



COMMERCIAL AND RESIDENTIAL UNIVERSAL PERMIT APPLICATION

For City Use

All Contractors working within City of Enumclaw will need a business license <http://business.wa.gov/BLS> or 1.800.451.7985

Inspections are offered Tuesday and Thursday. Call the day prior by 3:00 pm. 360.615.5678
Inspections offered Wed. & Fri. by appointment availability. Call the day prior by 3:00 pm. 360.825.3593

<input type="checkbox"/> COMMERCIAL	<input type="checkbox"/> RESIDENTIAL	GROSS SQ FT OF PROJECT AREA	
BUSINESS NAME / PROJECT NAME (IF APPLIES)			
DESCRIPTION OF WORK, BE SPECIFIC		ESTIMATED PROJECT VALUATION	
SITE ADDRESS		PARCEL NO. (REQUIRED)	
APPLICANT/AUTHORIZED AGENT (person/company taking out permit) NAME		PHONE	
EMAIL		CELL	
ADDRESS CITY, ST , ZIP			
CONTRACTOR		PHONE	
EMAIL			
ADDRESS CITY, ST, ZIP		CELL	
CONTRACTOR'S REG NO	EXPIRATION DATE	ENUMCLAW BUSINESS LICENSE NO	
PROPERTY OWNER		PHONE	
ADDRESS CITY, ST, ZIP		CELL	
EMAIL			
ENGINEER		PHONE	
ADDRESS CITY, ST, ZIP		CELL	
EMAIL			
ARCHITECT		PHONE	
ADDRESS CITY, ST, ZIP		CELL	
EMAIL			

If you are building a new residence or commercial structure, you will need to complete and submit 2015 Energy Code worksheets. Follow this link to the energy code worksheets:

- Residential projects: <http://www.energy.wsu.edu/BuildingEfficiency/EnergyCode.aspx>
- Commercial projects: <http://www.neec.net/energy-codes>

PLEASE READ AND INITIAL
All construction jobs within the city shall comply with the applicable provisions
2015 IBC and IRC as amended by the State of Washington.

RCW 19.27.095, The requirements for a fully completed application shall be defined by local ordinance **but for any construction project** costing more than **five thousand dollars** the application shall include one of the following as a minimum:

(Please attached to this application) The name, address, and phone number of the office of the lender administering the interim construction financing, if any; or

ATTACHED NONE / INITIALS _____

(Please attach to this application) The name and address of the firm that has issued a payment bond, if any, on behalf of the prime contractor for the protection of the owner, if the bond is for an amount not less than fifty percent of the total amount of the construction project.

ATTACHED NONE / INITIALS _____

PLEASE READ BEFORE SIGNING

I hereby certify that I have read and examined this application and know the same to be true and correct. It is the responsibility of the permittee or the person doing the work to notify the Building Division for inspections at least twenty-four (24) hours in advance, and insure that the required inspections are made. **IBC 105.5 Expiration:** *Every permit issued shall become invalid unless the work on site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.* This permit may be revoked if the work is not in conformance with all laws, rules and regulations of the City of Enumclaw. The duty to insure code conformance rests with the builder, developer, or the homeowner, not the City of Enumclaw. The approval of the construction plans and inspections does not guarantee that all the provisions of the applicable codes have been met. All documents submitted to the City become public record and are available for public inspection and copying. I herein agree to reimburse the City for the cost of professional engineers and other consultants hired by the City to review and inspect this proposal and any other related permits. *I represent the owner or contractor as signified above and am acting with the owner's/contractor's full knowledge or consent.*

I hereby request that the Building Division review be done parallel with other city department reviews. I understand that review by other departments and/ or changes resulting from these reviews may result in increased or additional charges or fees.

Owner or Owner's Agent Signature: _____

Please Print Your Name _____ **Date:** _____

TO BE FILLED OUT BY CITY STAFF

TYPE OF CONSTRUCTION **Please circle** (1-A, 1-B, II-A, II-B, III-A) (III-B, IV, V-A, V-B) NUMBER OF ADA PARKING SPACES PROVIDED _____

OCCUPANCY TYPES : 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____

OCCUPANCY PER SQ. FT: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____

NUMBER OF UNITS: _____ NO. STORIES: _____ BASEMENT SQ FT: _____

OCCUPANT LOAD: _____ AIR CONDITIONED AREA: _____ CHANGE OF USE YES NO

SPRINKLERS REQUIRED YES NO FIRE ALARMS REQUIRED YES NO SPRINKLERED AREA: _____

MIXED OCCUPANCY YES NO MODULAR BUILDING YES NO THE HEIGHT OF BUILDING IN FT.: _____

CALCULATED PROJECT VALUATION: _____ VACANT SITE YES NO SITE ZONING: _____



Demolition of Structures #M4

Demolition Checklist to be Completed by Applicant

A check mark in the box indicates that the requirement has been completed or the applicant understands the requirement.

Asbestos Abatement

- File an Asbestos/Demolition Notification.** An Asbestos/Demolition Notification will need to be filed with the Puget Sound Clean Air Agency. For full details and to obtain asbestos forms, instructions and regulations, go online to Puget Sound Clean Air Agency’s web site at <http://www.pscleanair.org/regulated/asbestos/homeowners/demolitions.aspx>
 - o For more information:
 - o E-mail: asbestos@pscleanair.org
 - o Phone: (206) 689-4058

By signing this checklist, I acknowledge that I know and I am complying with the Puget Sound Clean Air Agency’s requirements regarding Asbestos Abatement.

Applicant Signature: _____

Site Address: _____

Exceptions. Buildings less than 120 square feet in size are exempt from notification requirements.

Site Plan

- Site plan requirements.** A site plan is required for demolition projects. The site plan must show each building on the property, each building to be demolished and each building to remain. All utilities shall be shown including what utility work will be done as part of the demolition. Temporary and final erosion control measures to be implemented shall be shown on the plan or on a separate plan if required.

Utility Disconnection

- Prior to demolition permit submittal.** Contact each of the following utility providers process prior to submittal of the demo permit. If not applicable because the structure is not served with the service, note “N/A”.
 - Cable TV – Comcast (877) 824-2288 - *Check if not applicable* -----
 - Electric – Puget Sound Energy (888) 225-5773 - *Check if not applicable* -----
 - Natural Gas – City of Enumclaw Public Works shop (360) 825-5541
 - Sewer – City of Enumclaw Public Works shop (360) 825-5541
 - Septic - King County Health (206) 296-4932
 - Telephone – Century Link (800) 573-1311 - *Check if not applicable* -----
 - Water – City of Enumclaw Public Works shop (360) 825-5541

Demolition Notice

- Applicant understands that the Demolition Notice will be provided upon application submittal and shall be posted on the building by the applicant.

Inspections

- Prior to demolition.** Applicant understands that he/she is required to request an inspection from (360) 825-3593 prior to demolition work taking place. The purpose of this inspection is to verify utilities disconnections and corrosion control measures, as well as to verify that there is adequate staging room on the site. A right-of-way permit is required if any of the work will be conducted in or from a public right-of-way.
- Final inspection.** Applicant understands that he/she must request a final inspection within 30 days after demolition is complete, the site has been cleaned, and final grading completed. Without a final inspection, you may continue to be billed by the City of Enumclaw for those utilities for which the City is the service provider. You will also not receive a refund of any bonds posted for the project. Call the day before to set up final inspection at 360 615-5678.
- Property holds.** Applicant understands that no new permits will be issued for properties where final inspection approval has not been granted.

If you have any questions please give us a call 360-825-3593

The City of Enumclaw makes every effort to provide prospective applicants with a comprehensive overview of the submittal requirements. This handout is intended to serve as a general guide and may not describe all materials necessary to ensure a complete application. It is recommended that you consult with the City staff for additional information.