



Residential Permit Application Requirements

Installation Assistance Bulletin #1

COMMUNITY DEVELOPMENT DEPARTMENT
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SAMPLE SITE PLAN RESIDENTIAL REQUIREMENTS

GENERAL NOTES

- SEE YOUR ZONING REQUIREMENTS PRIOR TO BUILDING ON ANY LOT.
 - SITE PLAN MUST BE LIGIBLE.
 - PLAN MUST BE TO SCALE 1" = 20'. HOWEVER, PLANS MAY BE REQUESTED TO SCALE 1" = 10'.
 - SHOW PROPERTY LINES & GEOGRAPHICALLY NORTH ARROW.
 - SHOW ALL DIMENSIONS OF PARCEL.
 - SHOW ALL SET BACK DIMENSIONS.
 - SHOW ELEVATIONS AT 4'-0" INTERVALS.
 - SHOW PROPOSED OR EXISTING LAYOUT.
 - SHOW OFF STREET PARKING AND DRIVEWAYS.
 - SHOW AND DIMENSION EASEMENTS.
 - SHOW ENVIRONMENTALLY CRITICAL AREAS LIKE STEEP SLOPES AND WETLANDS.
 - SHOW DECKS, RETAINING WALLS, ROCKERIES, SIDEWALDS, FENCES AND ANY STORAGE AREAS.
 - SHOW HIGHLIGHTED AREAS FOR ADDITIONS.
 - SHOW CALCULATION OF LOT COVERAGE BASED ON YOUR ZONING REQUIREMENTS.
 - THE SIDE YARD SET BACK IS 7.5 FEET FROM THE EAVES PER EMC CHAPTER 18.
- CALLOUTS SHOWN ARE EXAMPLES ONLY.
- INCOMPLETE SITE PLANS MAY CAUSE A DELAY IN THE REVIEW PROCESS.

