

Library Advisory Board Agenda
Wednesday, February 1, 2023
6:00 p.m.
Library Conference Room

1. Call to Order
2. Approval of January 4, 2023, minutes
3. Chair and Vice Chair Election
4. Update on KCLS Status
5. Story Walk Update
6. Review of Goals:
 - A. KCLS Booth at Street Fair/Sundays on Cole - Wright
 - B. Social Media Presence - Hamilton
 - C. Senior Citizen Reading Program - Sable
 - D. Senior Pen Pals - Sable
7. Adjournment

**LIBRARY ADVISORY BOARD REGULAR SESSION
ENUMCLAW LIBRARY BRANCH
January 4, 2023, 6:00pm**

1. CALL TO ORDER

Chairperson Elfers called the meeting to order at 6:00 p.m.

ATTENDANCE

At the Library: Board Chair Rich Elfers, Board Members Ann Anderson, Chris Beinke, Cynthia Sable and Dani Hamilton. KCLS Regional Manager David Wright and City Staff Liaison, Deputy City Clerk, Katy McKee.

2. MOTION TO APPROVE 12/7/2022 MINUTES

Sable moved to approve the 12/7/2022 minutes. Beinke seconded. Motion carried 5-0.

3. KCLS STATUS REPORT

Wright reviewed upcoming events at the library including the Winter Wonderland Celebration, book club meetings, Lego building club, and informed the group that story times are starting back up. He also indicated that the King County Department of Local Services will be on site the 5th and 19th to provide information on services available.

Anderson inquired about the current hiring status. Wright noted 32 positions open for librarians, and there is rolling recruitment with a few starting in January. Additional Public Service Attendants will be hired to allow for expansion of hours later this year, tentatively in the 1st or 2nd quarter.

A. KCLS Demographic Analysis

Wright reviewed the KCLS Demographics Analysis that was done as a part of the Diversity Equity and Inclusion (DEI) analysis last year. This is a birds eye view of demographics and needs for the area. The big takeaways are a growth of about 10% in Enumclaw, a significant portion face financial challenges and 11% don't have a form of internet access in their homes. Additionally, another large takeaway is the percentage of those that speak Spanish and how there is an opportunity for KCLS there.

There was discussion regarding past unsavory use of the internet, how the problem was mitigated and also how it has not been a problem since then.

Anderson inquired about the means that the census was conducted, Wright indicated he will have to investigate it.

Hamilton inquired about the Talk Time program for those who speak English as a second language and what the program looked like in previous years. Anderson spoke to her experience participating in the program.

4. STORY WALK UPDATE

Wright indicated that there has been no movement on the project since the last meeting. They are still awaiting installation of signs.

5. REVIEW OF GOALS FOR 2023

A. Washington Humanities Program

Wright indicated the Prime-Time Family Reading Time is the name of the program the grant supports. There is heavy school involvement in this program and there was not a huge response from the school district previously, which makes it difficult to pursue. Wright noted that it's important to establish communication at a lower level and then build upon that before presenting this program to the school district again.

B. KCLS Booth at Street Fair/Sundays on Cole

Wright spoke about the monthly outreach at the Enumclaw Plateau Farmer's Market. He also indicated that with additional librarians in the future, there will be an opportunity for additional presence at street fairs. He also spoke about this group and Friends of the Library setting up a table at an event and being ambassadors for KCLS. Wright will gather additional information regarding Friends of the Library and becoming a member for anyone who is interested.

Elfers inquired about how to connect to set up a booth during the events in the summer. Wright indicated that there may be a reduction in costs for KCLS to have a booth at these events.

C. Social Media Presence

Wright spoke about past KCLS social media communications. He indicated he has reached out to the marketing department to see if the library can cross post locally to other pages such as Enumclaw Events pages and has not received a response yet.

Hamilton inquired about where local KCLS events are posted on social media pages. Wright noted that local events aren't typically posted via social media. He agrees that there is a lot of value in following up with this. This is a strong doable action item.

McKee noted that KCLS events can be posted to the City of Enumclaw webpage, but how that is shared via social media will have to be done elsewhere.

D. Senior Citizen Reading Program

Wright discussed both the senior reading program and pen pals program and believes they are both doable programs. He discussed concerns regarding the reading program and how it could not be hosted at KCLS, but materials could be provided by KCLS. It would have to be hosted elsewhere.

Sable spoke about capacity issues at the Senior Center but indicated she will speak with others to see if there is an interest. There was also discussion regarding safety of the children and how to work through those concerns.

E. Senior Pen Pals

Sable noted that she will speak with those at the Senior Center to see if there is an interest in the pen pals program.

Wright spoke about this being a letter writing program with the Library Board being the means to disseminate the letters to either the Senior Center or an assisted living facility. Hamilton spoke about it functioning similarly to a giving tree, where children can choose who to write to based on information about the senior citizen provided in a small notecard of sorts.

F. Senior Pamphlets

Anderson discussed the history of the Senior Pamphlets in correlation with the Meals on Wheels program. Wright will investigate this further and provide more information in the next meeting.

G. Summer Parks

Wright indicated that a presence in the parks over summer would be a possibility but funding treats or some other incentive for children would have to come from the LaFromboise funds it would not be until 2024.

Elfers reviewed each item discussing those that will have to be on hold for now and the items that require further action from members. Wright will reach out to the Friends of the Library regarding street fair presence and how to join the group, Hamilton will bring information regarding the social media presence at the February meeting and Sable will follow-up with the Senior Center on interest in the Senior Pen Pals and Senior Reading programs. She did indicate that these are more long-range goals but will bring the information back to the next meeting. Wright also noted he will investigate the Senior Pamphlets and see how heavy a lift it would be to get that started again.

Elfers spoke about the possibility of someone else volunteering for Chair and Vice Chair for the committee as this is his last year serving on the Library Advisory Board. There will be a vote at the next meeting to confirm both Chair and Vice Chair for 2023.

6. ADJOURNMENT

Anderson made a motion to adjourn the meeting. Beinke seconded. Motion carried 5-0.

The meeting was adjourned at 7:00 p.m. The next meeting is scheduled for February 1, 2023.