussed the puzzle sale for 2026 and noted that donations are not currently being accepted due to limited storage space. The group spoke about the possibility of a puzzle swap event and what that could look like with KCLS or the Friends of the Library.

Sable indicated that the funds were received from the City of Enumclaw for the three different programs that they requested funding for. Bodle spoke about past funding and projects that were completed.

Additionally, the Friends of the Library will be holding elections for the various positions.

**C. LAB Goals – 2026**

Bodle spoke about the mobile services department and the need to follow up with that group.

Anderson noted that Talk Time has two new volunteers. Talk Time will be held at JJ Smith, starting at the end of the month on Tuesdays, the time is still to be determined.

The group discussed visiting the local care facilities with the care facilities survey that Maurer created and provided for this meeting as well as the informational handouts regarding app downloads.

The group discussed an initial visit to the facilities to gather information with possibly one or two handouts. Once the information is gathered, the results can be compiled to determine future visits and the needs moving forward.

The group divided the list of care facilities to be visited.

Cascade Place – Cynthia

Cascade Caregivers – Ann

Julie’s Place – Ann

Village Concepts of Enumclaw / Highpoint Village – Cynthia

White River Assisted Living and Memory Care – Cynthia

Prestige Living Center – Ann

**5. NEW BUSINESS**

None.

**6. NEXT MEETING**

The next meeting is scheduled for Wednesday, April 1, 2026

**7. ADJOURNMENT**

**Delphia made a motion to adjourn the meeting. Anderson seconded. Motion carried 3-0.**

The meeting was adjourned at 6:43 p.m.

**From:** [Cynthia Sable](#)  
**To:** [Katy McKee](#)  
**Subject:** Fw: TLC information visit to Enumclaw Library Advisory Board?  
**Date:** Saturday, March 21, 2026 8:50:04 AM  
**Attachments:** [image.png](#)  
[image.png](#)  
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**CAUTION:** This email originated from outside the City of Enumclaw network. Do not click links, open attachments or follow guidance unless you recognize the sender and know the content is safe.

Here is the email to attach to the April 1 agenda for LAB Thanks  
Cynthia

----- Forwarded Message -----

**From:** Christine Anderson <chaanderson@kcls.org>  
**To:** PhilisAnn Bodle <pbodle@kcls.org>; David Wright <ddwright@kcls.org>; cynthia.sable <cynthia.sable@yahoo.com>  
**Sent:** Wednesday, March 18, 2026 at 10:09:57 AM PDT  
**Subject:** Re: TLC information visit to Enumclaw Library Advisory Board?

Hi PhilsAnn, David and Cynthia,

Thank you for the invitation and the inquiry about Mobile Services in Enumclaw. Phylis Ann will follow up with you about setting up an online meeting. Please see my message below for more information about Mobile Services in Enumclaw.

### **A bit about Mobile Services**

We offer 3 main types of services: Traveling Library Center, Library2Go, and Home Service. In addition to these services, we also drop off activity kits and donated books to 28 KCLS Health and Social Services sites which include: homeless shelters, transitional housing, veterans' services and medical clinics throughout the KCLS Service Area every month. KCLS Mobile Services includes a staff of 16 people. We operate a fleet of 10 vehicles and serve over 90,000 patrons each year.

### **Traveling Library Center**

Traveling Library Center Service brings library services to retirement communities, nursing homes and assisted living communities. We roll carts of library materials into the lobbies so that patrons can browse and check out materials every month. Fun fact: The Traveling Library Center has the biggest Large Print collection in all of the

King County Library System! Traveling Library Center visits 103 locations every month throughout the KCLS Service Area. Visits occur on weekday mornings. Our staff work 7am-3pm Monday-Friday. Most visits occur between the hours of 8:30am to 12pm to allow for travel time to and from locations. We may visit up to 4 sites per route depending on the amount of people attending at each location.

Services include:

- Checkout of books and other materials
- Holds delivery

We currently visit 4 Enumclaw senior locations every month with Traveling Library Center service:

- **Cascade Place** - Assisted Living Community
- **Enumclaw Health and Rehab** - Skilled Nursing
- **High Point Village** - Assisted Living Community
- **Assisted Living on Jensen (formerly White River Assisted Living)** - Assisted Living Community



*Pictured above: one of our two brand new Traveling Library Center cargo vans, we load 3-5 book carts on the vehicle and bring them to senior communities.*



*Pictured above: A Traveling Library Center book cart at a Traveling Library Center lobby stop visit.*

Here are some of the requirements for Traveling Library Center Service:

- **Parking:**
  - The community agrees to provide safe, adequate parking that accommodates the size of the vehicle and space for staff activity. Adequate parking includes approximately 15 ft. of clearance around the back of the truck for loading and unloading. Parking spots must be on level ground to ensure safe loading and unloading of the vehicle. The community is responsible for providing a parking spot before every scheduled visit. Due to staff safety protocols and time constraints, we are unable to move a vehicle once it is parked for service.

- **Space to Conduct Service:**
  - The community will provide a room or space that is large enough to safely accommodate library staff, book carts, and residents using the service. The community will also provide tables for the library staff to conduct service.
  
- **Attendance:**
  - We require a minimum of 5 residents to be actively checking out materials during our scheduled visits. This minimum attendance is necessary to maintain library service to the community.
  
- **Building Access:**
  - The community agrees to provide building access before the scheduled library visit to allow for setup time. If building access is not provided by 10 minutes past the visit's start time, the visit will be canceled. As we schedule several timed stops on the same day, we are unable to extend a visit if staff are let into a building late. Prompt building access is required to maintain library service.

## Home Service

We deliver library materials to individual adults and group home residents each month. Books, audiobooks, CDs, DVDs, and more are available by request. Items can either be delivered by staff at the doorstep or by mail. Please contact us at [homeservice@kcls.org](mailto:homeservice@kcls.org) or (425) 369-3456 to request an application. We serve approximately 630 patrons per month with Home Service throughout the KCLS Service Area.

## Library2Go

Our Library2Go bookmobiles bring library items to large childcare centers and home childcares. When we arrive, children and caregivers can board our bookmobile. They can check out and return books, music, and movies for children from birth to age five. We currently visit 5 Enumclaw childcares every month with Library2Go. Library2Go visits 117 childcares throughout the KCLS Service Area every month.



*Pictured above: a Library2Go bookmobile at a childcare visit.*



*Pictured above: The interior of a Library2Go Bookmobile with many books on board.*

You can find out more information about our services and how to apply on our website: [Library2Go Mobile Services | King County Library System](https://www.kcls.org/library2go)

Christine Anderson  
Outreach Services Coordinator  
King County Library System  
Mobile Services  
425-369-3258  
[chaanderson@kcls.org](mailto:chaanderson@kcls.org)



<https://www.kcls.org>

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**From:** Philis Bodle <pbodle@kcls.org>

**Sent:** Wednesday, March 11, 2026 6:23 PM

**To:** Christine Anderson <chaanderson@kcls.org>

**Cc:** David Wright <ddwright@kcls.org>; cynthia.sable <cynthia.sable@yahoo.com>

**Subject:** TLC information visit to Enumclaw Library Advisory Board?

Hi, Christine.

I think you were out of the office for a bit when I sent this question last month, so I'm bringing it back to the top of your "see" list.

"Asking for a Library Advisory Board/Friends of the Library person.... Do you by any chance still come out to LAB or FOL meetings to talk about Mobile Services and what you all do?

If "no, don't have the capacity" no worries. If yes, I'll fill in gaps.

Thanks for whatever you share. "

Here is the context (that I didn't send in the first message):

Enumclaw's Library Advisory Board is taking on a project to check in with the community Senior Living and Assisted Living facilities about what needs they might have that a library connection could fill.

I mentioned when I was sitting in for David last fall that we have TLC stops in Enumclaw and the LAB members were interested in knowing more about TLC and what your team does. I told them I'd check with you to see if I could arrange a visit.

If you or a member of your team *can* visit, they would love to host you at either their April 1<sup>st</sup> meeting or their May 6<sup>th</sup> meeting (they meet at 6pm in the Enumclaw meeting room).

Thanks for your thoughts on this!

(copying Rainier RM David Wright and LAB Chair Cynthia Sable)

**PhilisAnn**

PhilisAnn Bodle (she/her)

Librarian & Information Services Manager

King County Library System

Rainier Region – Algona-Pacific, Auburn, Black Diamond, Covington, Enumclaw & Muckleshoot

253-630-8761 (Covington Library)

[pbodle@kcls.org](mailto:pbodle@kcls.org)



*"You will be the same person in five years as you are today,  
except for two things: the people you meet and the books you read."*  
Charlie "Tremendous" Jones

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