# Comprehensive Annual Financial Report

For the fiscal year ended December 31, 2010

*Prepared by the Finance Department*

Stephanie McKenzie, Finance Director

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# *Introduction*

**Finance Department**
**1339 Griffin Ave. Enumclaw, WA 98022**

Honorable Mayor and City Council Members
City of Enumclaw
Enumclaw, WA 98022

The City of Enumclaw Comprehensive Annual Finance Report (CAFR) for the fiscal year ended December 31, 2010 is hereby submitted. Responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the City. To the best of my knowledge and belief, the enclosed data is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and agencies of the City. All disclosures necessary to enable the reader to gain an understanding of Enumclaw's financial activities have been included.

The CAFR is presented in two sections; introductory and financial. The introductory section includes the transmittal letter, the City's organizational chart, and a list of principal officials. The financial section includes the State Auditor's report on the financial statements and schedules, Management's Discussion and Analysis (MD&A), Government-wide Financial Statements, Fund Financial Statements, Notes to the Financial Statements, and Other Required Supplemental Information. This report includes all funds and agencies of the City.

Generally Accepted Accounting Principles (GAAP) require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of the MD&A. This transmittal letter is designed to complement the MD&A and should be read in conjunction with it. The MD&A immediately follows the report of the independent auditors.

**Profile of the Government**

The City of Enumclaw was incorporated in 1913 and operates as a Non-charter Code City with a Mayor-Council form of government. The Council is comprised of seven members, elected at large by the citizens of Enumclaw, each serving a four-year term. They are part-time elected officials who exercise the legislative powers of the City and determine matters of policy. The Mayor, an elected official, is the Chief Executive Officer of the City. The Mayor is assisted by a full-time City Administrator. The City Administrator and other officers and department directors are appointed by the Mayor with Council confirmation.

The City of Enumclaw provides a full range of municipal services, including parks and recreation/activities, pool municipal golf course, exposition center, library, streets, planning, zoning, and general administrative services. The City also operates water, wastewater, natural gas, and garbage utility systems. With the completion of the Wastewater Treatment Plant expansion in 2009, the City can accommodate substantial growth in the future.

**Financial Management and Controls**

City of Enumclaw management is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse, and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with GAAP. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: 1) the cost of a control should not exceed the benefits likely to be derived; and 2) the evaluation of the relative costs and benefits of the control system requires estimates and judgments by management.

**Cash Management**

It is the City's policy to invest all temporary cash surpluses with maturities planned to coincide with cash needs. Cash was invested in government bonds and with the State of Washington Local Government Investment Pool.

**Independent Audit**

Washington State law requires an annual audit by the State Auditor, an independently elected state official. The State Auditor has broad legal authority to inquire into all financial and legal compliance matters. The audits are made in conformance with generally accepted auditing standards, cover the financial statements of all City funds and account groups. The City was given an unqualified opinion for 2010.

**Acknowledgements**

The preparation of this report could not have been accomplished without the efficient and dedicated services of the Finance Department and accounting liaisons throughout the City. I would also like to express my appreciation to the Mayor and City Council for their interest and support in planning and conducting the financial operations for the City in a responsible and progressive manner.

Respectfully,

Stephanie McKenzie
Finance Director

**Mayor and City Council**

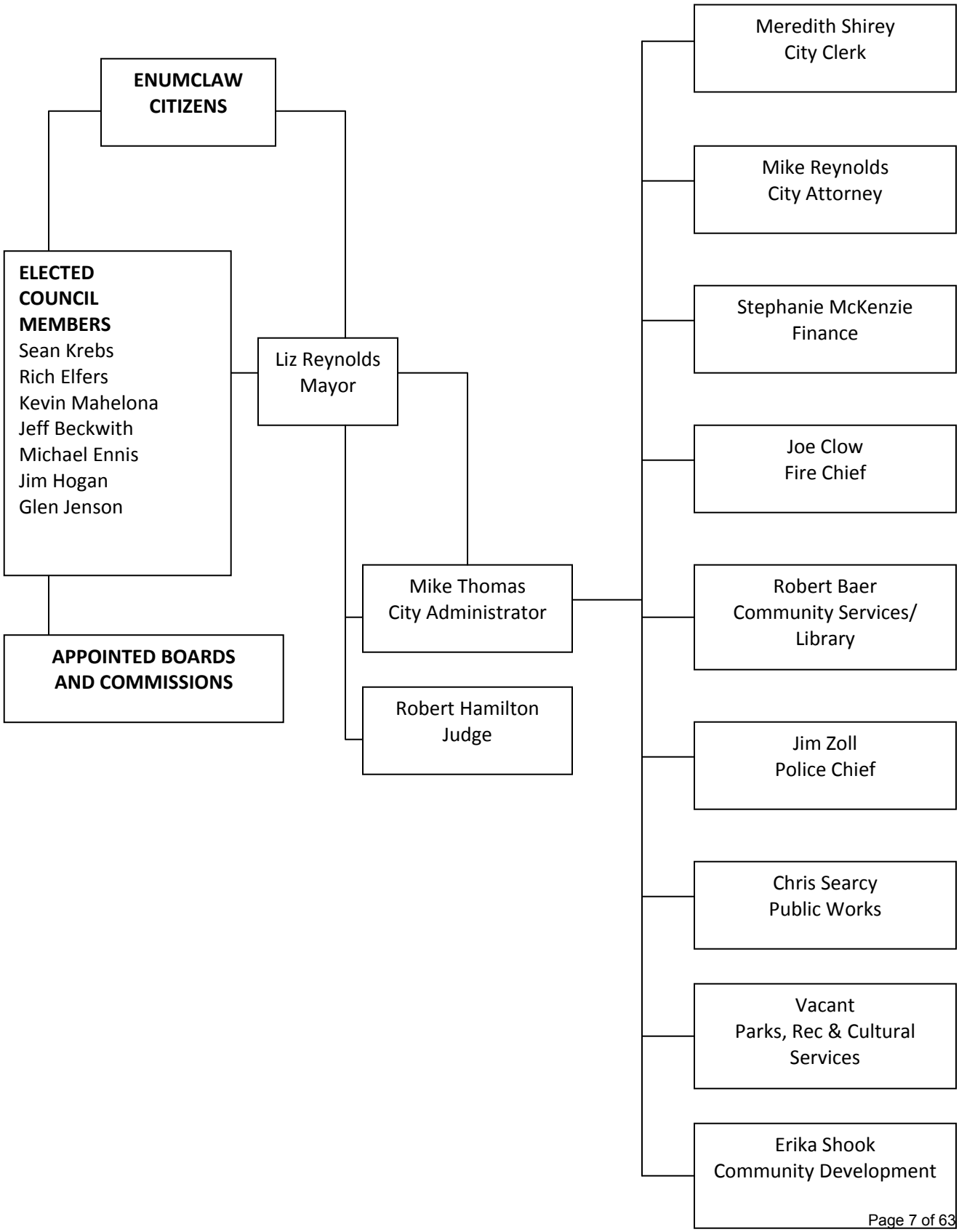
| Position | Name | Term | Expiration |
|---|---|---|---|
| Mayor | Liz Reynolds<br>E-mail: lreynolds@ci.enumclaw.wa.us<br>Phone: (360) 825-3591 | 4 years | 12/31/13 |
| Council Position 1 | Sean Krebs | 4 years | 12/31/13 |
| Council Position 2 | Rich Elfers | 4 years | 12/31/11 |
| Council Position 3 | Kevin Mahelona | 4 years | 12/31/13 |
| Council Position 4 | Jeff Beckwith | 4 years | 12/31/11 |
| Council Position 5 | Michael Ennis | 4 years | 12/31/13 |
| Council Position 6 | Jim Hogan | 4 years | 12/31/11 |
| Council Position 7 | Glen Jenson | 4 years | 12/31/13 |

E-mail: councilmembers@ci.enumclaw.wa.us
Phone: (360) 615-5608

**City Officials**

| Position | Name | Department | Department |
|---|---|---|---|
| Administrator | Mike Thomas | Administration | mthomasd@ci.enumclaw.wa.us<br>360 825 3591 |
| Judge | Robert Hamilton | Municipal Court | 360 825 7771 |
| City Attorney | Michael Reynolds | Legal | 360 825 3591 |
| City Clerk | Meredith Shirey | Administration | mshirey@ci.enumclaw.wa.us<br>360 825 3591 |
| Chief | James Zoll | Police | jimz@police.ci.enumclaw.wa.us<br>360 825 3505 |
| Chief | Joe Clow | Fire | jclow@ci.enumclaw.wa.us<br>360 825-5544 |
| Director | Stephanie McKenzie | Finance | smckenzie@ci.enumclaw.wa.us<br>360-825-3591 |
| Director | Chris Searcy | Public Works | chrissearcy@ci.enumclaw.wa.us<br>360 825 3593 |
| Director | Erika Shook | Community Development | eshook@ci.enumclaw.wa.us<br>360 825 3593 |
| Director | Vacant | Parks and Cultural Services | |
| Director | Robert Baer | Community Services/Library | bobb@ci.enumclaw.wa.us<br>360 825 2938 |

## Management Organization Chart



# *Financial Section*

# Independent Auditor's Report on Financial Statements

## City of Enumclaw
## King County
## January 1, 2010 through December 31, 2010

Mayor and City Council
City of Enumclaw
Enumclaw, Washington

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Enumclaw, King County, Washington, as of and for the year ended December 31, 2010, which collectively comprise the City's basic financial statements as listed on page 5. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Enumclaw, as of December 31, 2010, and the respective changes in financial position and, where applicable, cash flows thereof, and the respective budgetary comparison for the General, Street and Fire funds, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 6 through 14 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

**BRIAN SONNTAG, CGFM**
STATE AUDITOR

August 26, 2011

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Enumclaw presents this discussion and analysis as part of the City's financial performance statement for the fiscal year ending December 31, 2010. The information presented should be read in conjunction with the transmittal letter, the financial statements and the notes to the financial statements that follow.

### Financial Highlights

- The assets of the City exceeded its liabilities at December 31, 2010 by $93,575,931. Of this amount, the use of $6,356,239 is unrestricted.
- The City's total net assets increased by $1,752,882.
- The City's governmental funds decreased $211,738 from the prior year to an ending fund balance of $6,589,825. Of this amount, 92% is unreserved, and available for spending at the City's discretion.
- At the end of the current fiscal year the general fund's unreserved fund balance was $1,323,946. This represents 22% of fund operating expenditures.
- Total bonded debt for the City of Enumclaw at December 31, 2010 is $5,977,987. The City's overall debt decreased by $1.01m due to annual principal payments.

### Overview of the Financial Statements

This discussion and analysis serves as an introduction to the City of Enumclaw's financial statements and is intended to assist users in interpretation of the basic financial statements. These basic statements consist of three parts:

- government-wide financial statements
- fund financial statements
- notes to the financial statements

Government-wide financial statements present the City of Enumclaw's financial condition in a manner similar to private sector statements. They distinguish between functions that are primarily supported by taxes and intergovernmental revenues (governmental activities) and from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The two statements provide both short-term and long-term information about the overall financial status of the City. All funds are represented except fiduciary types.

- The **statement of net assets** presents information on assets and liabilities similar to a private sector balance sheet. The difference between assets and liabilities becomes the "net" asset. This report could be useful in determining the condition of the City's infrastructure systems for future development as well as general economic changes.

- The **statement of activities** reports the change in the City's net assets for the report year. The accounting basis used is full accrual. Revenues are reported when earned, expenses are reported when incurred.

Fund financial statements provide detailed information about the City's most significant funds, not the City as a whole, and are used to track specific sources of funding and spending. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for nonmajor funds is provided in the form of combining statements in a later section of this report. There are three types of funds, described as follows.

**Governmental funds** represent most of the City's basic services such as police, fire, parks, a portion of public works and general administration. Governmental fund statements include balance sheets and statements of revenues, expenditures and changes in fund balance. Unlike the government-wide statements, these statements provide only a detailed short-term view of the City's financial resources available for spending. The accounting basis used is modified accrual and there are no capital assets or long-term debt included in these reports. Budgetary comparisons are included with the financial statements. These statements demonstrate compliance with the City's adopted and final revised budget.

**Proprietary funds** represent activities the City operates similar to private businesses wherein customers (either outside customers or internal funds or departments of the City) are charged a fee for services. The City has both enterprise and internal service types of proprietary funds. The statements provide both long-term and short-term financial information. The accounting basis used is full accrual. The statements include all assets and liabilities and all revenues and expenses. Also included is cash flow information. Proprietary fund statements provide the same type of information as the government-wide financial statement, since both apply the full accrual method of accounting.

- Enterprise funds account for the operations of five major funds; water, wastewater, natural gas, solid waste utilities, and exposition center.
- Internal service funds are used to report activities that provide supplies and services for many City programs. The City uses internal service funds to account for purchases and maintenance in fleet, facilities and information technology activities. Because these services benefit governmental operations more than business-type functions, they have been included within governmental activities in the government-wide financial statements.

**Fiduciary funds** are used to account for resources where the City acts as trustee or agent and is responsible for ensuring that the assets reported in these funds are used for their intended purpose. The accounting used for these funds is similar in nature to proprietary fund reporting since it includes both short-term and long-term information and employs the full accrual method. Reports include a statement of net assets and a statement of changes in net assets. *These funds are excluded from the government-wide financial statements because these assets cannot be used to finance general City operations.*

Notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin immediately following the basic financial statements.

In addition to the basic financial statements and accompanying notes, this report also presents comparative budget statements for the general, street, and fire fund.

## Government-wide Financial Analysis

### *Net Assets*

The City's net assets total $93.5 million at December 31, 2010, an increase of 2% over December 31, 2009.

The increase in the City's net assets is largely due to the finalization of the Y Bar S water system acquisition project. Capital assets; composed of land, buildings, streets and other significant investments represent 87% of net assets, less related debt. This is down from 89% in 2009. This amount is not considered liquid and is not available for future spending.

Resources subject to bond covenants restrict 1% of net assets, roughly equal to the prior year. The remaining balance of unrestricted net assets are available to meet the City's ongoing obligations. In 2010 this comprises 7% of net assets, up from 5% in 2009. The City's overall financial position has remained steady due to City Council and Administrations reductions in operating and capital expenditures.

**Net Assets**

| | Governmental Activities | | Business-type Activities | | Total | |
|---|---|---|---|---|---|---|
| | 2010 | 2009 | 2010 | 2009 | 2010 | 2009 |
| Current and other assets | $ 11,124,603 | $ 11,036,964 | $ 4,502,231 | $ 4,759,431 | $ 15,626,834 | $ 15,796,395 |
| Capital assets | 41,861,221 | 41,628,732 | 75,517,790 | 76,484,092 | 117,379,011 | 118,112,824 |
| Total assets | 52,985,824 | 52,665,696 | 80,020,021 | 81,243,523 | 133,005,845 | 133,909,219 |
| Long-term liabilities outstanding | 1,848,722 | 1,732,638 | 32,430,788 | 33,753,883 | 34,279,510 | 35,486,521 |
| Other liabilities | 962,065 | 898,611 | 4,188,341 | 5,701,040 | 5,150,406 | 6,599,651 |
| Total liabilities | 2,810,787 | 2,631,249 | 36,619,129 | 39,454,923 | 39,429,916 | 42,086,172 |
| Net assets: | | | | | | |
| Invested in capital assets, net of related debt | 40,812,062 | 40,709,893 | 40,689,747 | 40,442,705 | 81,501,809 | 81,152,598 |
| Restricted | 4,950,755 | 5,376,003 | 767,126 | 760,668 | 5,717,881 | 6,136,671 |
| Unrestricted | 4,412,220 | 3,948,551 | 1,944,019 | 585,227 | 6,356,239 | 4,533,778 |
| Total net assets | $ 50,175,037 | $ 50,034,447 | $ 43,400,892 | $ 41,788,600 | $ 93,575,929 | $ 91,823,047 |

### *Changes in Net Assets*

The financial position of the City of Enumclaw improved slightly in 2010. Of the total increase of $1.7 million in 2010 net assets, $134 is in governmental activities and $1.6 is in business activity.

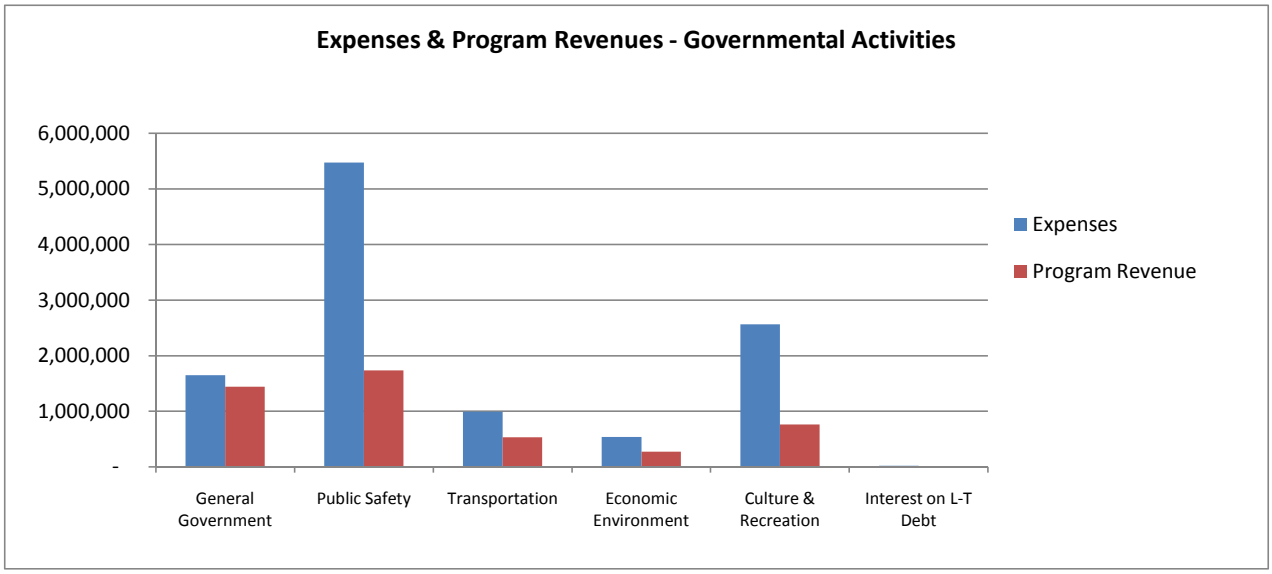
**Changes in Net Assets**
*(in thousands)*

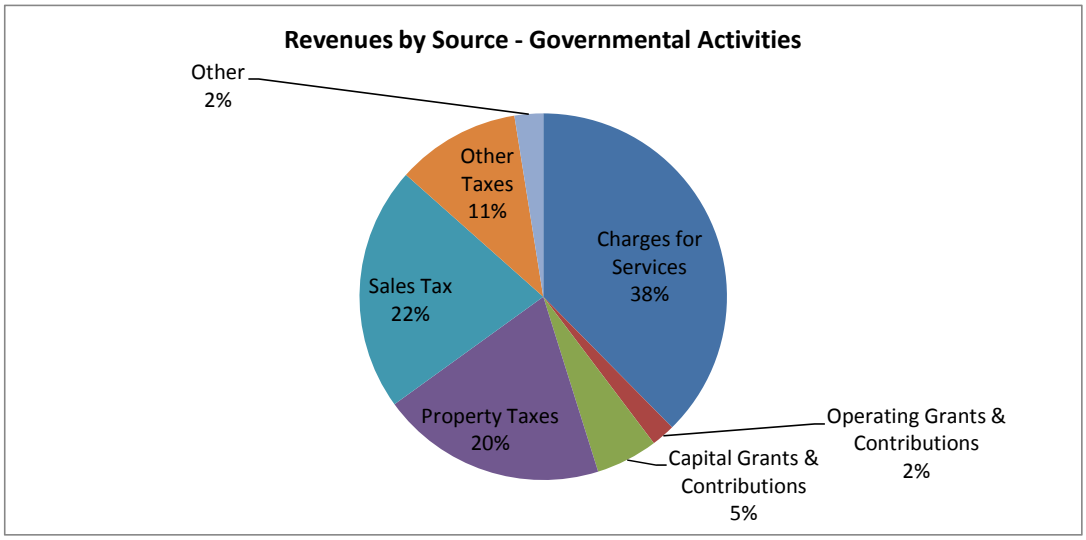
| | Governmental Activities | | Business-Type Activities | | Total | |
|---|---|---|---|---|---|---|
| | 2010 | 2009 | 2010 | 2009 | 2010 | 2009 |
| **Program Revenues:** | | | | | | |
| Charges for services | $ 4,022 | $ 4,132 | $ 14,065 | $ 13,817 | $ 18,087 | $ 17,949 |
| Operating grants and contributions | 221 | 283 | 137 | 29 | 358 | 312 |
| Capital grants and contributions | 573 | 346 | - | 1,381 | 573 | 1,727 |
| **General Revenue** | | | | | - | - |
| Property tax | 2,087 | 2,216 | | | 2,087 | 2,216 |
| Retail sales and use taxes | 2,265 | 2,109 | | | 2,265 | 2,109 |
| Interfund tax | 863 | 821 | | | 863 | 821 |
| Other unrestricted revenues | 1,208 | 1,361 | 27 | 55 | 1,235 | 1,416 |
| **Total revenues** | 11,239 | 11,268 | 14,229 | 15,282 | 25,468 | 26,550 |
| **Program expenses:** | | | | | | |
| General Government | 1,650 | 1,863 | | | 1,650 | 1863 |
| Public Safety | 5,472 | 5,494 | | | 5,472 | 5494 |
| Transportation | 993 | 1,115 | | | 993 | 1115 |
| Economic environment | 536 | 679 | | | 536 | 679 |
| Culture and recreation | 2,562 | 2,848 | | | 2,562 | 2848 |
| Interest & other debt service costs | 21 | 19 | | | 21 | 19 |
| Water | | | 2,122 | 2,125 | 2,122 | 2125 |
| Wastewater | | | 2,932 | 2,307 | 2,932 | 2307 |
| Natural Gas | | | 4,907 | 5,507 | 4,907 | 5507 |
| Solid Waste | | | 1,769 | 1,793 | 1,769 | 1793 |
| Expo Center | | | 1,168 | 1,187 | 1,168 | 1187 |
| **Total expenses** | 11,234 | 12,018 | 12,898 | 12,919 | 24,132 | 24,937 |
| Excess before special items | 5 | (750) | 1,331 | 2,363 | 1,336 | 1,613 |
| Contributions & misc | 197 | 1,495 | 179 | (1,014) | 376 | 481 |
| Transfers | (61) | 67 | 61 | 243 | - | 310 |
| **Change in net assets** | 141 | 812 | 1,571 | 1,592 | 1,712 | 2,404 |
| **Net Assets, Beginning** | 50,034 | 49,268 | 41,788 | 40,196 | 91,822 | 89,464 |
| Prior Period Adustments | - | (44) | 41 | - | 41 | (44) |
| **Net Assets, Ending** | $ 50,175 | $ 50,036 | $ 43,400 | $ 41,788 | $ 93,575 | $ 91,824 |

### *Program revenues and expenses – governmental activities*

Expenses for governmental programs decreased $784,628 from 2009. Of the total, $2.6 million is in culture and recreation (parks, senior center, arts) and $5.5 million is in public safety (police, fire). Public safety is the City's second largest program expense at 49% of governmental and 23% of all City expenses.

Taxes comprise 56% of governmental revenues. Charges for services add an additional 36%.

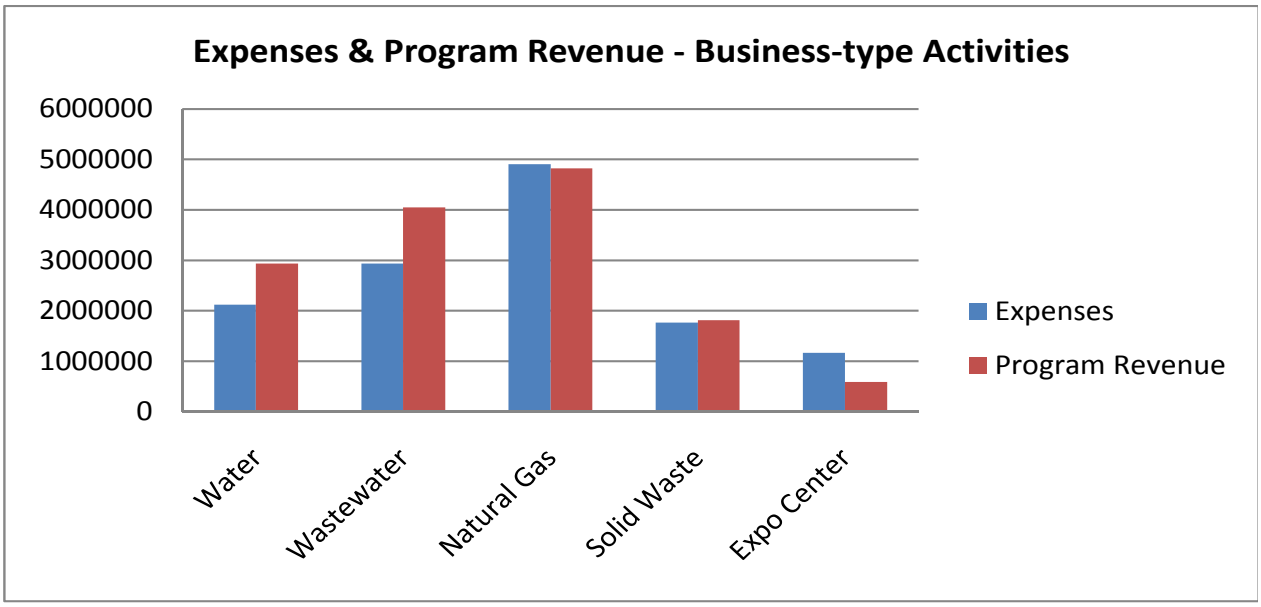


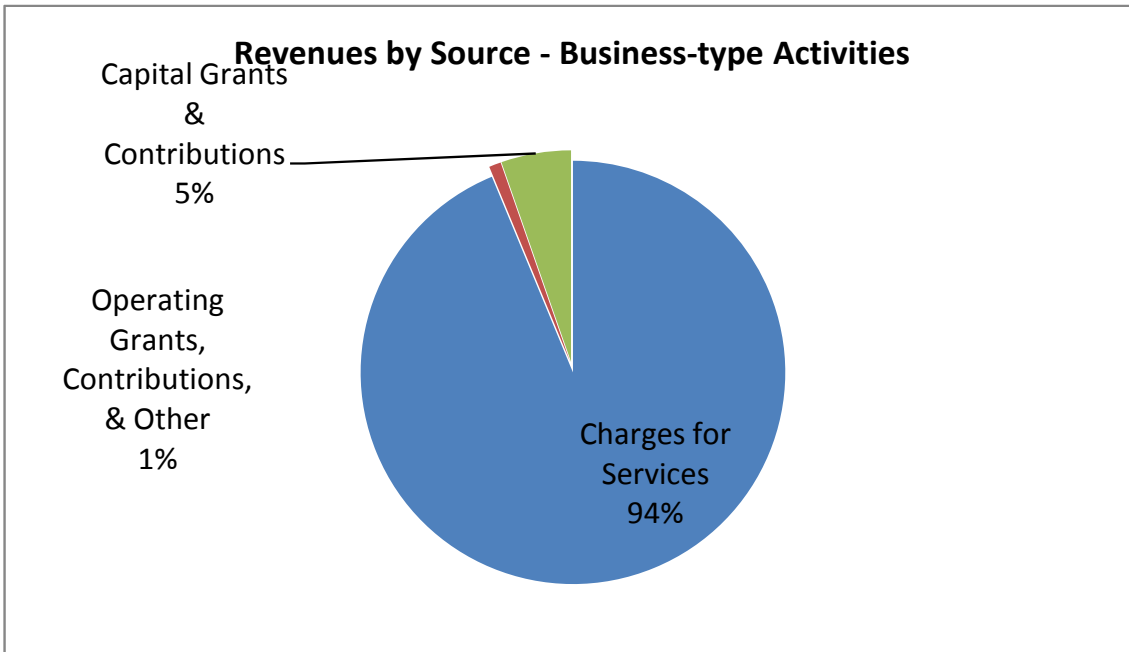



***Business-type Activities***

Net assets increased by $1.61 million in business-type funds due to the finalization of the Y Bar S water acquisition project. Business-type funds consist of water, wastewater, natural gas, solid waste utilities, and exposition center.

Charges for services revenues increased $248 thousand in the utility funds, due in large part to a 55% wastewater rate increase in late 2009 that carried into 2010. Natural gas is the largest City program with 38% of business-type expense and 21% of all City expenses. The price of natural gas supply fluctuates greatly based on the regional and global economies, and this represents the majority of expenditures in this fund.



## Financial Analysis of the Government's Funds

As noted earlier, the City of Enumclaw uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. In addition to the general fund and proprietary funds, the city also reported the Street Fund and Fire Fund as major funds in 2010.

### *Governmental Funds*

The focus of the City of Enumclaw's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City of Enumclaw's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. Fund balance in governmental funds decreased $211 thousand in 2010 to $6.6 million. Operating revenues decreased $444 thousand and operating expenditures decreased $750 thousand.

Taxes are the most significant source of governmental revenues, representing 56% of total governmental revenues and 72% of general fund revenues. Taxes support services, such as fire, police and parks, which are basic to the City's mission, yet do not themselves generate substantial revenues. The major tax categories are retail sales and use, property and utility taxes. The recession that began in 2008 continues to affect the City's tax revenues, especially in the area of sales tax.

The only significant tax revenue not designated for the general fund is real estate excise tax. This tax is shared by two special revenue funds and used primarily for construction and significant maintenance projects. Revenues in 2010 for these two funds totaled $179 thousand, a decrease of $48 thousand from 2009. The continued decline of REET dollars negatively affects the City's ability to carry out capital projects.

*Expenditures*

Public safety, fire and police, comprise 46% of general fund governmental expenditures.

General expenditures are typically overhead in nature, providing management, accounting, legal, personnel and technical services required by operating programs. They comprised 14% of total expenditures, down 1% from 2009. Cultural services include most parks and recreation programs, the pool, cemetery and library. They represent another 22% of expenditures. Capital expenditures comprise 8% of governmental expenditures.

The Street Fund was reported as a major fund due to the expenditures incurred for annual pavement maintenance and capital projects such as Garrett Street and Battersby Street improvements. Capital projects in the Street Fund are paid for through a combination of funding sources, such as grants, impact fees, and/or REET taxes. The Fire Fund is a shared operation, split 50/50 with Fire District 28. In 2010 the voters voted to annex the Fire department into Fire District 28, which will become effective 1.1.2012.

### *Proprietary Funds*

The City of Enumclaw's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net assets of the proprietary funds at year end amounted to $1.9million. Total growth in net assets for these funds was $1.6 million, due to the finalization of YBARS. This project was financed through a low-interest loan, a grant, and an LID to the YBARS participants to pay back the low-interest loan. Other factors concerning the finances of these funds have already been addressed in the discussion of the City of Enumclaw's business-type activities.

## General Fund Budgetary Highlights

For 2010, the final general fund budget was $10.1 million and actual operations were $9.5 million. Amendments to the City budget are made for the following purposes;

- Supplemental appropriations approved after the beginning of the year to reflect actual beginning account balances and to correct the estimated amounts in the budget adopted December 2009.
- Increases and decreases in appropriations to recognize actual program costs.
- New appropriations to acknowledge unanticipated revenues and corresponding expenditures.

Actual operating revenues were $162 thousand under the final budget. Actual operating expenditures were $921 thousand under final budget amounts, the result of cost-cutting measures implemented early in 2010 by City Administration.

## Capital Asset and Debt Administration

### *Capital Assets*

At the end of 2010, the City had invested $117 million (net of depreciation) in a wide range of capital assets. throughout governmental and business-type activities. The slight decrease is due to a demolished building at the golf course facility. More detailed information about the City's capital assets is presented in Note IV-D to the financial statements.

**Capital Assets**
**(net of depreciation, in thousands)**

| | Governmental activities | | Business-type activities | | Total | | Percentage |
|---|---|---|---|---|---|---|---|
| | 2010 | 2009 | 2010 | 2009 | 2010 | 2009 | Change |
| Land | $ 8,198 | $ 8,198 | $ 3,708 | $ 3,687 | $ 11,906 | $ 11,885 | 0.2% |
| Buildings | 3,037 | 3,361 | 17,881 | 18,413 | 20,918 | 21,774 | -4.1% |
| Improvements & infrastructu | 27,205 | 27,128 | 51,702 | 51,334 | 78,907 | 78,462 | 0.6% |
| Machinery and equipment | 2,341 | 2,005 | 2,186 | 2,163 | 4,527 | 4,168 | 7.9% |
| Construction in progress | 1,080 | 936 | 40 | 886 | 1,120 | 1,822 | -62.7% |
| Total | $ 41,861 | $ 41,628 | $ 75,517 | $ 76,483 | $ 117,378 | $ 118,111 | -0.6% |

### *Long-term Debt*

At year-end, City outstanding debt, including compensated absences, had decreased 2.6%, although the City did take final draws on the YBARS loan and entered into a capital lease for lawn maintenance equipment for the golf course. More detailed information about the City's long-term liabilities is presented in Notes IV-F and V-I of the financial statements.

The City of Enumclaw's current revenue bond rating from Standard and Poor's is 'A-' for bonds issued prior to 2011.

| | Outstanding Debt (in thousands) | | | | | | |
|---|---|---|---|---|---|---|---|
| | Governmental activities | | Business-type activities | | Total | | Percentage Change |
| | 2010 | 2009 | 2010 | 2009 | 2010 | 2009 | 2010 - 2009 |
| General obligation bonds | $ 430 | $ 480 | $ 820 | $ 965 | $ 1,250 | $ 1,445 | -15.6% |
| Revenue bonds | - | - | 4,415 | 4,959 | 4,415 | 4,959 | -12.3% |
| Bond Anticipation Note | - | - | 5,586 | 5,586 | 5,586 | 5,586 | 0.0% |
| Special assessment bonds | 167 | 200 | - | - | 167 | 200 | -19.8% |
| Notes payable | - | - | - | - | - | - | 0.0% |
| Capital Lease | 248 | 248 | - | 5 | 248 | 253 | -2.0% |
| Government Loans | 203 | 203 | 24,007 | 24,539 | 24,210 | 24,742 | -2.2% |
| Compensated absences | 1,008 | 1,007 | 260 | 275 | 1,268 | 1,282 | -1.1% |
| Total | $ 2,056 | $ 2,138 | $ 35,088 | $ 36,329 | $ 37,144 | $ 38,467 | -3.6% |

State law limits the amount of general obligation debt the City can issue to a percentage of the total assessed value of the taxable property of the city. The limits are:

- 1.50% non voted
- 2.50% voted
- 7.50% voted if excess over 2.50% is for utilities, parks or open space development

**Calculation of Legally Available Debt**

| | | | | |
|---|---|---|---|---|
| | | Total assessed value | $ 1,048,875,708 | |
| Allowable general purpose indebtedness (legal limit 2.5% of taxable property value) | | | | 26,221,893 |
| Unvoted indebtedness incurred (less assets available) | | | 573,327 | |
| Voted indebtedness incurred (less assets available) | | | - | |
| Total debt incurred | | | | 573,327 |
| Legally available debt capacity | - | General Purposes | | 25,648,566 |
| | - | Utility Purposes | | 26,221,893 |
| | - | Open Space & Parks Purposes | | 26,221,893 |
| Total legally available debt capacity | | | | $ 78,092,352 |

## Economic Factors

The Seattle metropolitan area is the closest statistical indicator for Enumclaw. Unemployment rate as of 8/1/09 for the Seattle metropolitan area was 9.3% due to national economic conditions.

| | Unemployment | CPI-U |
|---|---|---|
| Enumclaw/King 2009 | 8.9% | 1.4 |
| Enumclaw/King 2008 | 5.4% | 1.7 |
| National | 9.3% | 1.2 |

## Contacting the City's Financial Management

This financial report is designed to provide those with an interest in the City of Enumclaw's financial condition with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. Questions concerning any of the information contained herein or requests for additional information should be addressed to the Finance Director, City of Enumclaw, 1339 Griffin Avenue, Enumclaw, WA 98022, or visit the City's website www.cityofenumclaw.net

**CITY OF ENUMCLAW**
**Statement of Net Assets**
**December 31, 2010**

| | Primary Government | | |
|---|---|---|---|
| | **Governmental Activities** | **Business-type Activities** | **Total** |
| **ASSETS** | | | |
| Current assets: | | | |
| Cash and cash equivalents | $ 915,715 | $ 221,191 | $ 1,136,906 |
| Investments | 8,441,172 | 2,212,540 | 10,653,712 |
| Receivable (net allowance for uncollectible) | 87,074 | 1,865,823 | 1,952,897 |
| Inventories | 9,999 | 118,377 | 128,376 |
| Other Receivables | 1,663,985 | - | 1,663,985 |
| Total current assets | 11,117,945 | 4,417,931 | 15,535,876 |
| Noncurrent assets: | | | |
| Restricted cash | | 7,662 | 7,662 |
| Investments | - | 76,640 | 76,640 |
| Other noncurrent assets | 6,657 | - | 6,657 |
| Capital assets (net of accumulated depreciation): | | | |
| Land | 8,198,077 | 3,707,569 | 11,905,646 |
| Buildings | 3,037,242 | 17,882,063 | 20,919,305 |
| Improvements | 27,204,706 | 51,701,969 | 78,906,675 |
| Machinery and equipment | 2,340,814 | 2,186,374 | 4,527,188 |
| Construction work in progress | 1,080,382 | 39,815 | 1,120,197 |
| Total noncurrent assets | 41,867,879 | 75,602,090 | 117,469,971 |
| Total assets | 52,985,824 | 80,020,021 | 133,005,847 |
| **LIABILITIES** | | | |
| Current liabilities: | | | |
| Accounts payable | 343,803 | 559,043 | 902,846 |
| Other liabilities | 410,798 | 972,084 | 1,382,882 |
| Current portion: | | | |
| Bonds payable | 50,983 | 720,000 | 770,983 |
| Longterm liabilities | 121,989 | 1,851,427 | 1,973,416 |
| Compensated absences | 316,128 | 85,787 | 401,914 |
| Total current liabilities | 1,243,701 | 4,188,341 | 5,432,041 |
| Noncurrent liabilities: | | | |
| Bonds payable (net of amortized discount) | 379,900 | 4,514,575 | 4,894,475 |
| Special assessments debt with government cor | 136,867 | - | 136,867 |
| Other longterm liabilities | 359,420 | 27,742,040 | 28,101,460 |
| Compensated absences | 690,899 | 174,173 | 865,072 |
| Total noncurrent liabilities | 1,567,086 | 32,430,788 | 33,997,875 |
| Total liabilities | 2,810,787 | 36,619,129 | 39,429,916 |
| **NET ASSETS** | | | |
| Invested in capital assets, net of related debt | 40,812,062 | 40,689,747 | 81,501,809 |
| Restricted | | | |
| Expendable | | | |
| Capital projects | 1,825,901 | 57,250 | 1,883,151 |
| Civic and recreation | 2,140,108 | - | 2,140,108 |
| Debt service | 247,190 | 709,878 | 957,068 |
| Public safety | 196,334 | - | 196,334 |
| Permanent | - | - | - |
| Nonexpendable | | | |
| Permanent | 541,222 | - | 541,222 |
| Unrestricted | 4,412,220 | 1,944,019 | 6,356,239 |
| Total net assets | $ 50,175,037 | $ 43,400,892 | $ 93,575,931 |

*The notes to the financial statements are an integral part of this financial statement*

**CITY OF ENUMCLAW**
**Statement of Activities**
**For the Year Ended December 31, 2010**

| | | Program Revenues | | | Net (Expense) Revenue Changes in Net Assets | | |
|---|---|---|---|---|---|---|---|
| | | | | | Primary Government | | |
| **Functions/Program** | **Expenses** | **Charges for Services** | **Operating Grants and Contributions** | **Capital Grants and Contributions** | **Governmental Activities** | **Business-type Activities** | **Total** |
| **Primary Government:** | | | | | | | |
| Governmental activities: | | | | | | | |
| General government | $ 1,649,701 | $ 1,453,585 | $ 4,429 | $ 47,240 | $ (144,447) | $ - | $ (144,447) |
| Public safety | 5,471,891 | $ 1,561,281 | 176,607 | - | (3,734,003) | - | (3,734,003) |
| Transportation | 993,286 | 9,505 | - | 525,536 | (458,245) | - | (458,245) |
| Economic environment | 536,533 | 273,004 | - | - | (263,529) | - | (263,529) |
| Culture and recreation | 2,561,887 | 724,727 | 39,860 | - | (1,797,300) | - | (1,797,300) |
| Interest and other debt service cos | 20,728 | - | - | - | (20,728) | - | (20,728) |
| Total governmental activities | 11,234,026 | 4,022,102 | 220,896 | 572,776 | (6,418,252) | - | (6,418,252) |
| Business-type activities: | | | | | | | |
| Water | 2,122,009 | 2,934,232 | - | - | - | 812,223 | 812,223 |
| Wastewater | 2,931,812 | 4,048,611 | - | - | - | 1,116,799 | 1,116,799 |
| Natural Gas | 4,907,250 | 4,819,573 | - | - | - | (87,677) | (87,677) |
| Solid Waste | 1,769,464 | 1,787,825 | 25,230 | - | - | 43,591 | 43,591 |
| Expo Center | 1,167,515 | 474,520 | 112,449 | - | - | (580,546) | (580,546) |
| Total business-type activities | 12,898,050 | 14,064,761 | 137,679 | - | - | 1,304,390 | 1,304,390 |
| Total primary government | $ 24,132,076 | $ 18,086,863 | $ 358,575 | $ 572,776 | $ (6,418,252) | $ 1,304,390 | $ (5,113,862) |
| | **General Revenues:** | | | | | | |
| | Taxes: | | | | | | |
| | Property Taxes | | | | 2,087,244 | - | 2,087,244 |
| | Retail Sales and Use Taxes | | | | 2,265,202 | - | 2,265,202 |
| | Interfund Taxes | | | | 862,916 | - | 862,916 |
| | Other Taxes | | | | 1,148,355 | - | 1,148,355 |
| | Unrestricted investment earnings | | | | 59,055 | 26,732 | 85,787 |
| | Miscellaneous | | | | 197,085 | 179,464 | 376,549 |
| | Transfers | | | | (61,017) | 61,017 | - |
| | **Total General Revenues, Special Items and Transfers** | | | | 6,558,840 | 267,213 | 6,826,053 |
| | **Change in Net Assets** | | | | 140,588 | 1,571,603 | 1,712,191 |
| | **Net Assets - Beginning** | | | | 50,034,448 | 41,788,600 | 91,823,048 |
| | Prior Period Adjustments | | | | - | 40,688 | 40,688 |
| | **Net Assets - Ending** | | | | $ 50,175,037 | $ 43,400,889 | $ 93,575,926 |

*The notes to the financial statements are an integral part of this statement*

**CITY OF ENUMCLAW**
**Balance Sheet**
**Governmental Funds**
**December 31, 2010**

| | General | Street | Fire Dept | Other Governmental Funds | Total Governmental Funds |
|---|---|---|---|---|---|
| **ASSETS** | | | | | |
| Cash and cash equivalents | $ 178,225 | $ 16,864 | $ 8,811 | $ 441,170 | $ 645,071 |
| Investments at fair value | 1,064,849 | 168,010 | 88,140 | 4,412,956 | 5,733,954 |
| Receivable (net of allowance for uncollectible) | 39,764 | 3,299 | 459 | 43,191 | 86,714 |
| Taxes receivable | 307,848 | | - | 3,291 | 311,139 |
| Interfund loan receivable | - | | - | 296,225 | 296,225 |
| Prepaid Accounts | 9,999 | | - | - | 9,999 |
| Special assessments deferre | - | - | - | 142,190 | 142,190 |
| Total assets | 1,600,685 | 188,173 | 97,410 | 5,339,023 | 7,225,291 |
| **LIABILITIES AND FUND BALANCES** | | | | | |
| Liabilities: | | | | | |
| Accounts payable | 81,542 | 60,441 | 31,576 | 51,102 | 224,662 |
| Deferred revenue | 139,446 | - | - | - | 139,446 |
| Interfund loan payable | | 46,225 | - | - | 46,225 |
| Other liabilities | 55,750 | 9 | - | 169,368 | 225,127 |
| Total liabilities | 276,738 | 106,675 | 31,576 | 220,470 | 635,459 |
| Fund balances: | | | | | |
| Reserved for paths and tra | - | | - | - | - |
| Reserved for endowment | - | | - | 541,220 | 541,220 |
| Unreserved fund balance | 1,323,946 | 81,493 | 65,834 | - | 1,471,273 |
| Unreserved reported in nonmajor: | | - | - | | |
| Special revenue funds | - | - | - | 3,977,240 | 3,977,240 |
| Debt service funds | - | - | - | 250,702 | 250,702 |
| Construction funds | | - | - | 349,392 | 349,392 |
| Permanent funds | - | - | - | - | - |
| Total fund balances | 1,323,946 | 81,493 | 65,834 | 5,118,552 | 6,589,825 |
| Total liabilities and fund balar | $ 1,600,684 | $ 188,168 | $ 97,410 | $ 5,339,024 | $ 7,225,286 |

*The notes to the financial statements are an integral part of this statement*

**CITY OF ENUMCLAW**
**Reconciliation of the Balance Sheet**
**of Governmental Funds**
**to the Statement of Net Assets**
**December 31, 2010**

| | |
|---|---|
| Total fund balances - governmental funds | $ 6,589,825 |
| Amounts reported for governmental activities in the statement of net assets are different because: | |
| Capital and other assets used in governmental activities are not financial resources and therefore not reported as assets in the funds. | 40,887,728 |
| Internal service funds are used to charge the cost of services to other funds. Assets and liabilities of internal service funds are included in governmental activities in the statement of net assets. | 4,490,167 |
| Other receivables are not available to pay for current-period expenditures, therefore are deferred in the governmental funds. These amounts are included in the Statement of Net Assets | 214,439 |
| Long-term liabilities that are not due and payable in the current period are not reported in the funds. | (2,007,122) |
| Some expenses reported in the statement of activities do not require the use of current financial resources, and, therefore, are not reported as expenditures in governmental funds. | |
| Net assets of government activities | $ 50,175,037 |

*The notes to the financial statements are an integral part of this statement*

**CITY OF ENUMCLAW**
**Statement of Revenues, Expenditures and Changes in Fund Balances**
**Governmental Funds**
**For the Year Ended December 31, 2010**

| | General | Street | Fire | Other Governmental Funds | Total Governmental Funds |
|---|---|---|---|---|---|
| **REVENUES** | | | | | |
| Taxes | $ 6,161,787 | | | $ 207,411 | $ 6,369,198 |
| Licenses and permits | 239,778 | | | - | 239,778 |
| Intergovernmental revenue | 510,665 | 383,619 | 1,159,834 | 45,858 | 2,099,976 |
| Charges and services | 1,415,881 | 13,519 | 6,684 | 709,832 | 2,145,915 |
| Fines and forfeits | 181,560 | | | 14,122 | 195,682 |
| Miscellaneous revenues | 53,329 | 2,999 | 7,738 | 488,509 | 552,575 |
| Total revenues | 8,563,000 | 400,138 | 1,174,256 | 1,465,732 | 11,603,126 |
| **EXPENDITURES** | | | | | |
| Current: | | | | | |
| General government services | 1,641,504 | | | 24,754 | 1,666,258 |
| Public safety | 3,449,020 | - | 2,052,047 | 30,235 | 5,531,302 |
| Emergency medical services | - | - | - | - | - |
| Economic environment | 532,992 | | | - | 532,992 |
| Transportation | | 622,150 | | - | 622,150 |
| Cultural and recreation | 600,475 | | | 2,018,495 | 2,618,970 |
| Debt service: | | | | | |
| Redemption of general longterm de | - | 32,936 | | 132,173 | 165,109 |
| Interest and other debt service cost | - | 6,563 | | 31,352 | 37,915 |
| Capital outlay | 11,158 | 435,274 | 16,890 | 417,612 | 880,934 |
| Total expenditures | 6,235,149 | 1,096,924 | 2,068,937 | 2,654,621 | 12,055,630 |
| Excess (deficiency) of revenues Over (under) expenditures | 2,327,851 | (696,786) | (894,681) | (1,188,889) | (452,504) |
| **OTHER FINANCING SOURCES (USES)** | | | | | |
| Other Finance Sources | - | | 3,049 | 298,739 | 301,788 |
| Transfers in | 134,611 | 680,197 | 902,400 | 1,262,000 | 2,979,208 |
| Transfers out | (2,253,000) | - | - | (787,225) | (3,040,225) |
| Total other financing sources and ( | (2,118,389) | 680,197 | 905,449 | 773,514 | 240,771 |
| Net change in fund balances | 209,462 | (16,589) | 10,768 | (415,375) | (211,732) |
| Fund balances - beginning | 1,114,482 | 98,082 | 55,067 | 5,533,927 | 6,801,557 |
| Prior Period | - | - | - | - | - |
| Fund balances - ending | $ 1,323,944 | $ 81,494 | $ 65,836 | $ 5,118,556 | $ 6,589,825 |

*The notes to the financial statements are an integral part of this statement*

# CITY OF ENUMCLAW

## Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

## For the Year Ended December 31, 2010

| | | |
|---|---|---|
| Net changes in fund balances - total governmental funds | $ | (211,734) |
| Amounts reported for governmental activities in the statement of activities are different because: | | |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets are allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which the capital outlays exceeded the change in depreciation. | | 177,531 |
| Contractor donated assets are not reported as revenues in the funds. | | 184,364 |
| Revenues in the statement of activities that do not provide current financial resources, such as accounts receivable & misc, are not reported as revenues in the funds. | | 24,842 |
| Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets | | (131,185) |
| Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. | | (31,819) |
| Internal service funds are used by management to charge costs of certain activities, such as fleet, warehouse, facilities, telecommunications, etc. to individual funds. The net revenue (expense) of these funds is reported with | | 128,591 |
| Change in net assets of governmental activities | $ | 140,588 |

*The notes to these financial statements are an integral part of this statement*

**CITY OF ENUMCLAW**
**Statement of Revenues, Expenditures and Changes in Fund Balance**
**Budget and Actual GAAP Basis**
**General Fund**
**For the Year Ended December 31, 2010**

| | Budgeted Amounts | | Actual Amounts | Variance with Final Budget - Positive |
|---|---|---|---|---|
| | Original | Final | GAAP Basis | (Negative) |
| **REVENUES** | | | | |
| Taxes: | | | | |
| Property | $2,094,280 | $2,094,280 | $2,076,033 | $ (18,247) |
| Retail sales and use | 2,000,000 | 2,000,000 | 2,039,410 | 39,410 |
| Interfund utility | 811,879 | 881,379 | 862,916 | (18,463) |
| Business & Occupation | 911,000 | 920,500 | 922,459 | 1,959 |
| Other | 300,000 | 300,000 | 260,969 | (39,031) |
| Licenses and permits | 295,600 | 295,600 | 239,778 | (55,822) |
| Intergovernmental revenue | 529,128 | 510,247 | 510,665 | 418 |
| Charges for services | 1,548,501 | 1,504,080 | 1,415,881 | (88,199) |
| Fines and forfeits | 145,300 | 145,300 | 181,560 | 36,260 |
| Miscellaneous revenues: | | | | - |
| Investment interest | 26,903 | 38,303 | 17,653 | (20,650) |
| Other miscellaneous revenues | 24,270 | 36,100 | 35,676 | (424) |
| Total revenues | 8,686,861 | 8,725,789 | 8,562,999 | (162,789) |
| **EXPENDITURES** | | | | |
| City council | 30,591 | 30,591 | 29,724 | 867 |
| Municipal court | 395,185 | 395,185 | 377,763 | 17,422 |
| Administration | 573,461 | 574,461 | 509,171 | 65,290 |
| Finance | 684,292 | 680,294 | 641,708 | 38,586 |
| Legal | 129,610 | 129,610 | 127,673 | 1,937 |
| Police | 3,406,876 | 3,507,022 | 3,332,741 | 174,281 |
| Community development | 530,294 | 501,194 | 430,509 | 70,685 |
| Parks and recreation | 790,370 | 911,883 | 615,865 | 296,018 |
| Non-departmental | 330,610 | 426,753 | 169,992 | 256,761 |
| Total expenditures | 6,871,289 | 7,156,993 | 6,235,145 | 921,847 |
| Excess of revenues over (under) expenditures | 1,815,572 | 1,568,796 | 2,327,854 | 759,058 |
| **OTHER FINANCING SOURCES (USES)** | | | | |
| Proceeds from sale of capital asset | - | - | - | - |
| Transfer in | 154,954 | 288,244 | 134,611 | (153,633) |
| Transfers out | (2,261,014) | (2,299,103) | (2,253,000) | 46,103 |
| Total other financing sources (uses) | (2,106,060) | (2,010,859) | (2,118,389) | (107,530) |
| Net change in fund balances | (290,488) | (442,063) | 209,465 | 651,528 |
| Fund balance - beginning | 1,112,431 | 1,093,714 | 1,114,482 | 20,768 |
| Fund balance - ending | $ 821,943 | $ 651,651 | $1,323,947 | $ 672,296 |

*The notes to these financial statements are an integral part of this statement*

# CITY OF ENUMCLAW
## Statement of Revenues, Expenditures and Changes in Fund Balance
## Budget and Actual GAAP Basis
## Street Fund
## For the Year Ended December 31, 2010

| | Budgeted Amounts | | Actual Amounts GAAP Basis | Variance with Final Budget - Positive (Negative) |
|---|---|---|---|---|
| | Original | Final | | |
| **REVENUES** | | | | |
| Intergovernmental revenue | 434,340 | 1,127,290 | 383,619 | (743,671) |
| Charges for services | 8,500 | 8,500 | 13,519 | 5,019 |
| Miscellaneous revenues | 3,000 | 3,000 | 2,999 | (1) |
| Total revenues | 445,840 | 1,138,790 | 400,137 | (738,652) |
| **EXPENDITURES** | | | | |
| Transportation | 596,857 | 618,857 | 622,150 | (3,293) |
| Capital Outlay | 565,000 | 1,233,950 | 435,274 | 798,676 |
| Debt service: | | | | |
| Redemption of general longterm debt | 35,381 | 35,381 | 32,936 | 2,445 |
| Interest and other debt service cost | 2,385 | 2,385 | 6,563 | (4,179) |
| Total expenditures | 1,199,623 | 1,890,573 | 1,096,924 | 793,649 |
| Excess of revenues over (under) expenditures | (753,783) | (751,783) | (696,787) | 54,997 |
| **OTHER FINANCING SOURCES (USES)** | | | | |
| Proceeds from sale of fixed asset | - | - | - | - |
| Transfer in | 705,000 | 906,000 | 680,197 | (225,803) |
| Transfers out | - | - | - | - |
| Total other financing sources (uses) | 705,000 | 906,000 | 680,197 | (225,803) |
| Net change in fund balances | (48,783) | 154,217 | (16,590) | (170,807) |
| Fund balance - beginning | 54,409 | 173,775 | 98,082 | (75,693) |
| Fund balance - ending | $ 5,626 | $ 327,992 | $ 81,492 | $ (246,500) |

*The notes to these financial statements are an integral part of this statement*

**CITY OF ENUMCLAW**
**Statement of Revenues, Expenditures and Changes in Fund Balance**
**Budget and Actual GAAP Basis**
**Fire Fund**
**For the Year Ended December 31, 2010**

| | Budgeted Amounts | | Actual Amounts | Variance with Final Budget - Positive |
|---|---|---|---|---|
| | Original | Final | GAAP Basis | (Negative) |
| **REVENUES** | | | | |
| Intergovernmental revenue | 1,164,638 | 1,164,638 | 1,159,834 | (4,804) |
| Charges for services | 4,050 | 5,683 | 6,684 | 1,001 |
| Miscellaneous revenues: | | | | - |
| Investment interest | 3,300 | - | 297 | 297 |
| Other miscellaneous revenues | - | 3,300 | 7,441 | 4,141 |
| Total revenues | 1,171,988 | 1,173,621 | 1,174,255 | 635 |
| **EXPENDITURES** | | | | |
| Public Safety | 2,119,559 | 2,135,549 | 2,052,047 | 83,502 |
| Capital Outlay | 39,100 | 32,300 | 16,890 | 15,410 |
| Total expenditures | 2,158,659 | 2,167,849 | 2,068,936 | 98,912 |
| Excess of revenues over (under) expenditures | (986,671) | (994,228) | (894,681) | 99,547 |
| **OTHER FINANCING SOURCES (USES)** | | | | |
| Proceeds from sale of fixed asset | - | - | 3,049 | 3,049 |
| Transfer in | 902,400 | 948,503 | 902,400 | (46,103) |
| Transfers out | - | - | - | - |
| Total other financing sources (uses) | 902,400 | 948,503 | 905,449 | (43,054) |
| Net change in fund balances | (84,271) | (45,725) | 10,768 | 56,493 |
| Fund balance - beginning | 89,329 | 55,149 | 55,067 | (82) |
| Fund balance - ending | $ 5,058 | $ 9,424 | $ 65,835 | $ 56,411 |

*The notes to these financial statements are an integral part of this statement*

**CITY OF ENUMCLAW**
**Statement of Net Assets**
**Proprietary Funds**
**December 31, 2010**

| | Business-type Activities - Enterprise Funds | | | | | | Governmental Activities - Internal Service Funds |
|---|---|---|---|---|---|---|---|
| **ASSETS** | **Water** | **Wastewater** | **Natural Gas** | **Solid Waste** | **Expo Center** | **Totals** | |
| Current assets: | | | | | | | |
| Cash and cash equivalents | $ 67,900 | $ 47,824 | $ 4,810 | $ 6,369 | $ 94,287 | $ 221,191 | $ 270,645 |
| Investments at fair value | 679,193 | 478,381 | 48,117 | 63,707 | 943,142 | 2,212,540 | 2,707,217 |
| Receivable (net allowance for unco | 294,266 | 438,398 | 927,956 | 197,966 | 7,237 | 1,865,823 | 361 |
| Interfund receivables | - | - | - | - | - | - | 700,000 |
| Due from other Gov Units | - | | | | - | - | - |
| Inventories | 44,868 | - | 73,509 | - | - | 118,377 | - |
| Total current assets | 1,086,226 | 964,603 | 1,054,393 | 268,041 | 1,044,667 | 4,417,930 | 3,678,223 |
| Noncurrent assets: | | | | | | | |
| Restricted cash | 182 | - | 7,480 | - | - | 7,662 | - |
| Restricted investments | 1,818 | - | 74,822 | - | - | 76,640 | - |
| Interfund receivables | - | - | - | - | - | - | - |
| Capital assets (net of accumulated depreciation) | | | | | | | |
| Land | 58,855 | 2,035,866 | 2,475 | 375 | 1,610,000 | 3,707,569 | 375 |
| Buildings | 864,787 | 13,899,423 | - | - | 3,117,853 | 17,882,063 | - |
| Improvements | 24,732,393 | 22,328,075 | 3,766,888 | 6,291 | 868,322 | 51,701,969 | - |
| Machinery and equipment | 266,992 | 1,292,837 | 448,116 | 188 | 178,241 | 2,186,374 | 863,438 |
| Construction in progress | 39,815 | - | - | - | - | 39,815 | 116,337 |
| Total noncurrent assets | 25,964,841 | 39,556,200 | 4,299,780 | 6,854 | 5,774,416 | 75,602,090 | 980,150 |
| Total assets | $ 27,051,067 | $ 40,520,803 | $ 5,354,173 | $ 274,895 | $ 6,819,083 | $ 80,020,021 | $ 4,658,374 |
| **LIABILITIES** | | | | | | | |
| Current liabilities: | | | | | | | |
| Accounts payable | 11,041 | 39,779 | 417,082 | 73,531 | 17,611 | 559,043 | 119,142 |
| Other accrued liabilities | 2,000 | - | 13,064 | 5 | 7,009 | 22,078 | - |
| Interfund Loan Payable | 250,000 | 700,000 | - | - | - | 950,000 | - |
| Current long term | 969,005 | 1,462,422 | 150,000 | - | - | 2,581,427 | - |
| Total current liabilities | 1,232,046 | 2,202,201 | 580,146 | 73,535 | 24,620 | 4,112,548 | 119,142 |
| Noncurrent liabilities: | | | | | | | |
| Lease payables | - | - | - | - | - | - | - |
| Bonds payable (net of amortized dis | 3,694,362 | 140,213 | 670,000 | - | - | 4,504,575 | - |
| Compensated absences | 66,165 | 76,758 | 75,601 | 33,296 | 8,140 | 259,960 | 49,064 |
| Other long-term liabilities | 3,294,735 | 24,447,305 | - | - | - | 27,742,040 | - |
| Total noncurrent liabilities | 7,055,262 | 24,664,276 | 745,601 | 33,296 | 8,140 | 32,506,576 | 49,064 |
| Total liabilities | 8,287,308 | 26,866,476 | 1,325,748 | 106,833 | 32,761 | 36,619,125 | 168,207 |
| **NET ASSETS** | | | | | | | |
| Invested in capital assets, net of related debt | 18,004,738 | 13,506,261 | 3,397,478 | 6,854 | 5,774,416 | 40,689,747 | 980,150 |
| Restricted for debt service | 677,792 | 32,086 | - | - | - | 709,878 | - |
| Restricted for construction | - | - | 57,250 | - | - | 57,250 | - |
| Unrestricted | 81,229 | 115,979 | 573,698 | 161,208 | 1,011,906 | 1,944,020 | 3,510,017 |
| Total net assets | $ 18,763,759 | $ 13,654,327 | $ 4,028,426 | $ 168,061 | $ 6,786,322 | $ 43,400,898 | $ 4,490,167 |

*The notes to these financial statements are an integral part of this statement*

**CITY OF ENUMCLAW**
**Statement of Revenues, Expenses and Changes in Fund Net Assets**
**Proprietary Funds**
**For the Year Ended December 31, 2010**

| | Business-type Activities Enterprise Funds | | | | | | Governmental Activities Internal Service Funds |
|---|---|---|---|---|---|---|---|
| | Water | Wastewater | Natural Gas | Solid Waste | Expo Center | Totals | |
| **Operating revenues:** | | | | | | | |
| Customer sales and service f | $ 2,739,574 | $ 3,890,571 | $4,769,240 | $ 1,774,278 | $ - | $13,173,663 | $ - |
| Other charges for service | 4,025 | 3,401 | 180 | - | 178,789 | 186,395 | 1,516,017 |
| Other operating revenue | 190,633 | 154,639 | 50,153 | 13,547 | 295,731 | 704,703 | 205,549 |
| Total operating revenues | 2,934,232 | 4,048,611 | 4,819,573 | 1,787,825 | 474,520 | 14,064,761 | 1,721,566 |
| **Operating expenses:** | | | | | | | |
| General operations | 656,683 | 720,306 | 658,644 | 1,171,400 | 832,681 | 4,039,714 | 894,071 |
| General administration opera | 603,634 | 544,135 | 539,211 | 286,433 | - | 1,973,413 | 105,436 |
| Gas purchased for resale | - | - | 3,201,313 | - | - | 3,201,313 | - |
| Maintenance | - | 120,927 | - | - | - | 120,927 | - |
| Depreciation and amortizatio | 505,176 | 1,140,872 | 145,711 | 873 | 334,834 | 2,127,466 | 261,013 |
| Insurance and payment on cl | - | | - | - | - | - | 335,385 |
| Taxes | 356,516 | 405,572 | 362,371 | 310,758 | - | 1,435,217 | - |
| **Total operating expenses** | 2,122,009 | 2,931,812 | 4,907,250 | 1,769,464 | 1,167,515 | 12,898,050 | 1,595,906 |
| **Operating income (loss)** | 812,223 | 1,116,799 | (87,677) | 18,361 | (692,995) | 1,166,711 | 125,661 |
| Nonoperating revenues (expenses): | | | | | | | |
| Investment interest | 68 | 10,208 | 5,800 | 26 | 10,631 | 26,733 | (86) |
| Grants | - | - | - | 25,230 | 112,449 | 137,679 | - |
| Proceeds (Loss) from disposit | - | - | - | - | - | - | 3,015 |
| Interest expense and related c | (259,667) | (342,953) | (33,775) | - | - | (636,395) | - |
| Total nonoperating revenue | (259,599) | (332,745) | (27,975) | 25,256 | 123,080 | (471,983) | 2,929 |
| Income (loss) before contributions and transfers | 552,624 | 784,054 | (115,652) | 43,617 | (569,915) | 694,728 | 128,590 |
| Transfers in | 61,017 | - | | | | 61,017 | - |
| Capital Asset contributions | 764,484 | | 51,375 | - | - | 815,859 | - |
| Transfers out | - | - | - | - | - | - | - |
| Change in net assets | 1,378,125 | 784,054 | (64,277) | 43,617 | (569,915) | 1,571,603 | 128,590 |
| Total net assets - beginning | 17,385,634 | 12,829,585 | 4,092,703 | 124,444 | 7,356,237 | 41,788,603 | 4,361,584 |
| Prior Period Adjustment | - | 40,688 | | - | | 40,688 | - |
| Total net assets - ending | $18,763,759 | $13,654,327 | $4,028,426 | $ 168,061 | $ 6,786,322 | $43,400,894 | $ 4,490,167 |

*The notes to the financial statements are an integral part of this statement*

**CITY OF ENUMCLAW**
**Statement of Cash Flows**
**Proprietary Funds**
**For the Year Ended December 31, 2010**

| | Business-type Activities - Enterprise Funds | | | | | | Governmental Activities Internal |
|---|---|---|---|---|---|---|---|
| | Water | Wastewater | Natural Gas | Solid Waste | Expo Center | Total | Service Funds |
| **CASH FLOWS FROM OPERATING ACTIVITIES** | | | | | | | |
| Receipts from customers | $ 2,771,648 | $ 3,878,061 | $ 4,816,463 | $ 1,765,102 | $ 178,788 | $ 13,410,062 | $ 1,517,359 |
| Receipts for miscellaneous revenue | 190,633 | 154,639 | 50,153 | 13,547 | 295,731 | $ 704,703 | 205,549 |
| Payments for insurance and claims | - | - | - | - | - | $ - | (335,385) |
| Payments for merchandise | - | - | (3,201,313) | - | - | $ (3,201,313) | - |
| Payments for wages and operating expenses | (1,681,526) | (1,814,904) | (1,849,666) | (1,757,322) | (863,439) | $ (7,966,858) | (937,211) |
| Net cash provided (used) by operating activities | 1,280,755 | 2,217,796 | (184,363) | 21,327 | (388,920) | 2,946,594 | 450,312 |
| **CASH FLOWS FROM NON-CAPITAL AND RELATED FINANCING ACTIVITIES** | | | | | | | |
| Interfund loans | 66,716 | (1,235,000) | - | - | - | (1,168,284) | 1,235,000 |
| Grant receipts | - | - | - | 25,230 | 112,449 | 137,679 | - |
| Interfund transfers | 61,017 | - | - | - | - | 61,017 | - |
| Net cash (used) by capital financing activities | 127,733 | (1,235,000) | - | 25,230 | 112,449 | (969,588) | 1,235,000 |
| **CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES** | | | | | | | |
| Payments for interest | (252,731) | (321,839) | (33,775) | - | - | (608,345) | - |
| Proceeds of fixed asset disposal | - | | - | - | - | - | 6,257 |
| Capital debt proceeds | 73,024 | 1,235,000 | - | - | - | 1,308,024 | - |
| Principal payment on bonds | (539,462) | (25,538) | (145,000) | - | - | (710,000) | - |
| Principal payments on notes | (411,377) | (1,420,268) | - | - | - | (1,831,645) | - |
| Purchases of capital assets | (263,842) | (20,902) | (19,731) | - | (32,930) | (337,405) | (128,889) |
| Capital Contributions | | - | - | - | | - | |
| Net cash (used) by capital financing activities | (1,394,388) | (553,547) | (198,506) | - | (32,930) | (2,179,371) | (122,632) |
| **CASH FLOWS FROM INVESTING ACTIVITIES** | | | | | | | |
| Sale (purchase) of investments | 10,937 | (398,436) | 361,944 | (41,549) | 314,634 | 247,530 | (1,372,269) |
| Interest and dividends on investments | 230 | 12,202 | 4,042 | 26 | 13,374 | 29,874 | (86) |
| Net cash provided (used) in investment activities | 11,167 | (386,234) | 365,986 | (41,523) | 328,008 | 277,404 | (1,372,352) |
| Net increase in cash and equivalents | 25,267 | 43,015 | (16,883) | 5,034 | 18,606 | 75,039 | 190,328 |
| Cash - beginning of year | 42,814 | 4,810 | 29,175 | 1,334 | 75,680 | 153,813 | 80,329 |
| Cash - end of year | $ 68,082 | $ 47,825 | $ 12,292 | $ 6,368 | $ 94,286 | $ 228,851 | $ 270,647 |
| | | | | | | | |
| Cash at end of year consists of | | | | | | | - |
| Operating cash | $ 67,900 | $ 47,824 | $ 12,290 | $ 6,370 | $ 94,287 | 228,672 | 270,646 |
| Restricted cash | $ 182 | $ - | - | - | - | 182 | - |
| Total cash at end of year | $ 68,082 | $ 47,824 | $ 12,290 | $ 6,370 | $ 94,287 | $ 228,850 | $ 270,647 |
| | | | | | | | |
| **Reconciliation of operating income (loss) to net cash provided (used) by operating activities:** | - | - | 0 | 0 | - | - | |
| | | | | | | | |
| Operating income (loss) | $ 812,223 | $ 1,116,799 | $ (87,677) | $ 18,361 | $ (692,995) | $ 1,166,711 | $ 125,661 |
| Adjustments to reconcile operating income to net cash provided (used) by operating activities: | | | | | | | |
| Depreciation | 505,176 | 1,140,872 | 145,711 | 873 | 334,834 | 2,127,466 | 261,013 |
| (Increase) decrease in accumulated long-term leave liability | 3,657 | 14,957 | (279) | 5,087 | 6,451 | 29,873 | 3,583 |
| Change in assets and liabilities: | | | | | | | |
| (Increase) decrease in accounts receivable other | 28,049 | (15,911) | 47,043 | (9,176) | (1) | 50,004 | - |
| (Increase) decrease in inventory of supplies | 7,322 | - | (18,242) | - | - | (10,920) | 1,371 |
| Increase (decrease) in vouchers and claims payable | (75,672) | (38,921) | (270,919) | 6,181 | (37,209) | (416,540) | 58,714 |
| Net cash provided (used) by operating activities | $ 1,280,755 | $ 2,217,796 | $ (184,363) | $ 21,327 | $ (388,920) | $ 2,946,594 | $ 450,342 |
| | | | | | | | |
| **Noncash investing activities:** | | | | | | | |
| Net change in fair value of investments | $ (206) | $ (54) | $ (1,837) | $ (84) | $ (4,766) | $ (6,946) | $ 4,966 |

*The notes to these financial statements are an integral part of this statement*

**CITY OF ENUMCLAW**
**Statement of Net Assets**
**Fiduciary Funds**
**December 31, 2010**

| | Private Purpose Trust Fund | Agency Fund |
|---|---|---|
| | **Schlotfeldt Library** | **Deposit Holding** |
| **ASSETS** | | |
| Cash and cash equivalents | $ 2,387 | $ 22,015 |
| Investments at fair value | 23,876 | 220,217 |
| Receivable (net allowance for uncollectible | - | - |
| Total assets | 26,263 | 242,233 |
| **LIABILITIES** | | |
| Accounts payable | 272 | 15,405 |
| Other liabilities | - | 226,828 |
| Total liabilities | 272 | 242,233 |
| **NET ASSETS** | | |
| Held in trust: | $ 25,991 | $ - |

*The notes to these financial statements are an integral part of this statement*

**CITY OF ENUMCLAW**
**Statement of Changes in Net Assets**
**Private Purpose Trust Fund**
**For the Year Ended December 31, 2010**

| | Fiduciary Funds Totals |
|---|---|
| **ADDITIONS** | |
| Contributions: | |
| Other sources | 17,590 |
| Total contributions | 17,590 |
| Less Expenditures | (63,981) |
| Change in net assets held in trust for: | |
| Library purchases/stadium | (46,391) |
| Net assets - beginning | 72,381 |
| Net assets - ending | 25,990 |

*The notes to these finanical statements are an integral part of this statement*

**Notes to the Financial Statements**
**December 31, 2010**

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## NOTE I – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Enumclaw have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. Significant accounting policies and their application in Enumclaw are described below.

### I-A Reporting entity

The City of Enumclaw was incorporated on January 27, 1913. It operates under the laws of the State of Washington applicable to a Non-Charter Code City with a mayor-council form of government.

The City is a general-purpose government and provides public safety, fire prevention, street improvement, parks and recreation, judicial administration, planning, economic development and general administrative services. The City owns and operates water and Wastewater systems, a golf course, a library, a cemetery, exposition center and an aquatic facility. The City operates an emergency medical service system and a police and fire dispatch center that are jointly funded by a fire district. The City's combined financial statements include all of these operations that are controlled by or are dependent on the City.

For financial reporting purposes, in conformance with GASB 14, the City of Enumclaw considered for inclusion all governmental activities, organizations and functions for which the City is financially accountable. Relevant criteria for including an organization as a component unit within the City's reporting entity, as set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, include whether or not:

- The City appoints a voting majority of the organization's governing body and is able to impose its will on that organization
- There is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the City
- The organization is fiscally dependent on the City

The accompanying financial statements present the City and no component units.

The operations of the Enumclaw School District are essentially conducted within the City's borders. It is a separate municipal corporation and no financial interdependency exists.

Enumclaw/King County Fire District #28 protects 40,000 people living in an area of 80 square miles. The City operates one station, the District two stations. The Fire Department is manned 24 hours a day by nine career firefighters, and supplemented by approximately 31 volunteer officers and firefighters. The Fire Department is responsible for fighting fires, providing pre-hospital emergency medical care, fire safety instruction and performing fire inspections. In January 2011 the City voters approved annexing the City Fire Department into Fire District #28. Fire District #28 takes full responsibility in January 2012.

### I-B Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and some other items are reported as *general revenues,* not as program revenues.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even

though the latter are excluded from the government-wide financial statement. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The government reports three major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The *street fund* accounts for the planning, engineering, construction and maintenance of city streets. The *fire fund* provides fire suppression and inspection/education services within the City.

The government reports the following major proprietary funds:

The *water, wastewater, natural gas and solid waste funds* account for the activities of the City's four utilities. Their revenues are received from the sales of materials and supplies. Expenses are for maintenance and extension of drainage, water, wastewater and gas service systems, equipment and natural gas inventory. These funds also reflect the operation of revenue bonds outstanding, the funds available for redemption of bonds, cumulative reserve and construction funds. The *exposition center fund* accounts for the activities at the King County Fairgrounds, that was donated to the City, along with other parks property, in January 2007.

Additionally, the government reports the following fund types:

S*pecial revenue funds* account for revenues derived from specific taxes, grants or other sources. They are legally restricted to financing specific activities of the City.

*Debt service funds* account for the resources accumulated and payments made for principle and interest and related costs on long-term general obligation debt of governmental funds.

C*apital projects funds* account for financial resources that are designated for the acquisition or construction of general government capital improvements.

*Permanent fund*s account for resources that are restricted to the extent that only earnings, not principle, may be used in support of an established purpose. Activities of the fund must benefit the government or its citizenry.

*Enterprise funds* account for activities that operate in a manner similar to private business enterprises where the intent is to provide goods or services to the general public and be reimbursed primarily through user charges. The four utility funds comprise this type.

*Internal service funds* account for equipment rental, data processing and facilities maintenance. These funds provide services to other funds of the government on a cost reimbursement basis. Because these services benefit governmental operations more than business-type functions, they have been included within governmental activities in the government-wide financial statements.

*Fiduciary funds* are custodial in nature and represent assets held in a trustee or agency capacity for others. These funds do not report results of operation.

- The Schlotfeldt library private purpose trust fund was established in 1963 to support the pioneer history of the City.
- The deposit holding agency fund accounts for moneys held on deposit as a performance guarantee or where the City acts as an intermediary collection agency for other governments.

## I-C Measurement focus, basis of accounting and financial statement presentation

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting,* as are the proprietary fund and trust fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider

have been met. Agency funds report only assets and liabilities and have no measurement focus. They do, however, use the accrual basis of accounting to recognize receivables and payables.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting.* Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is made. Certain indirect costs have been included as part of the program expenses reported for the various functional activities.

Property taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered measurable and available only when cash is received by the City.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule include charge back of services, such as utilities or vehicle maintenance and charges for central administration. The City allocates indirect cost charges as reimbursement for services provided by the general fund in support of those functions based on levels of service provided. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned. These charges are included in direct program expenses. Internal service fund activity is also eliminated to avoid duplicate activity in making the transition from the fund level financial statements to the government-wide financial statements.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes, including those levied for specific programs.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principle ongoing operations. The principle operating revenues of the City's enterprise and internal service funds are charges to customers for sales and services. The City also recognizes as operating revenue the portion of latecomers' fees intended to recover the cost of connecting new customers to the existing system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to spend restricted funds only when unrestricted amounts are insufficient or unavailable.

### I-D Assets, liabilities and net assets or equity

#### *Deposits and investments*

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments.

Investments for the City are reported at fair value, based on the fair market value at fiscal year end.

Investments are reported separately on the balance sheet. For purposes of the statement of cash flows, the City considers investments to be the total of the state pool, money market and agency funds. Excess cash balances of all City funds are pooled and invested. The annual change in investment balances is shown as “Interest and dividends on investments” on the statement of cash flows.

Interest income is distributed monthly to the funds based on the average daily fund balance. Interest from the deposit holding and 2003 Cole Street LTGO funds is assigned to the general fund. Interest from the LID debt service fund is assigned to the LID guaranty fund.

The primary objectives, in order of priority, of the City of Enumclaw investment activities are:

- Safety: Investments of the City will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from other investments.
- Liquidity: The City's investments will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated.
- Return on Investment: The City's investments will be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and cash flow characteristics.

### *Receivables and payables*

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as “loans receivable/loans payable.” All other outstanding balances between funds are referred to as “due to/from other funds.” The balances are combined in the statements as “Interfund Receivables” or “Interfund Payables.” Residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

Property tax is recorded as a receivable when levied, offset by deferred revenue. During the year, property tax revenues are recognized when received. There is no allowance for uncollectible taxes. The City considers delinquent taxes fully collectible. Taxes are levied annually in November for the next fiscal year beginning January 1, on property values listed with the County Assessor as of May 31. The Assessor establishes assessed values at 100% of fair market value. A revaluation of all property is required by state law at least once every four years. King County began an annual revaluation program in 1995.

On January 1 of each year taxes become an enforceable lien against properties. Tax bills are mailed on February 15 and taxes are due in two equal installments on April 30 and October 31. The King County Treasurer acts as an agent to collect property taxes levied in the County for all taxing authorities. Collections are distributed as received.

Accounts receivable consist of amounts owed from private individuals or organizations for goods and services, including amounts owed for which billings have not been prepared. Receivables have been recorded net of an allowance for uncollectible amounts. Allowances for uncollectible amounts are calculated as either a write-off – bad debt expense, or a write-down – reduction in service charge due to contract limit.

Interest receivable consists of amounts earned, but not received, on investments and notes and contracts at the end of the year. Notes and contracts receivable consists of amounts owed on open account from private individuals or organizations for goods and services rendered.

Special assessments are recorded when levied. Special assessments receivable consists of current and delinquent assessments and related interest and penalties. Deferred assessments consist of unbilled special assessments that are liens against the property benefited.

### *Inventories and prepaid items*

Inventories in governmental funds consist of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are purchased.

Inventories in proprietary funds are valued by the weighted average method, approximating market value.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid

items in both government-wide and fund financial statements.

### *Restricted assets*

Enterprise funds have accounts that contain resources for construction and debt services. Certain proceeds of the water and Wastewater fund's revenue bonds, as well as certain resources set aside for their repayment, are classified as restricted assets on the statement of net assets in compliance with applicable bond covenants.

### *Capital assets*

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activity columns in the government-wide financial statements. Capital assets are defined by the City as assets with an individual cost of $5,000 or more and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital and improvements are capitalized as projects are constructed. Street infrastructure assets are entered into the system on a "network" basis since these assets consist of several different components of road and street construction. The project plans maintained in the Public Works Department provide details regarding these components.

All property, plant and equipment of governmental or business-type activities is depreciated using the straight line method with the following estimated useful lives:

| Asset category | Useful life (years) |
|---|---|
| Buildings | 45-50 |
| Improvements other than buildings | |
| Infrastructure | 20-75 |
| Leasehold improvements | 10-50 |
| Other improvements | 10-50 |
| Machinery & equipment | |
| Information technology equipment | 3-20 |
| Equipment | 3-20 |
| Software | 3-20 |

The City has acquired certain assets with funding provided by federal financial assistance programs. Depending on the terms of the agreements involved, the federal government could retain an equity interest in these assets. These assets are identified in the asset system as partially grant funded for tracking purposes in the event of a sale or surplus of the item. See note IV-F.

### *Compensated absences*

It is the City's policy to permit employees to accumulate earned but unused vacation. The City records liabilities for accumulated unused vacation leave in the appropriate funds. The related expenses are accrued when vacation time is earned and the liability reduced when vacation is taken. Vacation pay is accrued based on individual bargaining units' agreements. Employees may earn up to a maximum of 360 hours. All accrued vacation is payable upon termination of employment. Upon retiring, contractual limitations have been imposed on PERS Plan 1 employees to limit leave payout to a maximum of 240 hours.

In accordance with the provisions of GASB No. 16, Accounting for Compensated Absences, no liability is recorded for non-vesting accumulating rights to receive sick pay benefits. However, a liability is recognized for that portion of accumulating sick leave benefits that it is estimated will be taken upon termination. Sick leave may accumulate up to a maximum of 1,056 hours. After 10 years employment, 25% of accumulated sick leave is payable upon resignation, retirement or death. For this purpose 120 hours will be the maximum paid.

### *Long-term obligations*

In government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable government activities, business-types activities or proprietary fund type statements of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts as well as bond issuance costs during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuance are reported as other financing sources while discounts on debt issuance are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. See note IV-F.

### *Fund equity*

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for a specific purpose.

## NOTE II – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

### II-A Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net assets

The governmental fund balance sheet includes a reconciliation between *fund balance - total governmental funds* and *net assets - governmental activities* as reported in the government-wide statement of net assets. One element of that reconciliation explains that "long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds." The components are:

| | |
|---|---|
| General obligation bonds | $430,883 |
| Notes and loans | 451,222 |
| Special assessments | 167,054 |
| Compensated absences | 957,963 |
| Net adjustment to reduce *fund balance - total governmental funds* to arrive at *net assets -governmental activities* | $2,007,122 |

## NOTE III – STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

### III-A Budgetary information

Annual appropriated budgets are adopted for the general, special revenue, debt service and permanent funds on a basis consistent with generally accepted accounting principles (GAAP).

Proprietary and fiduciary funds are budgeted for management purposes only. National Council on Governmental Accounting Statement No. 1 does not require and the financial statements do not present, budgetary comparisons for proprietary or fiduciary fund types.

Annual appropriated budgets are adopted at the fund level. Legal budgetary control is established at the fund level. Subsidiary revenue and expenditure ledgers are used to compare the budgeted amounts with actual revenues and expenditures. As a management control device, the subsidiary ledgers monitor expenditures for individual functions and activities by object class. Appropriations for all funds lapse at year end.

The City's budget procedures are mandated by RCW 35A.33. On or before November 1, the Mayor submits a proposed budget to the City Council. This budget is based on priorities established by the Council and estimates provided by City departments during the preceding months. They are balanced with revenue estimates made by the Finance Director. Council conducts public hearings on the proposed budget on or

before the first Monday in December. The Council makes its adjustments to the proposed budget and adopts by ordinance a final balanced budget no later than December 31. Within 30 days of adoption, the final budget is available to the public.

The City administrator is authorized to transfer budgeted amounts between accounts. However, any revisions that alter the total expenditures of a fund, or affect the number of authorized employee positions, salary ranges, hours or other conditions of employment must be approved by the City Council. The City Council may determine that it is in the best interest of the City to increase or decrease the appropriation for a particular fund or department. It must do so by ordinance approved by a simple majority after first holding public meetings providing the public the opportunity to speak.

Encumbrances are committed amounts for goods and services ordered or contracted. Encumbrances do not constitute expenditures or liabilities. Encumbrances lapse at year-end.

### III-B Excess of Expenditures over Appropriations

In 2010 the following Funds exceeded budgeted expenditures; Seized Assets ($4,227), Art Commission ($1,007), Property Management ($9,079), 1998 UTGO ($3,133), Equipment Rental ($11,825), and Lafromboise Memorial ($10,653). The noted overages were for routine operating expenditures, and/or equipment purchases.

## NOTE IV – DETAILED NOTES ON ALL FUNDS

### IV-A Deposits and investments

The City's deposits and certificates of deposit are covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (WPDPC). The FDIC insures the City's deposits up to $100,000; the WPDPC insures amounts over $100,000.

**Total deposits and investments at December 31, 2010**

| Classification | Amount |
|---|---|
| Investments at fair value | $ 10,975,127 |
| Petty cash | 4,080 |
| Fiscal Agent & Deposits | 27,609 |
| Cash in bank | 1,137,475 |
| Total deposits and investments | $ 12,144,291 |

All municipal corporations in Washington State, including the City of Enumclaw, are empowered by statute to invest in the following securities (The enabling legislation is contained in RCW 36.29.020, as amended and as limited by RCW 39.58 080, as amended, RCW's 35.39.030, 39.59.020, 39.59.030, 39.60.010, 43.84.080 and 43.250):

- Investment deposits including certificates of deposit, with qualified public depositories as defined in Chapter 39.58 RCW.
- Obligations of the U.S. Government; U.S. Treasury Notes, Bonds and Bills (instruments with full faith and credit of the U.S. Treasury.)
- Obligations of U.S. government agencies, corporations wholly owned by the U.S. government or any Government Sponsored Enterprises (GSE's), including, but not limited to; Federal Home Loan Bank (FHLB), Federal Farm Credit Bank (FFCB), Federal Home Loan Mortgage Corporation (FHLMC), Federal National Mortgage Association (FNMA), Student Loan Mortgage Association (SLMA.)
- Bankers' acceptance purchased on the secondary market.
- Bonds of the State of Washington and any local government in the State of Washington, which bonds have at the time of investment one of the three highest credit ratings of a nationally recognized rating agency.
- General obligation bonds of a state other than the State of Washington and general obligation bonds of a local government of a state other than the State of Washington, which bonds have at the time of investment one of the three highest credit ratings of a nationally recognized rating agency.
- State of Washington Local Government Investment Pool.

- Other investments authorized by law.

The State Treasurer's Office administers the Washington State Local Government Investment Pool (LGIP) authorized under Chapter 43.250 RCW. The LGIP is an un-rated 2a7 like pool, as defined by GASB 31, and not registered with the SEC as an investment company, but has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. The Office of the State Treasurer manages the pool with the goals of safety of principal It is a securities and exchange commission 2a7-like pool, considered extremely low risk. Historically, the LGIP has had sufficient liquidity to meet all cash flow demands.

All investments are valued at fair value as of December 31, 2010. Funds in the investment pool and money market funds are reported at cost. Management intends to hold securities, bonds and certificates of deposit until maturity. With the exception of a Municipal Bond ($1 million), which matures on 5/1/2029, all investments have a maturity of less than two years. The fair value adjustment for 2010 was a decrease of $333.75 under book value.

| | Investments at cost | Investments at fair value |
|---|---|---|
| Federal agency securities | $ 2,000,000 | $ 1,999,666 |
| State treasurer's investment pool | 8,975,461 | 8,975,461 |
| Total investments at 12/31/2010 | $ 10,975,461 | $ 10,975,127 |

## IV-B Receivables

Receivables as of year end for the City's individual major and non-major funds, internal service and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

| Receivables: | General | and other funds | Water | Sewer | Gas | Waste | Expo | Total |
|---|---|---|---|---|---|---|---|---|
| Taxes | 307,848 | 3,291 | - | - | - | - | | 311,139 |
| Accounts (net) | 39,764 | 47,310 | 294,266 | 438,398 | 927,956 | 197,966 | 7,237 | 1,952,897 |
| Net total receivables | $ 347,612 | $ 50,601 | $ 294,266 | $ 438,398 | $ 927,956 | $ 197,966 | $ 7,237 | $ 2,264,036 |

Governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. Special assessments not yet due and notes and contracts receivable represent long-term debt agreements of the City. Taxes receivable are comprised of property taxes combined with utility taxes.

**Deferred revenue reported in the governmental funds as of December 31, 2010**

| Deferred Revenue: | General | Debt Service | Total |
|---|---|---|---|
| Delinquent property taxes receivable | 139,446 | 3,291 | 142,737 |
| Special assessments not yet due | - | 142,190 | 142,190 |
| Total deferred revenue for governmental fun | $ 139,446 | $ 145,481 | $ 284,927 |

## IV-C Property taxes

RCW 84.55 is the governing legislation for property tax in the State of Washington. In 1997 the RCW was modified by Referendum No. 47 which allows the "banking" of unused levy capacity. The difference between the levy increase and the allowed maximum accumulates in a "bank." Any, or all, of this bank may be added to

future levies. In 2008 the City's bank was fully utilized.

In November 2001 the state voters approved Initiative 747, again modifying the RCW, reducing the maximum levy increase from 6% to 1%, or the Implicit Price Deflator (IPD), whichever is less. The IPD at December 31, 2010 was .848%

The City may levy up to $3.3758 per $1,000 of assessed valuation for general governmental services, subject to three limitations:

- Increases in non-voted property taxes are limited to the lesser of 1% per year, or the IPD. Adjustments for new construction are excluded from this calculation. The 1% limitation may be exceeded by a "lid lift" if the levy is below the $3.375 limit and is approved by a simple majority of the voters.
- The Washington State Constitution limits total regular property taxes to 1% of assessed valuation or $10 per $1,000 of value. If the taxes of all districts exceed this amount, each is proportionately reduced until the total is at or below the 1% limit.

The City's regular levy for 2010 was $2.01641 per $1,000, based on the assessed valuation of $1,048,875,708 for a total regular levy of $2,094,237.

## IV-D Capital assets

### Capital asset activity for the year ended December 31, 2010

| Governmental activities: | Beginning balance 1/1/10 | Increases | Decreases | Ending balance 12/31/2010 |
|---|---|---|---|---|
| Capital assets not depreciated | | | | |
| Land | $ 8,198,077 | $ - | $ - | $ 8,198,077 |
| Construction in progress | 935,591 | 144,792 | - | 1,080,383 |
| Total assets not depreciated | 9,133,668 | 144,792 | - | 9,278,460 |
| Capital assets depreciated/depleted: | | | | |
| Buildings | 5,254,621 | - | 250,000 | 5,004,621 |
| Improvements other than buildings | 34,050,737 | 633,030 | - | 34,683,767 |
| Machinery and equipment | 6,174,971 | 744,755 | 18,840 | 6,900,886 |
| Total assets being depreciated | 45,480,329 | 1,377,785 | 268,840 | 46,589,274 |
| Less accumulated depreciation for: | | | | |
| Buildings | 1,892,644 | 139,734 | 65,000 | 1,967,378 |
| Improvements other than buildings | 6,922,554 | 556,508 | - | 7,479,062 |
| Machinery and equipment | 4,170,066 | 430,859 | 40,854 | 4,560,071 |
| Total accumulated depreciation | 12,985,264 | 1,127,101 | 105,854 | 14,006,511 |
| Total capital assets depreciated, net | 32,495,065 | 250,684 | 162,986 | 32,582,763 |
| Governmental activities capital assets, net of depreciation | $ 41,628,733 | $ 395,475 | $ 162,986 | $ 41,861,222 |
| **Business-type activities:** | | | | |
| Capital assets not depreciated: | | | | |
| Land | $ 3,686,668 | $ 20,902 | $ - | $ 3,707,570 |
| Construction in progress | 886,222 | - | 846,408 | 39,814 |
| Total assets not depreciated | 4,572,890 | 20,902 | 846,408 | 3,747,384 |
| Capital assets depreciated: | | | | |
| Buildings | 23,097,271 | 135,131 | - | 23,232,402 |
| Improvements other than buildings | 61,883,379 | 1,665,010 | 51,475 | 63,496,914 |
| Machinery and equipment | 2,810,610 | 209,230 | 41,414 | 2,978,426 |
| Total depreciated assets | 87,791,260 | 2,009,371 | 92,889 | 89,707,741 |
| Less accumulated depreciation for: | | | | |
| Buildings | 4,684,638 | 665,701 | - | 5,350,339 |
| Improvements other than buildings | 10,540,158 | 1,293,242 | 38,454 | 11,794,945 |
| Machinery and equipment | 661,528 | 168,521 | 37,997 | 792,052 |
| Total accumulated depreciation | 15,886,324 | 2,127,465 | 76,451 | 17,937,337 |
| Total capital assets depreciated net of accumulated depreciation | 71,904,936 | (118,094) | 16,438 | 71,770,405 |
| Total business-type activities capital assets | $ 76,477,826 | $ (97,192) | $ 862,847 | $ 75,517,788 |

| **Governmental Activities:** | | **Business-Type Activities:** | |
|---|---|---|---|
| General Government | $ 59,753 | Water | $ 505,492 |
| Security of Persons & Property | 210,056 | Wastewater | 1,140,872 |
| Economic Environment | 1,160 | Natural Gas | 145,711 |
| Transportation | 405,700 | Solid Waste | 873 |
| Physical Environment | - | Expo Center | $334,834 |
| Culture & Recreation | 210,612 | | |
| Internal Service | 239,820 | | |
| **Total depreciation expense** | $1,127,101 | | $ 2,127,782 |

## IV-E Interfund receivables, payables and transfers

Loans between funds are classified as interfund loans receivable and payable on the statement of net assets. Loans between funds must be authorized by City Council. All loans are authorized with specific repayment terms at a reasonable interest rate.

**Interfund balances at December 31, 2010**

| | Interfund loans receivable | Interfund loans payable |
|---|---|---|
| Street | | $ 46,225 |
| Property Management | $ 296,225 | |
| Water | | $ 250,000 |
| Wastewater | | $ 700,000 |
| ER&R | $ 700,000 | |
| Total Government Wide | $ 996,225 | $ 996,225 |

The interfund loan receivable and payable balances shown above include amounts from three loans:

- Property Management $250,000 loan to Water fund in 2009. Principle payment of $250,000 due in full by 11/6/12.
- ER&R $1,935,000 loan to Wastewater fund in 2009. Principle payment of $1,235,000 paid in 12/1/2010, remaining principle due in full by 8/1/2012.
- Property Management $75,000 loan to Street fund in 2009. Principle payment of $28,775 paid in 2010, remainder due by 10/1/2012.

Transfers in/out include transfers to support the operations of other funds, contributions to the capital of enterprise or internal service funds and transfers to establish or reduce working capital in funds. All transfers made during 2010 were routine and consistent with the activities of the funds making the transfer.

The City made $760k in transfers between the Water, Wastewater, and Revenue Bond Fund which are rolled up for financial statement presentation. The City eliminated these transfers so that the statements would not be overstated.

| Transfers IN<br>Transfers Out | General | Fire | Street | Special Revenue | Limited GO | Utilities | Internal Service | Total |
|---|---|---|---|---|---|---|---|---|
| **General** | $ - | $ 722,000 | $ 365,000 | $ 1,100,000 | $ 66,000 | | | $ 2,253,000 |
| **General Gov'tal** | 134,611 | 180,400 | 315,197 | 96,000 | | 61,017 | | 787,225 |
| **Utilities** | | | | | | | - | - |
| **Internal Service** | | | | | | | | - |
| **Total** | $ 134,611 | $ 902,400 | $ 680,197 | $ 1,196,000 | $ 66,000 | $ 61,017 | $ - | $ 3,040,225 |

## IV-F.2 Long-term debt

### *Bond Anticipation Note*

The City obtained a short-term bond anticipation note in 2008 due to a slowdown in the bond market conditions. In January 2011 the City issued a revenue bond and paid off the BAN in full. Short-term activity for the year ended December 31, 2010 is shown below:

| Debt | Beginning Balance | Issue | Redeemed | Ending Balance |
|---|---|---|---|---|
| 5,586,000 | 5,586,000 | - | - | 5,586,000 |

### *General obligation bonds*

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. The original amount of general obligation bonds issued in prior years was $3,294,500. $1.5 million of this debt is in the Natural Gas enterprise fund.

General obligation bonds are direct obligations and pledge the full faith and credit of the City. These bonds generally are issued as 20-year serial bonds. General obligation bonds are created by a 60% majority vote of the people and, therefore, financed by a special tax levy; or created by ordinance, adopted by the City Council and normally financed from general fund revenues.

### General Obligation Bonds Currently Outstanding & Debt Service to Maturity

| Name of issuance | Purpose | Issue date | Maturity date | Interest rates | Debt outstanding |
|---|---|---|---|---|---|
| 2003 LTGO Cole St | Governmental activities | 05/22/03 | 06/01/18 | 3.60% | $ 430,932 |
| 2005 LTGO Gas | Business-type | 08/01/05 | 08/01/15 | 3.50% | 820,000 |
| Total general obligation bonds | | | | | $ 1,250,932 |

| | Governmental activities | | | | Business-Type activities | | |
|---|---|---|---|---|---|---|---|
| Year ending December 31 | Principal | Interest | Total requirements | Year ending December 31 | Principal | Interest | Total requirements |
| 2011 | 50,983 | 14,826 | 65,809 | 2011 | 150,000 | 28,700 | 178,700 |
| 2012 | 52,844 | 12,966 | 65,810 | 2012 | 160,000 | 23,450 | 183,450 |
| 2013 | 54,772 | 11,038 | 65,810 | 2013 | 165,000 | 17,850 | 182,850 |
| 2014 | 56,770 | 9,039 | 65,809 | 2014 | 170,000 | 12,075 | 182,075 |
| 2015 | 58,842 | 6,968 | 65,810 | 2015 | 175,000 | 6,125 | 181,125 |
| 2016-2020 | 156,672 | 7,833 | 164,505 | 2016-2020 | - | - | - |
| Total | $ 430,883 | $ 62,670 | $ 493,553 | Total | $ 820,000 | $ 88,200 | $ 908,200 |

### *Notes payable*

No outstanding notes payable are due as of 12/31/2010.

### *Government loans*

In 2008 the City drew loan funds for public work trust fund construction loan agreements with the State Department of Community Development and drinking water loans through the Environmental Protection Agency. Loans for governmental activity purposes are financed through the street fund and loans for business-type activity purposes are financed through the water and wastewater funds.

The wastewater fund also has contractual debt owed to the Washington State Department of Ecology. The original amount of the loan was for $326,663 for effluent disinfection.

| Name of issuance | Purpose | Issue date | Maturity date | Interest rates | Debt outstanding |
|---|---|---|---|---|---|
| Railroad St PWTF loan | Governmental activities | 10/20/95 | 10/20/14 | 1.00% | $ 18,398 |
| Roosevelt Ave PWTF loan | Governmental activities | 11/11/96 | 07/01/16 | 1.00% | 184,689 |
| Water - Waterline Replace PWTF loan | Business-type activities | 04/22/98 | 07/01/18 | 1.00% | 3,014,299 |
| Water - Y Bar S Acquisition | Business-type activities | 10/01/09 | 10/01/29 | 1.50% | 695,657 |
| Sewer - State Ecology loan | Business-type activities | 02/06/98 | 12/31/11 | 3.50% | 47,048 |
| Sewer - Expansion PWTF loan | Business-type activities | 09/15/03 | 09/15/23 | 0.50% | 20,250,463 |
| Total other general obligation debt | | | | | $ 24,210,554 |

| | Governmental activities | | | Business-type activities | | |
|---|---|---|---|---|---|---|
| Year ending December 31 | Principal | Interest | Total requirements | Principal | Interest | Total requirements |
| 2011 | 35,381 | 2,031 | 37,412 | 1,851,640 | 136,338 | 1,987,978 |
| 2012 | 35,381 | 1,677 | 37,058 | 1,836,504 | 124,329 | 1,960,833 |
| 2013 | 35,381 | 1,323 | 36,704 | 1,820,548 | 113,139 | 1,933,687 |
| 2014 | 35,381 | 969 | 36,350 | 1,820,548 | 102,228 | 1,922,776 |
| 2015 | 30,782 | 616 | 31,397 | 1,820,548 | 96,338 | 1,916,885 |
| 2016-2020 | 30,782 | 308 | 31,089 | 8,349,165 | 314,858 | 8,664,023 |
| 2021-2025 | | | | 6,090,807 | 105,479 | 6,196,286 |
| 2026-2028 | - | - | - | 417,708 | 4,987 | 422,695 |
| Total | $ 203,087 | $ 6,923 | $ 210,010 | $ 24,007,467 | $ 997,696 | $ 25,005,163 |

### *Special assessment bonds*

The City also issues special assessment debt to provide funds for the construction of water and Wastewater utilities in residential areas without existing infrastructure. Special assessment bonds are created by ordinance, adopted by council and financed by assessment on property owners. Debt service requirements for LID assessment bonds are met by assessments levied against property owners. The City has no financial obligation for defaults by property owners on special assessment debt, except for insuring the funding of the guaranty fund. The assessments are liens against the property and subject to foreclosure.

**Special assessment bonds currently outstanding**

| Name of issuance | Purpose | Issue date | Maturity date | Interest rates | Debt outstanding |
|---|---|---|---|---|---|
| LID 201 Cole Street | Governmental activities | 09/08/04 | 04/12/16 | 2.85% | $ 28,866 |
| LID 101 Warner Avenue | Governmental activities | 02/01/06 | 02/01/18 | 4.20% | $ 138,188 |
| Total special assessment debt | | | | | $ 167,055 |

Special assessment bonds are serial bonds but are called “yearly based on assessments received.” As of December 31, 2010 the City has called bonds ahead of the estimated schedule of redemption.

**Estimated annual debt service requirements to maturity**

| Year ending December 31 | Principal | Interest | Total requirements |
|---|---|---|---|
| 2011 | 32,381 | 5,376 | 37,757 |
| 2012 | 32,381 | 4,126 | 36,507 |
| 2013 | 32,381 | 2,876 | 35,257 |
| 2014 | 28,711 | 1,730 | 30,441 |
| 2015 | 28,711 | 1,500 | 30211 |
| 2015-2018 | 12,489 | 713 | 13,202 |
| Total | $ 167,054 | $ 16,322 | $ 183,375 |

### *Capital Lease*

The City has entered into a lease agreement for financing several pieces of golf course grounds maintenance equipment. The lease agreement qualifies as a capital lease for accounting purposes, therefore, has been recorded at present value of its future lease payments as of the inception date.

| Asset | Governmental activities |
|---|---|
| Golf Grounds Equipment | 298,740.00 |
| Less Accumulated Depreciation | 25,691.55 |
| Total | 273,048.45 |

| | Governmental activities | | |
|---|---|---|---|
| Year ending December 31 | Principal | Interest | Total requirements |
| 2011 | 56,421 | 10,522 | 66,943 |
| 2012 | 59,148 | 7,795 | 66,943 |
| 2013 | 62,007 | 4,937 | 66,944 |
| 2014 | 65,003 | 1,940 | 66,943 |
| 2015 | 5,557 | 22 | 5,579 |
| Total | $ 248,136 | $ 25,215 | $ 273,352 |

### *Revenue bonds*

The City also issued bonds where the government pledged income derived from the acquired or constructed assets to pay debt service. Revenue bonds are created by ordinance, adopted by the City Council and financed from enterprise fund revenues. The original amount of revenue bonds issued was $10,340,000. The water/wastewater revenue bonds are issued to finance capital projects.

**Revenue bonds currently outstanding**

| Name of issuance | Purpose | Issue date | Maturity date | Interest rates | Debt outstanding |
|---|---|---|---|---|---|
| 2005 Water/Sewer Refund | Business-type activities | 06/30/05 | 09/01/17 | 2.60%-4.00% | 4,560,000 |
| Total revenue bonds outstanding | | | | | $ 4,560,000 |

| Year ending December 31 | Principal | Interest | Total requirements |
|---|---|---|---|
| 2011 | 580,000 | 174,938 | 754,938 |
| 2012 | 600,000 | 154,638 | 754,638 |
| 2013 | 625,000 | 133,638 | 758,638 |
| 2014 | 650,000 | 110,200 | 760,200 |
| 2015 | 675,000 | 84,200 | 759,200 |
| 2016-2017 | 1,430,000 | 86,400 | 1,516,400 |
| Total | $ 4,560,000 | $ 744,014 | $ 5,304,014 |

To service revenue debt, $709,878 is available in the reserve accounts of the water and Wastewater enterprise funds as of December 31, 2010.

Water and Wastewater revenue bond covenants require that revenue available for debt service *(defined as operating and non-operating revenues less expenses requiring payment to outside entities)* exceed the annual debt payment of both principle and interest by a ratio of 1.25 times the maximum annual debt service. There are numerous limitations and restrictions contained in the various bond indentures. The City is in compliance with all significant limitations and restrictions.

## Summary of long-term debt changes for the year ending December 31, 2010

| Debt type | Beginning balance | Additions | Reductions | Ending balance | Due within one year |
|---|---|---|---|---|---|
| **Governmental activities** | | | | | |
| Bonds payable: | | | | | |
| General obligation bonds | $ 480,071 | $ - | $ 49,189 | $ 430,882 | $ 50,983 |
| Special assessment bonds | 199,435 | - | 32,380 | 167,055 | 32,185 |
| Total bonds payable | 679,506 | - | 81,569 | 597,937 | 83,168 |
| Capital Lease | | 298,739 | 50,604 | 248,135 | 56,421 |
| Government loans | 238,468 | - | 35,381 | 203,087 | 35,381 |
| Compensated absences | 907,646 | 100,285 | 904 | 1,007,027 | 331,080 |
| Governmental activities longterm liabilties | 1,825,620 | 399,024 | 168,458 | 2,056,186 | 506,050 |
| **Business-type activities** | | | | | |
| Bonds payable: | | | | | |
| Revenue bonds | 5,125,000 | - | 565,000 | 4,560,000 | 580,000 |
| Less deferred amounts for issuance discounts: | (166,200) | 20,776 | | (145,424) | - |
| GO Bonds | 965,000 | - | 145,000 | 820,000 | 150,000 |
| Total bonds payable | 5,923,800 | 20,776 | 710,000 | 5,234,576 | 730,000 |
| Government loans | 24,538,823 | 1,315,167 | 1,846,523 | 24,007,467 | 1,851,640 |
| Bond Anticipation Note | 5,586,000 | - | - | 5,586,000 | - |
| Capital Lease | 4,955 | - | 4,955 | - | - |
| Compensated absences | 275,569 | 30,151 | 45,760 | 259,960 | 85,786 |
| Total business-type activities longterm liabilites | $ 36,329,147 | $ 1,366,094 | $ 2,607,238 | $ 35,088,003 | $ 2,667,426 |

Internal service funds predominantly serve the governmental funds. Accordingly, long-term liabilities are included as part of the above totals for governmental activities. At year end $49,064.16 of internal service fund compensated absences are included in the above amounts.

Compensated absences are liquidated by the applicable fund for both governmental and business-type activities.

All bond issues comply with arbitrage regulations as verified by outside consultant. Five year reports are prepared as required.

## NOTE V – OTHER INFORMATION

### V-A Risk management

The City carries commercial insurance to cover the risks of loss related to torts, theft, damage and destruction of assets; errors and omissions; injuries to employees and natural disasters. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be

The City of Enumclaw is a member of the Washington Cities Insurance Authority (WCIA).

Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 145 Members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, public officials' errors or omissions, stop gap, and employee benefits liability. Limits are $4 million per occurrence self insured layer, and $16 million per occurrence in the re-insured excess layer. The excess layer is insured by the purchase of reinsurance and insurance and is subject to aggregate limits. Total limits are $20 million per occurrence subject to aggregate sublimits in the excess layers. The Board of Directors determines the limits and terms of coverage annually.

Insurance coverage for property, automobile physical damage, fidelity, inland marine, and boiler and machinery are purchased on a group basis. Various deductibles apply by type of coverage. Property insurance and auto physical damage are self-funded from the members' deductible to $500,000, for all perils other than flood and earthquake, and insured above that amount by the purchase of insurance.

In-house services include risk management consultation, loss control field services, claims and litigation administration, and loss analyses. WCIA contracts for the claims investigation consultants for personnel issues and land use problems, insurance brokerage, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, and administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines. These revenues directly offset portions of the membership's annual assessment.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

The City of Enumclaw has a $1 thousand deductible for autos and $25 thousand for all other property. All funds of the City participate in the self-insurance programs and make payments to the self-insurance fund. Payments are based on estimates of the amounts needed to pay excess insurance and related risk management and service costs, prior and current year claims paid in the current year and to maintain adequate reserves for catastrophic losses in a given year. There were no reductions in insurance coverage from the prior year.

The City pays into the State of Washington workers compensation plan according to the employee class rating factor and the hours worked. An AWC premium plan also provides eligible employees with benefits for medical, dental, vision and the employee assistance program.

## V-B Contingencies

There are no claims against the City that would result in an adverse monetary judgment against the City.

## V-C Interlocal agreements

### *King County Fire Protection District No. 28*

The City of Enumclaw and King County Fire Protection District No. 28 (KCFD 28) have an agreement to provide fire suppression, fire prevention and emergency medical services within their jurisdictions. The agreement excludes a portion of the District.

The City selects the Fire Chief and operates the department under advisement of KCFD 28 Commissioners. The City is responsible for setting fees, preparing annual budgets and providing accounting and reporting information. The District reviews this information for mutual acceptability. Responsibility for legal liability is determined by the location to which an aid unit responds. In the event either party gives notice of termination, the City will pay the District its appropriate share of the appraised value of existing equipment

Fire services and Emergency Medical Services were combined into one fund, Fund 160. The Emergency Medical Services-Basic Life Support levy proceeds, authorized by King County voters, are allocated to Enumclaw by the county to cover both parties' jurisdictions. Each party contributes approximately one-half of any monies necessary to completely fund service beyond the EMS-BLS levy amounts. In January 2011 the City residents voted to annex the City Fire Department into Fire District #28. The transfer becomes effective 1/1/2012.

## V-D Employee retirement systems and pension plans

Substantially all City full-time and qualifying part-time employees participate in one of the following statewide retirement systems administered by the Washington State Department of Retirement Systems under cost-sharing multiple-employer defined benefit public employee retirement plans. The Department of Retirement Systems (DRS), a department within the primary government of the State of Washington, issues a comprehensive annual financial report containing historical trend information and may be obtained from the Department of Retirement Systems, Administrative Services Division, P.O. Box 48380, Olympia, WA 98504. The following disclosures are made pursuant to GASB Statement No. 27, *Accounting for Pensions by State and Local Government Employers.*

The Washington State Legislature regulates all of the pension plans for the City. They act based on recommendations from the Legislature's pension committee. The DRS administer the pension plans for the City.

### *Public Employees' Retirement System (PERS) Plans 1, 2 and 3*

*Plan description:*

PERS is a cost sharing multiple employer defined benefit pension plan with an option for a defined contribution component in Plan 3. Membership in the plan includes:

- elected officials
- state employees
- employees of the Supreme, Appeals and Superior courts (other than judges in a judicial retirement system)
- employees of legislative committees
- college and university employees not in national higher education retirement programs
- judges of district and municipal courts
- non-certified employees of school districts
- employees of local government

The PERS system includes three plans. Participants, who joined the system prior to September 30, 1977, are Plan 1 members. Those joining thereafter are enrolled in Plan 2 or Plan 3. Retirement benefits are financed from employee and employer contributions and investment earnings. Retirement benefits in both Plan 1 and Plan 2 are vested after completion of five years of eligible service. The defined benefits portion of Plan 3 is

vested depending on years of service and age, but the minimum is five years of service.

Plan 1 members are eligible for retirement at any age after 30 years of service, or at age 60 with five years of service, or at age 55 with 25 years of service. The annual pension is 2% of the highest average 24 consecutive months of compensation per year of service, capped at 60%. If qualified, after reaching age 66, a cost-of-living allowance is granted based on years of service credit and is capped at 3% annually.

Plan 2 members may retire at age 65 with five years of service, or they may choose to retire at age 55 with 20 years of service. The annual pension is 2% per year of service of the highest average 60 months of compensation. Plan 2 retirements prior to age 65 are actuarially reduced. There is no cap on years of service credit and a cost-of-living allowance is granted, capped at 3% annually.

Plan 3 has a dual benefit structure. Member contributions finance a defined contribution component and employer contributions finance a defined benefit component.

The member-financed, defined contribution component provides an investment program the employee can access any time he/she separates from covered employment. The amount of retirement income generated by the defined contribution component depends on how much is contributed and the performance of investments.

The employer-financed, defined benefit component provides for a lifetime monthly benefit at age 65 or a reduced lifetime monthly benefit as early as age 55. Reduction factors vary based on the number of service credit years and age. The benefit amount is based on years of service credit and the retiree's average final compensation. There is no cap on years of service credit and a cost-of-living allowance is granted, capped at 3% annually.

For Plans 1, 2 and 3, the pay out options chosen by the retiree could affect the defined benefit amount.

*Funding policy:*

The State Pension Funding Council sets Plan 1 employer contribution rates, as required, to fully amortize the total costs of the plan. Employee contribution rates for Plan 1 are established by statute at 6% and do not vary. The employer and employee contribution rates for Plans 2 and 3 are set by the director of the DRS based on recommendations by the Office of the State Actuary to fully fund the plan. All employers are required to contribute at the level established by state law. The methods used to determine the contribution rates are established under state statute in accordance with Chapters 41.40 and 41.45 RCW.

**Required contribution rates, as a percentage of current year covered payroll**
**December 31, 2010**

| | PERS Plan 1 | PERS Plan 2 | PERS Plan 3 |
|---|---|---|---|
| Employer* | 5.31% | 5.31% | 5.31% |
| Employee | 6.00% | 3.90% | *** |

**Employer rates include employer administrative expense fee currently 0.16%.*
***Plan 3 defined benefit portion only.*
****Variable from 5% minimum to 15% maximum based on rate selected by Pers 3 member.*

**City's required contributions for the years ending December 31, 2010**

| | PERS Plan 1 | PERS Plan 2 | PERS Plan 3 |
|---|---|---|---|
| **2010** | **11,638** | **212,718** | **14,918** |
| **2009** | **15,851** | **307,745** | **20,229** |
| 2008 | 14,922 | 273,908 | 21,700 |
| 2007 | 13,725 | 203,863 | 20,891 |

*Both the City and the employees made the required contributions.*

***Law Enforcement Officers and Fire Fighters Retirement System (LEOFF) Plans 1 and 2***

*Plan description:*

LEOFF is a cost-sharing multiple-employer defined benefit pension plan. Membership in the plan includes all full-time, fully compensated, local law enforcement officers and fire fighters. LEOFF is comprised solely of non-state employees.

The LEOFF system includes two plans. Participants who joined the system prior to September 30, 1977 are Plan 1 members. Those joining thereafter are enrolled in Plan 2. Retirement benefits are financed from employee and employer contributions, investing earnings and state contributions. Retirement benefits in both Plan 1 and Plan 2 are vested after completion of 5 years of eligible service.

Plan 1 members are eligible to retire with 5 years of service at age 50. The benefits per year of service, with a cost-of-living allowance capped at 3% annually, are as follows:

| Term of service | Percent of final average |
|---|---|
| 20 or more years | 2.0% |
| 10 but less than 20 years | 1.5% |
| 5 but less than 10 years | 1.0% |

*Funding policy:*

LEOFF employer and employee contribution rates are established by statute at 6%. State contribution rates for Plan 1 are set by the Pension Funding Council to fully amortize the total costs of the plan. Employer, employee and state contribution rates for Plan 2 are set by the director of the DRS based on recommendations by the Office of the State Actuary to continue to fully fund the plan. All employers are required to contribute at the level required by state law. The methods used to determine the contribution rates are established under statute in accordance with Chapters 41.26 and 41.45 RCW.

**Required contribution rates, as a percentage of current year covered payroll**
**December 31, 2010**

| | LEOFF Plan 2 |
|---|---|
| Employer* | 5.24% |
| Employee | 8.46% |
| State | 3.38% |

**Employer rate includes employer administrative expense fee currently set at 0.16%.*

**Required contributions for the years ending December 31, 2010**

| | LEOFF Plan 2 |
|---|---|
| 2010 | 116,579 |
| 2009 | 106,868 |
| 2008 | 96,611 |
| 2007 | 85,049 |

*Both the City and the employees made the required contributions.*

***Public Safety Employees' Retirement System (PSERS) Plan 2***

*Plan description:*

PSERS is a retirement plan for certain public employees whose jobs contain a high degree of physical risk to their own personal safety, but who are not eligible for membership in the LEOFF system. The plan was created by the 2004 Washington State Legislature. Members of the PERS Plan 2 or 3, working in PSERS positions on or before July 1, 2006, had the irrevocable option to elect to prospectively begin PSERS membership. Current employees hired are automatically enrolled in PSERS.

Employees electing PSERS membership from PERS are dual members in both plans. Those members not choosing PSERS membership remain in PERS while they continue in their current positions.

To be eligible for PSERS, employees must work on a full-time basis and:

- Have completed a certified criminal justice training course with authority to arrest, conduct criminal investigations, enforce the criminal laws of Washington and carry a firearm as part of the job; or
- Have primary responsibility to ensure the custody and security of incarcerated or probationary individuals; or
- Function as a limited authority Washington peace officer, as defined in RCW 10.93.020; or
- Have primary responsibility to supervise eligible members who meet the above criteria.

PSERS members are eligible to retire with 5 years of service at age 65. They are eligible to retire with ten years of PSERS service credit at age 60. Early retirement is an option at age 53 with at least 20 years of service credit. A benefit reduction of 3% per year from age 60 applies.

*Funding policy:*

Employer and employee rates for Plan 2 are set by the director of the DRS based on recommendations by the Office of the State Actuary to continue to fully fund the plan. All employers are required to contribute at the level required by state law.

**Required contribution rates, as a percentage of current year covered payroll**
**December 31, 2010**

| | PSERS Plan 2 |
|---|---|
| Employer* | 7.85% |
| Employee | 6.55% |

**Employer rate includes employer administrative expense fee currently set at 0.16%.*

**Required contributions for the years ending December 31, 2010**

| | |
|---|---|
| 2010 | 19,713 |
| 2009 | 20,779 |
| 2008 | 18,291 |
| 2007 | 11,890 |

*Both the City and the employees made the required contributions.*

## V-E Post retirement benefits other than pension benefit

In addition to pension benefits discussed above, the City of Enumclaw provides post-retirement health care benefits in accordance with the Revised Code of Washington (RCW) 41.26. These are lifetime medical care for retired LEOFF I public safety employees. Under this requirement, most coverage for eligible retirees is provided in the City's one and only employee medical insurance program. However, under authorization of the LEOFF I Disability Board, direct payment is also made for retiree medical expenses not covered by standard benefit plan provisions. There are currently seven (7), all police officers, LEOFF Plan I recipients. The City finances the plan on a pay-as-you-go basis.

Cost of providing these post-retirement health care benefits in 2010 was as follows:

| | |
|---|---|
| Medical Insurance Program Premiums | 85,296.75 |
| *Five (5) LEOFF I eligible for Medicare part A & B* | |
| Enumclaw Direct Medical payments | 19,915.92 |
| *Seven (7) LEOFF I eligible for Reimbursement of out of pocket medical expenses, Medicare Part B, prescriptions, dental, eye exams, glasses, etc. and, assisted living as determined by King County Disability Retirement Board* | |
| Total Costs | $105,212.67 |

### Annual OPEB Cost and Net OPEB Obligation

The City used the alternative measurement method permitted under GASB Statement No. 45. A single retirement age of 56.24 was assumed for all active members for the purpose of determining the AAL and normal cost. Retirement, disablement, termination, and mortality rates were assumed to follow the LEOFF 1 rates used in the June 30, 2007 actuarial valuation report issued by the Office of the State Actuary (OSA). Healthcare costs and trends were determined by Milliman and used by OSA in the state-wide LEOFF 1 medical study performed in 2007. The results were based on grouped data with 4 active groupings and 4 inactive groupings. The actuarial cost method used to determine the AAL was Projected Unit Credit. The AAL and NOO are amortized on an open basis as a level dollar over 15 years. These assumptions are individually and collectively reasonable for the purposes of this valuation.

The Actual Required Contribution (ARC) represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities over a period of 25 years using closed group contribution rates. The following table shows the components of the city's annual OPEB cost for the year and the amount actually contributed to the plan. The net OPEB asset of 6,657.37 is included as an other non-current asset in the Statement of Net Assets. The city's percentage of annual OPEB cost contributed to the plan for 2010 is 64.8%.

| | 2009 | 2010 |
|---|---|---|
| Annual Required Contribution (ARC) | 162,305.00 | 162,305.00 |
| Interest on Prior Year's Net Obligation | - | - |
| Annual OPEB Requirement | 162,305.00 | 162,305.00 |
| Less: City Contribution | (226,054.70) | (105,212.67) |
| Subtotal | (63,749.70) | 57,092.33 |
| Cumulative Net Obligation, PY | - | (63,749.70) |
| Net Obligation, Year-end | (63,749.70) | (6,657.37) |

As of 12/31/2010, the plan was funded 100%. The ARC and the Net Obligation will be re-evaluated in 2011.

### V-F Endowments

***Cemetery endowment care trust fund*** – The fund is codified in Chapter 2.70, Section 090 of the Enumclaw Municipal Code, established in 1958 and revised by Ordinance 1879 in 1996. Cemetery operations are in Fund 140. The endowment is Fund 701. The City contracted out the operation of the Cemetery to Weeks Funeral Home beginning January 2010.

Ten percent of the gross sale price of each cemetery lot, a minimum of $5.00, shall be deposited in the fund for endowment care and upkeep of the cemetery. One-third of mausoleum sales moneys shall be designated for the cemetery's operating budget, the remaining two-thirds deposited to the endowment fund. Public donations, endowments and bequests for the cemetery shall be deposited in the endowment fund. The principle of the trust shall be kept intact and not diminished, except it may be used in the construction of a mausoleum.

**Schedule of Revenues, Expenditures and Changes in Fund Balances**
**Cemetery Operating and Endowment Funds**
**For the Year Ended December 31, 2010**

| | 140 | 701 | Total | Percentage |
|---|---|---|---|---|
| **REVENUES** | | | | |
| Operating revenues | $ 1,615 | $ 2,309 | $ 3,924 | 60% |
| Miscellaneous revenues | 199 | 2,409 | 2,608 | 40% |
| **Total revenues** | 1,814 | 4,718 | 6,532 | 100% |
| | | | | |
| **EXPENDITURES** | | | | |
| **Operating expenditures** | 13,481 | - | 13,481 | |
| Net change in fund balances | (11,667) | 4,718 | (6,949) | |
| | | | | |
| Fund balance - beginning | 42,716 | 406,152 | 448,868 | |
| Fund balance - ending | $ 31,049 | $ 410,870 | $ 441,919 | |

***Richard P. Lafromboise memorial fund –*** The fund is codified in Chapter 2.69 of the Enumclaw Municipal Code, established by Ordinance 1565 in 1987. $100,000 was received from the estate of Clarence B. LaFromboise, to be held in trust. The net income is to be used for such library purposes as the city council, acting as trustees for the fund, deem proper. The sums earned by this fund shall not be considered a portion of any usual budgeted items or income. A committee composed of the president of the Enumclaw library board, the mayor of Enumclaw and the president of First National Bank of Enumclaw administers the fund. Library operations are in Fund 120, the Schlotfeldt trust is Fund 621. The endowment is Fund 722.

The fund balance of the endowment funds is reflected in the governmental portion of the statement of net assets and the statement of activities as permanent funds. Washington State authorizes the spending of net appreciation on investments of endowments in RCW 24.44. Investments for the endowment funds meet the same criteria as other City funds.

| | 120 | 621 | 722 | Total | Percentage |
|---|---|---|---|---|---|
| **REVENUES** | | | | | |
| Operating revenues | $ 604 | $ - | $ - | $ 604 | 0% |
| General fund contribution | 575,000 | - | - | 575,000 | 96% |
| Miscellaneous revenues | 13,513 | 7,247 | 933 | 21,693 | 4% |
| **Total revenues** | 589,117 | 7,247 | 933 | 597,297 | 100% |
| **EXPENDITURES** | | | | | |
| **Operating expenditures** | 590,659 | 272 | 12,653 | 603,584 | |
| Net change in fund balances | (1,542) | 6,975 | (11,720) | (6,287) | |
| Fund balance - beginning | 16,003 | 19,015 | 142,072 | 177,090 | |
| Fund balance - ending | $ 14,461 | $ 25,990 | $ 130,352 | $ 170,803 | |

## V-G Prior period adjustments

*Internal Service Funds* – The City recorded a prior period correction in the Wastewater Fund for $40,688 in relation to prior year correction of capital assets and a debt balance.

## V-H Subsequent Events

The City issued a revenue bond in January 2011 to pay off the short-term bond anticipation note.

# CITY OF ENUMCLAW
## Combining Balance Sheet
## Nonmajor Governmental Funds
## December 31, 2010

| ASSETS | Special Revenue Funds | Debt Service Funds | Capital Projects Fund | Permanent Funds | Total Nonmajor Governmental Funds |
|---|---|---|---|---|---|
| Cash and cash equivalents | $ 338,925 | $ 21,350 | $ 31,755 | $ 49,140 | $ 441,170 |
| Investments at fair value | 3,390,219 | 213,560 | 317,637 | 491,540 | 4,412,956 |
| Receivable (net allowance | 26,860 | 15,791 | - | 540 | 43,191 |
| Interfund Receivable | 296,225 | | | | 296,225 |
| Taxes receivable | - | 3,291 | - | - | 3,291 |
| Special assessments - deferred | - | 142,190 | - | - | 142,190 |
| Total assets | 4,052,227 | 396,183 | 349,391 | 541,220 | 5,339,023 |
| **LIABILITIES AND FUND BALANCES** | | | | | |
| Accounts payable | 51,102 | - | - | - | 51,102 |
| Interfund payables | - | - | - | - | - |
| Other liabilities | 23,886 | 145,482 | - | - | 169,368 |
| Total liabilities | 74,988 | 145,481 | - | - | 220,470 |
| Fund balance | | | | | |
| Reserved for endowment | - | - | - | 541,220 | 541,220 |
| Unreserved fund balance | 3,977,240 | 250,702 | 349,392 | - | 4,577,333 |
| Total fund balance | 3,977,240 | 250,702 | 349,392 | 541,220 | 5,118,553 |
| Total liabilities and fund balance | $ 4,052,228 | $ 396,183 | $ 349,392 | $ 541,219 | $ 5,339,024 |

# CITY OF ENUMCLAW
## Combining Statement of Revenues, Expenditures and Changes in Fund Balances
## Nonmajor Governmental Funds
## For the Year Ended December 31, 2010

| | Special Revenue Funds | Debt Service Funds | Capital Projects Fund | Permanent Funds | Total Nonmajor Governmental Funds |
|---|---|---|---|---|---|
| **REVENUES** | | | | | |
| Taxes | $ 204,341 | $ 3,070 | $ - | $ - | $ 207,411 |
| Intergovernmental revenue | 44,360 | - | 1,498 | - | 45,858 |
| Charges and services | 707,523 | - | - | 2,309 | 709,832 |
| Fines & Forfeits | 14,122 | - | - | - | 14,122 |
| Miscellaneous revenues | 298,434 | 185,395 | 1,338 | 3,342 | 488,509 |
| Total revenues | 1,268,780 | 188,465 | 2,836 | 5,651 | 1,465,732 |
| **EXPENDITURES** | | | | | |
| Current: | | | | | |
| General services | 10,603 | - | 1,498 | 12,653 | 24,754 |
| Public safety | 30,235 | - | - | - | 30,235 |
| Transportation | - | - | - | - | - |
| Cultural and recreation | 2,018,495 | - | - | - | 2,018,495 |
| Debt service: | | | | | |
| Redemption of long-term debt | 50,604 | 81,569 | - | - | 132,173 |
| Interest and other debt service cost | 6,854 | 24,498 | - | - | 31,352 |
| Capital outlay | 417,172 | - | 440 | - | 417,612 |
| Total expenditures | 2,533,963 | 106,067 | 1,938 | 12,653 | 2,654,621 |
| Excess (deficiency) of revenues Over (under) expenditures | (1,265,183) | 82,398 | 898 | (7,002) | (1,188,889) |
| **OTHER FINANCING SOURCES (USES)** | | | | | |
| Other Financing Sources | 298,739 | - | - | - | 298,739 |
| Transfers in | 1,196,000 | 66,000 | - | - | 1,262,000 |
| Transfers out | (726,208) | (61,017) | - | - | (787,225) |
| Total other financing sources (uses) | 768,531 | 4,983 | - | - | 773,514 |
| Net change in fund balances | (496,652) | 87,381 | 898 | (7,002) | (415,375) |
| Fund balances - beginning | 4,473,891 | 163,318 | 348,494 | 548,224 | 5,533,927 |
| Fund balances - ending | $ 3,977,246 | $ 250,700 | $ 349,391 | $ 541,221 | $ 5,118,558 |

**Computation Of Legal Debt Margin**
**For The Year Ended December 31, 2010**

| | | | |
|---|---|---|---|
| **Total Assessed Value** | $ 1,048,875,708 | | |
| Allowable General Purpose Indebtedness (Legal Limit 2.5% Of Taxable Property Value) | | | $ 26,221,893 |
| A. General Purpose Indebtedness Without A Vote (Legal Limit 1.5%) | | 15,733,136 | |
| Indebtedness (Liabilities): | | | |
| GO Bonds | 430,882 | | |
| Others | - | | |
| Less Assets Available | (106,764) | | |
| Indebtedness Incurred - Section A | | 324,118 | |
| Indebtedness Margin - Section A | | 15,409,018 | |
| B. Capital Lease Without A Vote (Legal Limit 1.5%) | | 15,733,136 | |
| Capital Leases Payable | 248,136 | | |
| Less Assets Available | - | | |
| Indebtedness Incurred - Section B | | 248,136 | |
| Indebtedness Margin - Section B | | 15,485,000 | |
| C. General Purpose Indebtedness With A Vote (Legal Limit 2.5%) | | | |
| Indebtedness (Liabilities): | | | |
| GO Bonds | - | | |
| Others | - | | |
| Less Assets Available | - | | |
| Indebtedness Incurred - Section C | - | | |
| Indebtedness Margin - Section C | | | |
| Less: Indebtedness Incurred - General Purposes | | | |
| Margin of Indebtedness Available - General Purposes | | | 25,649,639 |
| Allowable Indebtedness For Utility Purposes With 3/5 Vote (Legal Limit 2.5%) | | | 26,221,893 |
| Allowable Indebtedness For Open Space And Parks Facilities With 3/5 Vote (Legal Limit 2.5%) | | | 26,221,893 |
| Total Indebtedness Allowable (Legal Limit 7.5%) | | | 78,665,678 |
| Less: Indebtedness Incurred - General Purposes | | | (572,254) |
| Margin of Indebtedness Available | | | $ 78,093,424 |

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**
**For the Year Ended December 31, 2010**

| Federal Agency Name/Pass-Through Agency Name | Federal Program Name | CFDA Number | Other I.D. Number | Total | Foot-note Ref. |
|---|---|---|---|---|---|
| Pass-Through WA State Department of Transportation: | | | | | |
| US Department of Transportation Federal Highway Administration | Highway Planning and construction | 20.205 | SB-PLH-WA04(01) | $1,498 | **2** |
| US Department of Transportation Federal Highway Administration | Highway Planning and construction | 20.205 | STPUS-0410(048) | $1,083 | **2** |
| Environmental Protection Agency | Capitalization Grants for Drinking Water State Revolving Funds | 66.468 | DM07-952-047 | $730,248 | **3** |
| Pass-Through WA State Department of Commerce: | | | | | |
| US Department of Energy | Energy Efficiency and Conservation | 81.128 | F10-52110-027 | $114,297 | |
| US Department of Justice | Safe and Drug Free Communities | 16.803 | F09-34721-133 | $9,505 | |
| **Total Federal Awards Expended** | | | | $856,631 | |

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

**NOTE 1 – BASIS OF ACCOUNTING**

This schedule is prepared on the same basis of accounting as the City's financial statements. The City uses the modified accrual basis of accounting.

**NOTE 2 – PROGRAM COSTS**

The amounts shown as current year expenditures represent only the federal grant portion of the program costs. Entire program costs, including the City's portion, are more than shown.

**NOTE 3– FEDERAL LOANS**

The City was approved by the EPA for a loan of $730,248. The amount listed includes loan proceeds received during the current year and outstanding loan balance from prior years for which there are continuing compliance requirements. Both the current and prior year loans are also reported on the City's Schedule of Long-Term Debt.

The accompanying notes to the Schedule of Expenditures of Federal Awards are an integral part of this Schedule.